

BOARD OF REGISTERED NURSING
Intervention Evaluation Committee
Agenda Item Summary

AGENDA ITEM: 4.0

DATE: September 2, 2026

ACTION REQUESTED:

Discussion and possible action: Review and vote on whether to approve previous meeting minutes.

REQUESTED BY:

Heather Hallmark, Committee Chairperson

BACKGROUND:

Members are asked to approve the draft minutes from the July 9, 2026, Committee meeting and authorize BRN staff to make non-substantive corrections to any name misspellings or typographical errors found in the document.

ATTACHMENTS:

Minutes from the IEC 5 Meeting, July 9, 2026.

NEXT STEPS:

Board staff will obtain signature of the Committee chairperson on approved minutes and then file minutes in Board records.

PERSON TO CONTACT:

Jaspreet Pabla
Intervention Program Manager
brn-intervention@dca.ca.gov

**STATE OF CALIFORNIA
DEPARTMENT OF CONSUMER AFFAIRS
BOARD OF REGISTERED NURSING
INTERVENTION EVALUATION COMMITTEE
REGION 5 MEETING MINUTES**

DRAFT

Date: Thursday, July 9, 2026

Start Time: 9:00 A.M.

Location: **Department of Consumer Affairs**
1747 North Market Blvd.
Pearl Room (Suite 100)
Sacramento, CA 95834

*This meeting was accessible to public at above location
and by remote access via teleconference platform*

9:00 A.M.	1.0	Call to order, roll call, and establishment of a quorum Jaspreet Pabla, Intervention Program Manager, called the meeting to order at 9:00 A.M. The quorum was established at 9:01 A.M. All members were present, with the exception of Carrie Randazzo. Heather Hallmark participated remotely. Board Members: Heather Hallmark, RN, Nurse Member (Chair) Jason Barrett, MD, Physician Member Morgan Baldwin, MSN-PMHNP-BC, RN, Nurse Member Rayven Battles, MSW, LCSW, MSN, RN, Nurse Member Carrie Randazzo, PhD, Public Member (absent) Board Staff: Loretta Melby, RN, MSN – Executive Officer Jaspreet Pabla, Intervention Program Manager Simone Johnson, Intervention Analyst
9:01 A.M.	2.0	General instructions for public participation in the meeting via WebEx
9:03 A.M.	3.0	Public comment for items not on the agenda; items for future agenda
	Discussion	No request for future agenda items.

**Public Comment
for Agenda Item:**

No request for public comment for item 3.0.

9:05 A.M.

4.0

Discussion and possible action: Election of Vice Chair

Discussion: Board Staff announced the election of Vice Chair.

Motion: Heather Hallmark moved to nominate Jason Barrett as IEC Vice Chair.

Second: Morgan Baldwin

**Public Comment
for Agenda Item:**

No request for public comment on item 4.0

Vote:

	HH	JB	MB	RB	CR
Vote:	Y	Y	Y	Y	AB
<u>Key:</u> Yes: Y No: N Abstain: A Absent for Vote: AB					

Motion Passed

9:07 A.M.

5.0

Review and vote on whether to approve previous meeting minutes

March 4, 2026

Board Discussion: Board Staff presented minutes for approval.

Motion: Heather Hallmark: Motion to Accept Meeting Minutes from March 4, 2026.

Second: Jason Barrett

**Public Comment
for Agenda Item:**

No public comment on item 5.0

Vote:

	HH	JB	MB	RB	CR
Vote:	Y	Y	Y	Y	AB
<u>Key:</u> Yes: Y No: N Abstain: A Absent for Vote: AB					

Motion Passed

9:09 A.M.

6.0

Information only: Intervention Program Updates

Discussion: Board staff presented program updates.

Public Comment for Agenda Item: No public comment on item 6.0

9:11 A.M. 7.0 Information only: Executive Officer Updates

Discussion: Loretta Melby, RN, MSN – Executive Officer discussed Worksite Monitors (WM). The uniform standards for WSM say that the minimum requirement is a once-a-week check-in. The role of IEC members is to evaluate participants' progress in the intervention program. Monitoring abilities available to members are nursing support groups, random drug screenings, and maximum/moderate/minimum supervision. Maximum is supervision for the whole shift, moderate is supervision half of the shift, and minimum is supervision twice a shift. Executive Officer, Loretta Melby emphasized that the maximum/moderate/minimum levels of supervision are disciplinary guidelines which probationers are required to follow. Additionally, IEC members have these available options in determining the proper work site monitoring requirements for participants.

Public Comment for Agenda Item: No request for public comment on item 7.0.

9:30 A.M. 8.0 Discussion and possible action: Review IEC Member Guide and Intervention Program Regulations (California Code of Regulations, Title 16, sections 1446-1449) and provide recommendations to the Board

Discussion: No discussion on item 8.0.

Public Comment for Agenda Item: No request for public comment on item 8.0.

9:32 A.M. 9.0 Closed session
The Committee met in closed session pursuant to Business and Professions Code section 2770.10 and Government Code section 11126, subdivision (c)(2), to discuss and vote on matters related to Intervention Program applicants and participants.

5:33 P.M. Committee reconvened in open session without any reportable items from closed session. All members present

except Carrie Randazzo. Committee adjourned the meeting at 5:33 P.M.

Submitted by:

Jaspreet Pabla

Intervention Program Manager
California Board of Registered Nursing

Accepted by:

Heather Hallmark, Chair

Intervention Evaluation Committee
California Board of Registered Nursing

BOARD OF REGISTERED NURSING
Intervention Evaluation Committee
Agenda Item Summary

AGENDA ITEM: 5.0

DATE: September 2, 2026

ACTION REQUESTED: Information Only: Intervention Program Updates

REQUESTED BY: Jaspreet Pabla, Intervention Program Manager

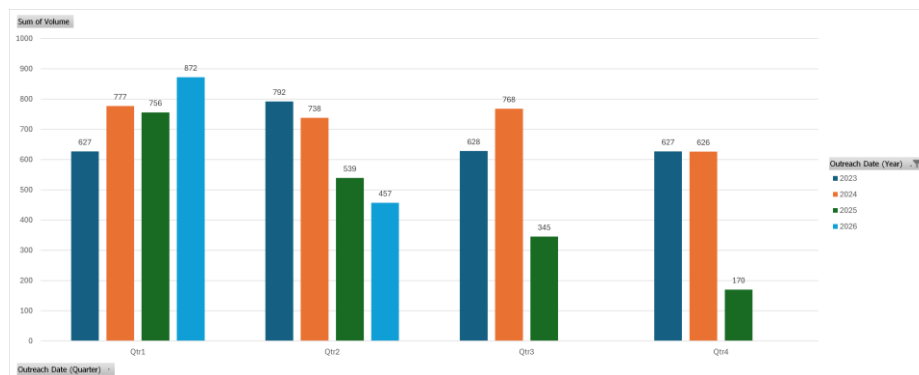
BACKGROUND:

General: Management continues to work with Premier Health Group, attending all Intervention Evaluation Committee (IEC) meetings, providing education to IEC members, and identifying gaps in regulation for the Intervention Program.

IEC Vacancies and Recruitment: The Board continues to recruit IEC members with knowledge and experience in treatment of substance use disorder or mental illness. To apply for an IEC position, interested parties can find the application on our website at rn.ca.gov/intervention.

Program Outreach: Board staff in collaboration with Premier staff is in the process of updating its outreach brochures and posters. The board emailed 457 outreach materials to individuals to date.

NEXT STEPS: Continue recruiting efforts.



Future Meetings: Members are asked to review the approved schedule for future IEC meetings and make necessary travel arrangements. IEC meetings, which require a minimum of three members to attend, are essential for reviewing reports and requests from registered nurses in the intervention program. These meetings must comply with the 2026 Bagley-Keene Open Meeting Act requirements.

PERSON TO CONTACT: Jaspreet Pabla
Intervention Program Manager
brn-intervention@dca.ca.gov

AGENDA ITEM: 6.0

DATE: September 2, 2026

ACTION REQUESTED: Information Only: Executive Officer Update

REQUESTED BY: Board of Registered Nursing Board

BACKGROUND:

The Board of Registered Nursing (Board) established the Intervention Evaluation Committees (IEC) under BPC 2770.2, composed of three registered nurses, one physician, and one public member. These committees operate under the oversight of the Program Manager as designated by the Board's Executive Officer (EO). The EO is responsible for carrying out duties delegated by the Board, ensuring standards are implemented and enforced, reporting on policy execution, and representing the Board to the public and media. As part of these duties, the EO has been asked to provide ongoing education and updates to IEC members to support their work.

Under BPC 2770.8(f), IECs evaluate requests from registered nurses (RNs) to participate in the intervention program, review and designate treatment services for referral, receive and review information concerning an RN participating in the program, and monitor participants' progress. IECs determine whether RNs may safely continue or resume the practice of nursing, and they make recommendations to the Program Manager regarding treatment, supervision, and monitoring requirements. IECs also have the authority to deny applicants or terminate participants when necessary.

This is a standing agenda item that the EO will use to provide education and updates to the committee regarding program participant requirements and overall program efficiencies, challenges and opportunities

NEXT STEPS: Continue discussions

PERSON TO CONTACT: Loretta Melby, Executive Officer
California Board of Registered Nursing
Loretta.Melby@dca.ca.gov

BOARD OF REGISTERED NURSING
Intervention Evaluation Committee
Agenda Item Summary

AGENDA ITEM: 7.0
DATE: September 2, 2026

ACTION REQUESTED: Discussion and possible action: Review IEC Member Guide and Intervention Program Regulations (California Code of Regulations, Title 16, sections 1446-1449) and provide recommendations to the Board.

REQUESTED BY: Jaspreet Pabla, Intervention Program Manager

BACKGROUND:

Board staff requests Intervention Evaluation Committees (IEC) members to review the [IEC Member Guide](#) on ongoing basis and offer feedback to staff regarding any areas where information could be developed further.

Board is responsible for onboarding and training of all IECs to ensure members are successful in their role.

The Board is seeking feedback from its IECs on regulatory changes that would help the Board better fulfill its legislative mandate.

IECs are responsible for evaluating registered nurses in the program according to the guidelines prescribed by the Board. Those guidelines, which can be found under [California Code of Regulations, Title 16, §§ 1446-1449](#), currently pertain to admission criteria, procedure to review program applicants, causes for denial of admission, causes for termination from the Program as well as other requirements.

NEXT STEPS: As determined by Committee.

PERSON TO CONTACT: Jaspreet Pabla
Intervention Program Manager
brn-intervention@dca.ca.gov