



October 1, 2025

Unitek College
Baccalaureate Degree Nursing Program

Dear Program Representative:

The California Board of Registered Nursing (Board), at its Board meeting on August 20-21, 2025, agendaized the following item at the June 17, 2025, Education/Licensing Committee (ELC) meeting:

8.1 Discussion and possible action regarding ELC recommendations to the Board on agenda items presented at the June 17, 2025, committee including:

Accepting a feasibility study for a new prelicensure nursing program secondary campus in San Jose - Unitek College, Baccalaureate Degree Nursing Program.

The Board voted to accept the ELC recommendation to accept the feasibility study for a new prelicensure program secondary campus in San Jose requested by Unitek College, Baccalaureate Degree Nursing Program.

Enrollment pattern:

- 40 students, three (3) times a year for an annual enrollment of 120 students.

Please review the information below to ensure timely completion of the initial prelicensure program approval process:

- When a proposed program is in the Feasibility Study (FS) development phase, the school is advised to start a projected 1-year time frame from anticipated Board acceptance of the FS to first enrollment/admission of program students, to allow ample time to secure all required program resources prior to opening. Programs will not be prohibited from opening earlier if all requirements are met and Board approval is granted.
- When more than one year has elapsed from the time of Board acceptance of the FS to acceptance of the Self-Study and/or admission of students, the program will provide information as requested by the NEC for re-evaluation and verification of continuing availability of adequate clinical placement and other required program resources.

- Proposed programs that have not submitted an acceptable Self-Study at least 6 months prior to the proposed date for enrollment of students (Title 16, California Code of Regulations (CCR) section 1421(a)(4)), as stated in the FS accepted by the Board, will be required to begin the new program application process at step one (submission of a Letter of Intent).

Unitek College must receive initial program approval from the Board and begin student enrollment no later than August 2027.

Please submit the name of program director to the Board pursuant to Title 16, CCR section 1421(a)(3) and as described in Step 6 Appointment of Program Director in the document, *"Instructions for Institutions Seeking Approval of New Prelicensure Registered Nursing Program."*

If further information is needed, please do not hesitate to contact your assigned Nursing Education Consultant.

Sincerely,



Loretta Melby, MSN, RN
Executive Officer

cc: Nursing Program File