



Nursing Education and Workforce Advisory Committee Meeting

SUPPLEMENTAL MATERIALS

Nursing Education and Workforce Advisory Committee (NEWAC) Meeting | July 28, 2022

Table of Contents

<u>2.0 General Instructions for the Format of a Teleconference Meeting</u>	3
<u>5.0 Discussion and Possible Action: Regarding election of Chair and Vice Chair positions</u>	5
<u>6.0 Discussion and Possible Action: Regarding meeting dates for 2023</u>	11
<u>7.0 Discussion and Possible Action: Regarding the draft regulatory language pertaining to California Code of Regulations, title 16, section 1410.5, regarding course requirements in natural sciences (anatomy, physiology, and microbiology courses with a laboratory component) for endorsement applicants</u>	14



Agenda Item 2.0

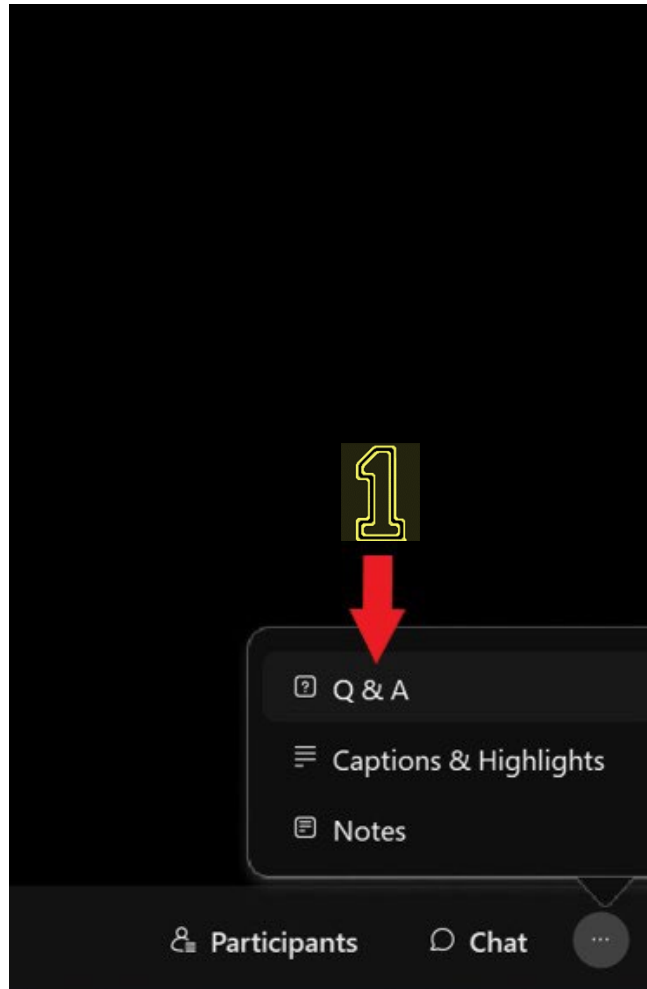
General Instructions for the Format of a Teleconference Meeting

Nursing Education and Workforce Advisory Committee (NEWAC) Meeting | July 28, 2022

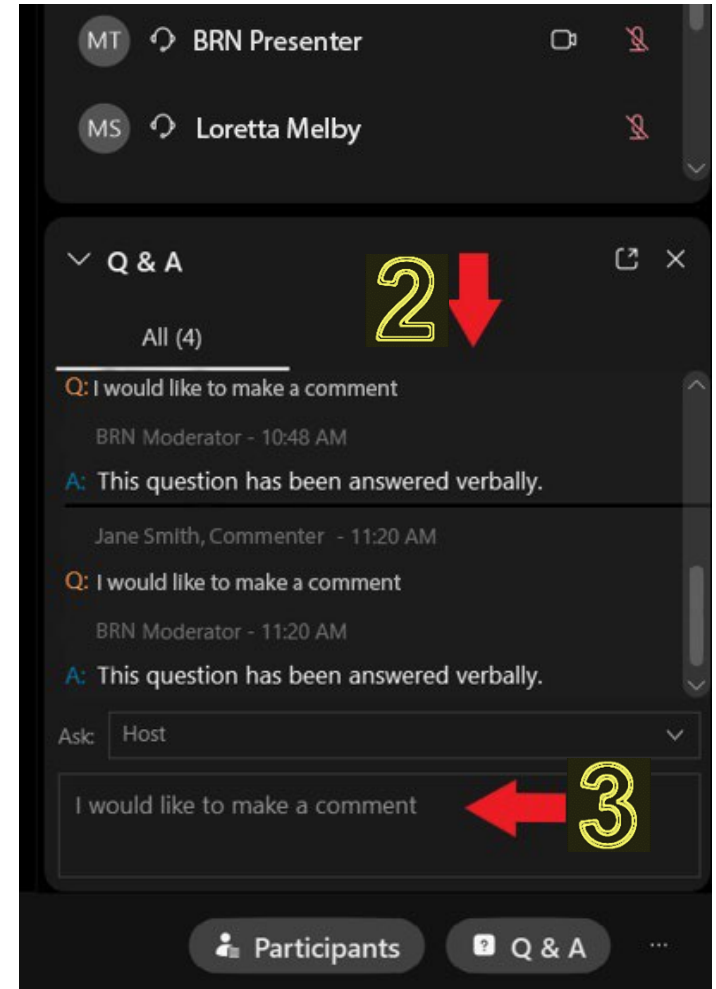
Participating During a Public Comment Period

If you would like to make a public comment:

1. Click on the 'Q & A' button at the lower right of your WebEx session (you may need to click the three dots (...) to find this option).



2. The 'Q & A' panel will appear.



3. In the 'Q & A' panel, type "I would like to make a comment". You will be identified by the name or moniker you used to join the WebEx session, your line will be opened (click the 'Unmute me' button), and you will have **two (2) minutes** to provide comment. Every effort is made to take comments in the order which they are requested.

NOTE: Please submit a new request for each agenda item on which you would like to comment.



Agenda Item 5.0

Discussion and Possible Action: Regarding election of Chair and Vice Chair positions

Nursing Education and Workforce Advisory Committee (NEWAC) Meeting | July 28, 2022

BOARD OF REGISTERED NURSING
Nursing Education and Workforce Advisory Committee Meeting
Agenda Item Summary

AGENDA ITEM: 5.0
DATE: July 28, 2022

ACTION REQUESTED: **Discussion and Possible Action:** Regarding election of Chair and Vice Chair positions

REQUESTED BY: Loretta Melby, RN, MSN
Executive Officer

BACKGROUND:

NEWAC members will identify and vote on a committee Chair and Vice-Chair to facilitate NEWAC meetings in collaboration with the Board's Executive Officer (EO). The NEWAC Chair will develop the meeting agendas in collaboration with the Board's EO, NEWAC staff liaison, and other Board support staff. The NEWAC Vice-Chair has the authority to perform the committee Chair's duties in the Chair's absence and is knowledgeable regarding issues that impact NEWAC and the policies and procedures by which the committee must be run. Members must be available for telephone and email consultation with BRN staff relative to program work and other program issues.

RESOURCES:

The NEWAC Charter is included in these materials starting on page 7.

NEXT STEPS:

FISCAL IMPACT, IF ANY:

PERSON(S) TO CONTACT: McCaulie Feusahrens
Chief of the Licensing Division
California Board of Registered Nursing
mccaulie.feusahrens@dca.ca.gov



The California Board of Registered Nursing's Nursing Education and Workforce Advisory Committee

The mission of the California Board of Registered Nursing (Board or BRN) is to protect the health, safety, and well-being of the public through the fair and consistent application of the statutes and regulations governing nursing practice and education in California. The Board values include effectiveness, integrity, transparency, collaboration and equity.

Background

The Nursing Education and Workforce Advisory Committee (NEWAC) combined the Education Issues Workgroup (EIW), formerly the Education Advisory Committee, and the Nursing Workforce Advisory Committee (NWAC). The EIW was originally formed as a committee in 2002 to support the goals of the Governor's Nurse Workforce Initiative. The Committee provided expert input on educational issues related to reforming nursing education to assist in alleviating the nursing shortage. The NWAC, formed in November 2001, provided guidance to the Board on the content and surveys regarding Registered Nurse (RN) workforce issues; recommended strategies to address disparities in workforce projections; and identify factors in workplace that positively and negatively affect the health and safety of consumers and nursing staff.

In 2015, these committees were combined, into NEWAC, in response to a legislative recommendation during the BRN's sunset review process due to the interdependence between some workforce and education issues. The NEWAC and advised the Board on current and projected issues affecting the nursing workforce and education in California and reviews and provides input on the Biennial RN Survey and Forecasting Reports, Annual School Survey and other research related to the RN workforce in California. The NEWAC consisted of a total of 27-29 members from nursing education, nursing associations, and other state agencies

In November 2021, the NEWAC was brought to the Board for discussion and possible action regarding the continuation and the role of this committee. The motion was made to maintain the NEWAC with original focus and charter, meet twice a year, and decrease the membership to 16 members.

NEWAC Purpose/Charge

NEWAC brings together in one advisory group, nursing and healthcare representatives from California employers, nursing practice including currently practicing RN and APRNs, nursing educators from colleges/universities/academia/clinical education, workforce/health economics/research analysts/specialists and technology/simulation, union organizations, public members and other key stakeholders to accomplish the following:

- Communicate, collaborate and coordinate with members of the nursing and healthcare professions to identify current nursing education and nursing workforce issues, challenges, and possible solutions including potential regulatory solutions/changes;
- Provide the Board and the BRN survey contractor/vendor with input and guidance on the content of the BRN's RN workforce survey and the nursing education programs pre-licensure and post-licensure survey Annual School Survey;
- Provide information updates and make recommendations to the Board based on relevant nursing education and nursing workforce survey results, evidence-based practice research and standards.

Relationship to the Board

NEWAC is an advisory committee of the Board. NEWAC meetings are conducted pursuant to the Bagley-Keene Open Meeting Act as set forth in Government Code (GOV) sections [11120-11133](#).

NEWAC information and recommendations may be forwarded to the Nursing Practice Committee, where Board members assigned to that committee will hear and refer the information to the full Board. The Board's Executive Officer (EO) or NEWAC staff liaison will facilitate the referral of NEWAC recommendations. If time does not allow information and recommendations to be forwarded to the Nursing Practice Committee, referral may be made to the full Board. Referral to the Nursing Practice Committee or the full Board will depend on the relevance of the topic/issue to laws and regulations, the Board's public protection mandate, time-sensitivity, and other factors. Referred recommendations may be information-only or may request Board action in some instances.

Membership

In accordance with the Board's motion during the November 17-18, 2021 meeting, NEWAC shall be composed of the following:

- One (1) Nursing Program Director who is a member of COADN
- One (1) Nursing Program Director who is a member of CACN
- One (1) College Chancellor's Office Representative
- One (1) Currently Practicing RN Representative
- Two (2) Currently Practicing APRN Representative
- Two (2) RN employer representatives – Nursing Service Administration
- One (1) Professional Nursing Organization Representatives
- Three (3) Union Organization Representatives
- One (1) Public Representative
- One (1) HCAi: Health Workforce Development Division Representative
- One (1) BRN research vendor

Except as provided below, all appointments shall be for a term of four years and vacancies shall be filled for the unexpired term. No person shall serve more than two consecutive terms except for the three union organizations, the HCAi representative and the BRN research vendor as these memberships are organizational memberships.

The initial appointments shall be for the following terms:

- For the education representatives: One Nursing Program Director who is a member of COADN shall serve three years; one Nursing Program Director who is a member of CACN shall serve a term of two years; and one College Chancellor's Office representative shall serve a term of four years.
- For the workforce representatives: One practicing RN representative shall serve a term of four years; and one of the two practicing APRN representatives shall serve a term of three years and the other shall serve a term of two years.
- For the employer representatives: One of the two RN employer representatives shall serve a term of three years and the other shall serve a term of four years, and one profession nursing organization representative shall serve a term of two years.
- The public member shall serve a term of four years.

NEWAC members will identify and vote on a committee Chair and Vice-Chair to facilitate NEWAC meetings in collaboration with the Board's EO or NEWAC staff liaison. The APRN Advisory Committee Chair will develop the meeting agendas in collaboration with the Board's EO, staff liaison, and other Board support staff. Only appointed APRN Advisory Committee members vote on meeting agenda items when a vote is required. This may include items such as approval of minutes and specific recommendations to be moved forward to Board Committees or the full Board. The APRN Advisory Committee Vice-Chair has the authority to perform the committee Chair's duties in the Chair's absence and is knowledgeable regarding issues that impact NEWAC and the policies and procedures by which the committee must be run. Members must be available for telephone and email consultation with BRN staff relative to program work and other program issues.

A listing of NEWAC members will be maintained by the BRN and include appointment start and end dates. A public listing of the NEWAC members will be posted on the [BRN website](#). Appointed members resigning

before their appointed term ends are asked to submit a letter of resignation directed to the attention of the NEWAC Chair and the Board's EO. The Board's EO or designee will facilitate the application process to fill committee vacancies and submit for Board appointment, as needed. Committee members may be removed by the Board prior to expiration of their term for dereliction of duties as a committee member, misconduct, or other good cause.

Meetings

The NEWAC meets twice per year, generally, in the spring and fall. The meetings will typically be scheduled for 90 minutes and will be held virtually and/or at various locations throughout the state. All NEWAC meetings will be open to the public and will adhere to the Bagley-Keene Open Meeting Act requirements.

Special meetings may be held at such times as the board may elect, or on the call of the Board President or the Board's EO. The NEWAC agenda and materials are posted on the [BRN website](#) per GOV section [11125](#). Committee members will be asked to provide agenda items, a brief agenda item summary, and meeting materials in advance of meetings according to the requested submission timelines established by BRN staff. Meeting materials will be posted on the BRN website in the same location as the specific meeting agenda, meeting location, minutes etc. Meeting materials received during or after a meeting will subsequently be posted on the BRN website along with other already posted meeting materials and will be labeled as addenda/supplemental materials.

Meeting agenda items will be discussed using standard meeting management procedures. Members of the public and other interested parties will be provided opportunities to speak during public comment periods or as requested by committee members during meetings. Time allocated for public comment may be limited by the NEWAC meeting chair to facilitate effective meeting time management consistent with GOV section [11125.7](#).

NEWAC meeting minutes are prepared by the designated BRN staff. The Board EO or designee, Legal Counsel and NEWAC Chair will review meeting minutes for accuracy and needed edits in advance of submission to the NEWAC members. The Committee will vote to approve draft minutes at NEWAC meetings. Finalized meeting minutes will be signed and dated by the EO or designee and NEWAC Chair and subsequently posted on the [BRN website](#) in the same section as the meeting agenda and the meeting materials.

Quorum:

Seven NEWAC members at any NEWAC meeting constitutes a quorum.

Board Staff:

BRN staff will regularly support the committee by providing meeting assistance, advice, consultation, reports/presentations and other forms of help as requested. Such staff include: the Board EO, the Assistant EO, the Chief of Licensing, the Chief of Enforcement, the NEWAC staff liaison, Nursing Education Consultants (NEC)/Supervising NECs, and other staff as needed.

Review of NEWAC Advisory Committee:

All advisory committees of the Board are required to engage in a self-evaluation annually. Annual review of the original goals of the committee should be completed to ensure the work of the committee continues to be relevant to the BRN, licensees, and the public. The terms of the committee members and the Chair and Vice-chair should be reviewed, and the committee should vote on an election process and determine if any exceptions are applicable based on the original mandate of the committee.

Additionally, the NEWAC shall periodically review and update this document to ensure the document remains relevant to current statutes, regulations, the Board's mission and strategic plan, NP practice and workforce changes/updates, etc. At minimum, it will be reviewed and re-approved by the NEWAC membership at least every four years from the last effective approval date. This document will include a signature page for the Board's EO and the NEWAC Chair and Vice-Chair to sign and date once this document is approved by the membership in each review cycle.

Nursing Education and Workforce Advisory Committee
Review and Approval Signature Page

Loretta Melby, RN, MSN
Board Executive Officer

Signature

Date

TBD
NEWAC Chair

Signature

Date

TBD
NEWAC Vice-Chair

Signature

Date



Agenda Item 6.0

Discussion and Possible Action: Regarding meeting dates for 2023

Nursing Education and Workforce Advisory Committee (NEWAC) Meeting | July 28, 2022

BOARD OF REGISTERED NURSING
Nursing Workforce and Education Advisory Committee Meeting
Agenda Item Summary

AGENDA ITEM: 6.0
DATE: July 28, 2022

ACTION REQUESTED: **Discussion and Possible Action:** Regarding meeting dates for 2023

REQUESTED BY: Loretta Melby, RN, MSN
Executive Officer

BACKGROUND:

The NEWAC meets twice per year, generally, in the spring and fall. The meetings will typically be scheduled for 90 minutes and will be held virtually and/or at various locations throughout the state. All NEWAC meetings will be open to the public and adhere to the Bagley-Keene Open Meeting Act requirements. Special meetings may be held at such times as the Board may elect, or on the call of the Board President or the Executive Officer.

A proposed schedule is included in the meeting materials.

RESOURCES:

NEXT STEPS:

FISCAL IMPACT, IF ANY: None

PERSON(S) TO CONTACT: McCaulie Feusahrens
Chief of the Licensing Division
California Board of Registered Nursing
mccaulie.feusahrens@dca.ca.gov

Board, Committee, and Advisory Committee Meetings in 2023

JANUARY 2023	Board Committee Meetings Nursing Practice Committee Education/Licensing Committee Enforcement/Intervention Committee Legislative Committee
FEBRUARY 2023	Board Meeting
MARCH 2023	Advisory Committees Nurse Midwife Advisory Committee (NMAC) Nurse Practitioner Advisory Committee (NPAC) Nurse Education and Workforce Advisory Committee (NEWAC) Advanced Practice Registered Nurse Advisory Committee (APRNAC)
APRIL 2023	Board Committee Meetings Nursing Practice Committee Education/Licensing Committee Enforcement/Intervention Committee Legislative Committee
MAY 2023	Board Meeting
JUNE 2023	Board Committee Meetings Nursing Practice Committee Education/Licensing Committee Enforcement/Intervention Committee Legislative Committee
JULY 2021	No Scheduled Meeting
AUGUST 2023	Board Meeting
SEPTEMBER 2023	Advisory Committees Nurse Midwife Advisory Committee (NMAC) Nurse Practitioner Advisory Committee (NPAC) Nurse Education and Workforce Advisory Committee (NEWAC) Advanced Practice Registered Nurse Advisory Committee (APRNAC)
OCTOBER 2023	Board Committee Meetings Nursing Practice Committee Education/Licensing Committee Enforcement/Intervention Committee Legislative Committee
NOVEMBER 2023	Board Meeting
DECEMBER 2023	No Scheduled Meeting



Agenda Item 7.0

Discussion and Possible Action: Regarding the draft regulatory language pertaining to California Code of Regulations, title 16, section 1410.5, regarding course requirements in natural sciences (anatomy, physiology, and microbiology courses with a laboratory component) for endorsement applicants

Nursing Education and Workforce Advisory Committee (NEWAC) Meeting | July 28, 2022

BOARD OF REGISTERED NURSING
Nursing Education and Workforce Advisory Committee Meeting
Agenda Item Summary

AGENDA ITEM: 7.0
DATE: July 28, 2022

ACTION REQUESTED: **Discussion and Possible Action:** Regarding the draft regulatory language pertaining to California Code of Regulations, title 16, section 1410.5, regarding course requirements in natural sciences (anatomy, physiology, and microbiology courses with a laboratory component) for endorsement applicants.

REQUESTED BY: Loretta Melby, RN, MSN
Executive Officer

BACKGROUND:

This regulatory proposal to add California Code of Regulations (CCR), title 16, section 1410.5 addresses the endorsement process, where RNs who are licensed in another state come into California to be licensed. Many endorsement applicants have met all of the same requirements as nurses who are educated in California apart from a laboratory component in the related natural sciences (anatomy, physiology, and microbiology). This has been a long-time barrier to licensing by endorsement into California.

Currently, an RN applying for endorsement into California who does not meet the education requirements outlined in 16 CCR 1426, specifically the anatomy, physiology, and microbiology courses with laboratory component, will be denied licensure until those courses are completed. Once the applicant completes the required courses with lab and submits proof via an official transcript, the deficiency will be cleared, and a license will be issued.

The Board voted in May 2022 to approve the proposed regulatory changes to add section 1410.5 to 16 CCR.

SUMMARY OF CHANGES:

§ 1410.5

- Language added for application for RN by endorsement applications

1410.5. Coursework Exemptions for Out-of-State Applicants

(a) For the purposes of this section, the following definitions apply:

(1) “proof of successful completion” means a transcript meeting the requirements of section 1410.

(2) “good standing” means practice conducted under a current, active, and unrestricted license.

“Unrestricted” means the applicant was not disciplined by any state licensing board, including probation, suspension, public reprimand, censure, or reproval.

(b) An applicant licensed in another jurisdiction who has been practicing in good standing for more than 2 years will not need to retake any anatomy, physiology or microbiology courses that include a laboratory component pursuant to section 1426, if the application required by section 1410 includes proof of already successfully completing anatomy, physiology, and microbiology coursework, with or without a laboratory component, as part of their nursing education preparation.

Prior Changes:

- The Board approved the change for the microbiology with lab course during its November 2021 meeting.
- The Board approved the proposed regulatory changes to add section 1410.5 at its May 2022 meeting.

RESOURCES:

TITLE 16. BOARD OF REGISTERED NURSING – PROPOSED LANGUAGE

Add section 1410.5 in Article 2 of Division 14 of Title 16 of the California Code of Regulations to read as follows:

1410.5. Coursework Exemptions for Out-of-State Applicants

(a) For the purposes of this section, the following definitions apply:

- (1) “proof of successful completion” means a transcript meeting the requirements of section 1410.
- (2) “good standing” means practice conducted under a current, active, and unrestricted license. “Unrestricted” means the applicant was not disciplined by any state licensing board, including probation, suspension, public reprimand, censure, or reproval.

(b) An applicant licensed in another jurisdiction who has been practicing in good standing for more than 2 years will not need to retake any anatomy, physiology or microbiology courses that include a laboratory component pursuant to section 1426, if the application required by section 1410 includes proof of already successfully completing anatomy, physiology, and microbiology coursework, with or without a laboratory component, as part of their nursing education preparation.

Note: Authority cited: Sections 2715, 2786.1, and 2786.6, Business and Professions Code.
Reference: Sections 2732.1, 2736, 2761, and 2786, Business and Professions Code.

NEXT STEPS:

FISCAL IMPACT, IF ANY: None

PERSON(S) TO CONTACT: McCaulie Feusahrens
Chief of the Licensing Division
California Board of Registered Nursing
mccaulie.feusahrens@dca.ca.gov