

**STATE OF CALIFORNIA
DEPARTMENT OF CONSUMER AFFAIRS
BOARD OF REGISTERED NURSING
BOARD MEETING MINUTES**

DRAFT

DATE: January 13, 2022

START TIME: 8:30 am.

LOCATION: **NOTE:** A physical meeting location was not provided pursuant to the provisions of Government Code section 11133.

The Board of Registered Nursing held a public meeting via a teleconference platform.

Thursday, January 13, 2022 – 8:30am, Board Meeting

8:32 am	1.0	Call to Order/Roll Call/Establishment of a Quorum Dolores Trujillo, President called the meeting to order at am. All Members present. Quorum established at 8:35 am.
	Board of Registered Nursing:	Dolores Trujillo, President, RN, Direct Patient Care Member Dr. Mary Fagan, Vice President, Ph.D., R.N., NEA-BC, Nurse Services Administration Member Elizabeth A. Woods, RN, FNP, MSN, Advanced Practice Member Imelda Ceja-Butkiewicz, Public Member Susan Naranjo, Public Member Jovita Dominguez, BSN, RN, Nurse Educator Member Patricia Wynne, Esq., Public Member
	BRN Staff Representatives:	Loretta Melby, MSN, RN, Executive Officer Reza Pejuhesh, DCA Legal Attorney
8:36 am	2.0	General Instructions provided for the Format of a Teleconference Call
8:37 am	3.0	Public Comment for Items Not on the Agenda; Items for Future Agendas
	Public Comment for Agenda Item 3.0:	Lashonda Shannon, BRN Employee: Provided a public acknowledgment of outgoing Complaint Intake Manager, Sonya Wilson.

Chris Crescioli: Stated that he was upset with an expert witness that he believed falsified information.

8:45 am

4.0

Review and Vote on Corrected August 4-5, 2021, Board Meeting Minutes

Presented by: Heather Hoganson, DCA Regulatory Unit Attorney

MOTION: **Dolores Trujillo:** Motion to accept the corrections to the minutes.

SECOND: **Imelda Ceja-Butkiewicz**

Public Comment for
Agenda Item 4.0: No public comment.

VOTE:

	DT	SN	JD	MF	EW	IC-B	PW
	Y	Y	Y	Y	Y	Y	A
Key: Yes: Y No: N Abstain: A Absent for Vote: AB							

Motion Passed

8:51 am

5.0

Discussion and Possible Action Regarding Delegating Authority to the Executive Officer to Make Non-Substantive Changes to Approved Minutes and Regulatory Proposals/Packages

Presented by: Heather Hoganson, DCA Regulatory Unit Attorney and Reza Pejuhesh, BRN Legal Council

Board Discussion: **Dolores Trujillo:** Made a request to change the sentence structure of the proposed action. She requested to change/add the following: “this includes but is not limited to date changes grammar punctuation and spelling errors as well as formatting and contextual changes that do not alter the intent and meaning or purpose of the report.”

Imelda Ceja-Butkiewicz: Expressed that she would like these proposals or packages go back to the Administrative Committee for further consideration and review.

MOTION: **Imelda Ceja-Butkiewicz:** Motion to approve the proposed Delegation of Authority for making non substantive edits to reports minutes and correspondence as well as section 100 rulemaking changes as it is written in the meeting materials but with the amendment to add the word “**meaning**” in the sentence that contains as “well as formatting and contextual changes that do not alter the intent **meaning** or purpose of the report, minutes, or correspondence.” Adding a new 4th

paragraph in between the current 3rd and 4th paragraphs to provide language that any such non substantive change shall be approved by the Administrative Committee before being made.

SECOND: **Elizabeth Woods**

Public Comment for
Agenda Item 5.0: No public comment.

VOTE:

Vote	DT	SN	JD	MF	EW	IC-B	PW
	Y	Y	Y	Y	Y	Y	Y

Key: Yes: Y | No: N | Abstain: A | Absent for Vote: AB

Motion Passed

9:10 am

6.0

Discussion and Possible Action Regarding Appointment by Board President of Committee Members and/or Chairs, and Approval by the Board

Dolores Trujillo appointed new Board Member, Patricia Wynne, to two separate Committees.

Board Discussion: **Elizabeth Woods:** Expressed the need for orientation and discussion with the Board Members before a new Board Member is appointed to a certain committee.

Mary Fagan: Expressed the need for orientation for new Board members in regard to committees.

MOTION: **Dolores Trujillo:** Motion to appoint Patricia Wynne to Education/Licensing Committee and Enforcement Intervention Committee

SECOND: **Imelda Ceja-Butkiewicz**

Public Comment for
Agenda Item 6.0: **Ethel P:** Expressed gratitude for being able to participate in the public meeting.

Karin Lightfoot: Applauded the Board for importance or mentorship in regard to committees. Expressed curiosity and interest to Board member Patricia Wynne's strengths coming onto the Board.

VOTE:

Vote	DT	SN	JD	MF	EW	IC-B	PW
	Y	Y	Y	Y	Y	Y	Y

Key: Yes: Y | No: N | Abstain: A | Absent for Vote: AB

Motion Passed

9:34 am

7.0

Adjournment

Dolores Trujillo, President, adjourned the meeting at 9:34 am.

Submitted by:

Accepted by:

Loretta Melby, MSN, RN
Executive Officer
California Board of Registered Nursing

Dolores Trujillo, RN
President
California Board of Registered Nursing