

**STATE OF CALIFORNIA  
DEPARTMENT OF CONSUMER AFFAIRS  
BOARD OF REGISTERED NURSING  
ENFORCEMENT/INTERVENTION  
COMMITTEE MEETING MINUTES**

**DATE:** October 7, 2021

**START TIME:** 1:56 pm

**LOCATION:** **NOTE:** A physical meeting location was not provided pursuant to the provisions of Government Code section 11133.

The Enforcement/Intervention Committee of the Board of Registered Nursing held a public meeting via a teleconference platform.

- 1:56 pm                      **9.0**                      **Call to Order/Roll Call/Establishment of a Quorum**  
Imelda Ceja-Butkiewicz – Chair, called the meeting to order at 1:56 pm. Quorum established at 1:57 pm.
- Enforcement and Intervention Committee:** Imelda Ceja-Butkiewicz, Public Member – Committee Chair  
Elizabeth Woods, RN, FNP, MSN  
Mary Fagan, PhD, RN, NEA-BC  
Susan Naranjo, Public Member
- BRN Staff Representatives:** Shannon Johnson, Deputy Chief of Enforcement – Liaison  
Scarlett Treviso, Deputy Chief of Investigations – Liaison  
Reza Pejuhesh, Legal Counsel
- 1:58 pm                      **9.1**                      **Public Comment for Items Not on the Agenda; Items for Future Agendas**
- Public Comment for Agenda Item 9.1: No public comment.
- 1:59 pm                      **9.2**                      **Review and Vote on Whether to Approve Previous Meeting Minutes**  
➤ June 24, 2021

MOTION: **Imelda Ceja-Butkiewicz:** Motion, to accept the previous meeting minutes.

SECOND: **Elizabeth Woods**

Public Comment for  
Agenda Item 9.2: No public comment.

VOTE:

Vote	ICB	EW	SN	MF
	Y	Y	Y	Y

Key: Yes: Y | No: N | Abstain: A | Absent for Vote: AB

**Motion Passed**

2:01 pm

**9.3**

**Information Only: Enforcement Update**

Presented by: Shannon Johnson, Deputy Chief of Enforcement

**Complaint Intake:** Currently, the Board has a recruitment process going, with new hires of retire annuitant positions. The Board continues to recruit qualified nurses. The Board continues to need experts in ambulatory care, expert practice consultants and the cosmetic care fields, to name a few.

**Imelda Ceja-Butkiewicz:** Questioned why we are hiring retired annuitants?

**Shannon Johnson:** Expressed that it is easier to acquire retired annuitants for limited term, temporary fills.

**Loretta Melby:** Expressed that the retired annuitant position fills, are a resource that we can use within the State. We are able to contact retirees, in order to help out in certain roles and areas. These positions are filled on a temporary basis for retire annuitants. This helps with assistance on a quicker basis.

**Investigations Unit:** Sending 2 investigators out for further specified training. 21 cases per field Investigator, on average. The hearings continue to be done virtually. Cases are decreasing based on the work in the field that is being done.

**Probation Unit:** Recently hired and promoted an employee to the Staff Services Analyst role within this Unit. Continue to process

cases more quickly.

**Intervention Unit:** Intervention Liaison Committee meeting, will take place on October 28, 2021. Continue to actively recruit.

July 1, 2021-September 16, 2021: A total of 680 public complaints, 192 arrest/convictions and 734 applicant cases were received, in the Complaint Intake Unit.

### **9.3.1 Update of DOI/BRN Pilot Project**

Presented by Scarlett Treviso, Deputy Chief of Investigations

The second Pilot is expiring, December 2021- the DOI/BRN Unit, are currently working on renewing the Pilot, and working out the parameters, of the renewal. 203 cases have been submitted. 143 cases have been completed. 60 cases, are currently, pending.

Public Comment for  
Agenda Item 9.3:

No public comment.

2:40 pm

### **9.4**

#### **Adjournment**

Imelda Ceja-Butkiewicz, Committee Chair, adjourned the meeting at 2:40pm.

**Submitted by:**

**Accepted by:**

**Shannon Johnson**  
Staff Liaison  
Enforcement & Intervention Committee  
California Board of Registered Nursing

**Imelda Ceja-Butkiewicz**  
Chair  
Enforcement & Intervention Committee  
California Board of Registered Nursing