



Agenda Item 4.0

REVIEW AND VOTE ON WHETHER TO APPROVE PREVIOUS MEETING'S MINUTES

BRN Enforcement, Investigations and Intervention Committee |
August 11, 2026

**STATE OF CALIFORNIA
DEPARTMENT OF CONSUMER AFFAIRS
BOARD OF REGISTERED NURSING
ENFORCEMENT, INVESTIGATIONS, AND INTERVENTION COMMITTEE
MEETING MINUTES**

DRAFT

Date: Wednesday, May 13, 2026

Start Time: 1:45 p.m.

Location: The Enforcement, Investigations, and Intervention Committee meeting was held via remote access in accordance with Government Code section 11123.5. All Committee members present participated remotely.

1:45 p.m.

1.0 Call to order, roll call, and establishment of a quorum

Committee Chair Patricia “Tricia” Wynne, Esq., called the Enforcement, Investigation & Intervention Committee meeting to order at 1:45 p.m. Roll call was taken. A quorum was established at 1:47 p.m.

Committee Members Present: Patricia “Tricia” Wynne, Esq., Chair
David Lollar
Alison Cormack

Committee Members Absent: Katie Nair, MSN, MBA/HCM, RN

BRN Staff: Loretta (Lori) Melby, RN, MSN – Executive Officer
Reza Pejuhesh – DCA Legal Affairs Division, Attorney
Shannon Johnson – Enforcement Division Chief, Staff Liaison

1:48 p.m.

2.0 General instructions for the format of a teleconference meeting

The BRN Moderator provided instructions regarding the use of WebEx/Slido for public comment, including:

- How to indicate a desire to speak
- The two-minute public comment limit
- Muting protocols
- Reminders that Committee Members cannot discuss items not on the agenda

1:50 p.m.

3.0 Public comment for items not on the agenda

**Public Comment
for Agenda Item**

3.0:

Michelle Monzerat Ramis provided comment expressing concern about the lack of communication between BRN enforcement staff and complainants. She described challenges families face when attempting to obtain updates on complaints and requested clarity on who to contact during various stages of the enforcement process.

Executive Officer Melby responded, directing her to the BRN website (rn.ca.gov), where contact information for enforcement leadership including the Chief of Enforcement and Deputy Chiefs for Complaints, Investigations, and Probation is publicly available. She noted that complainants may reach out directly to these individuals for assistance.

1:55 p.m.

4.0

Review and vote on whether to approve previous meeting minutes

4.1 February 11, 2026

Committee Discussion: None

Motion: **Alison Cormack** moved to approve the February 11, 2026, EIIC meeting minutes and allow BRN staff to make non-substantive corrections such as name spelling or typographical edits.

Second: **David Lollar**

**Public Comment
for Agenda Item**

None

4.1:

Vote:

	PW	AC	KN	DL
Vote:	Y	Y	AB	Y
<u>Key:</u> Yes: Y No: N Abstain: A Absent for Vote: AB				

Motion Passed

1:57 p.m.

5.0

Information Only: Enforcement Division updates

Presenter: Tim Buntjer, Deputy Chief, Discipline & Probation

Mr. Buntjer provided updates including:

- Continued participation in the NCSBN 5-year pilot study on substance use disorder monitoring guidelines.
- Completion of a statewide survey of nurse support group facilitators to identify strengths and improvement areas.

- Active recruitment of expert practice consultants in multiple specialty areas.
- A sustained multi-year upward trend in public complaints, with a projected 13% increase this fiscal year.
- Completion of new probation program video presentations, soon to be posted online.
- A procedural change requiring the Attorney General's Office to prepare surrender stipulations, with BRN staff continuing all other steps.

Committee Discussion: **Chair Wynne asked about the significant rise in citations issued.**

Buntjer explained that continuing education audits account for most of the increase, along with the impact of having a fully staffed citation unit.

Alison Cormack praised improvements in cycle times and asked how they were achieved.

Buntjer credited staff diligence, improved monitoring, and workflow efficiencies.

David Lollar expressed appreciation for staff's clarity and performance improvements.

Public Comment for Agenda Item 5.0: None

2:05 p.m.

6.0

Information Only: Investigations Division updates

Presenter: Nicole Bowles, Chief of Investigations

Ms. Bowles reported:

- Ongoing work with the Office of Organizational Improvement to complete workflow maps ("as-is" maps expected by August 2026).
- Participation in the newly reconstructed DCA Enforcement Academy, with BRN staff contributing training materials.
- Completion of the enhanced triage and preliminary casework pilot, demonstrating that less complex complaints can be effectively resolved at the analyst level.
- Continued review of complaints by the Nursing Education Specialist to identify scope-of-practice issues.
- Average caseload of 28 cases per investigator, maintained below the 30-case cap established by the CSA audit.
- Recruitment underway for two full-time Special Investigators (SI), with eight additional SI positions anticipated July 1, 2026.

Committee Discussion: **Chair Patricia Wynne** expressed appreciation and noted the significance of adding eight new investigators.

Alison Cormack asked about the increase in BRN-handled cases versus stable DOI numbers.

Bowles explained that under the Complaint Prioritization Referral Guidelines, some cases previously sent to DOI are now retained by BRN when they do not require sworn law enforcement investigation.

David Lollar commended the Division's progress.

**Public Comment
for Agenda Item
6.0:** None

2:13 p.m.

7.0

Information Only: Intervention Program updates

Presenter: Jaspreet Pabla, Deputy Chief, Complaint Intake & Intervention

Ms. Pabla reported:

- Continued attendance at IEC meetings to provide education and support.
- Executive Officer Melby's participation in IEC open sessions since August 2025, improving member understanding of program requirements.
- Implementation of Board-approved IEC member reassignment and redistribution of participants.
- Ongoing regulatory development following Board direction in February 2024.
- Weekly meetings with the intervention vendor, Premier Health Group, and continued updates to the IEC portal.
- IECs now meet six times per year; however, quorum issues resulted in three canceled meetings this quarter.
- Active recruitment for five IEC vacancies (two physicians, two RNs, one public member).

Committee Discussion: **Chair Patirica Wynne** expressed concern about the decline in intervention intakes.

Pabla stated that outreach efforts are increasing and acknowledged transitional challenges during Premier's onboarding.

Wynne asked whether the program's reputation may be affecting participation.

Pabla said it was possible but noted positive feedback from current participants.

Wynne asked about significant issues since Premier took over.

Pabla described early structural challenges but noted improvements.

Alison Cormack asked about the drop in RN referrals.

Pabla explained that prior referral practices have been revised to ensure ethical and accurate information is provided.

Executive Officer Melby described past issues with complaint handling and emphasized the importance of presenting a clear, supportive Intervention Program.

David Lollar stated that the transition appears to be moving in the right direction.

**Public Comment
for Agenda Item
7.0:**

None

2:29 p.m.

8.0

Information Only: Presentation by the Executive Officer on education provided to the Intervention Evaluation Committees and report out on any feedback received from Board staff, Board vendor, and stakeholders

Executive Officer Melby provided an update on educational efforts for IEC members and feedback received from staff, the intervention vendor, and stakeholders.

**Committee
Discussion:**

None

**Public Comment
for Agenda Item
8.0:**

None

2:38 p.m.

9.0

Adjournment

➤ **Chairperson Patricia Wynne** adjourned the meeting.

Submitted by:

Accepted by:

Loretta Melby, MSN, RN
Executive Officer
California Board of Registered Nursing

Patricia Wynne, Esq.
Chairperson, Enforcement, Investigations and
Intervention Committee
California Board of Registered Nursing

Please Note: BRN staff prepared these meeting minutes with the assistance of artificial intelligence and conducted a full review to ensure completeness and accuracy.