



April 8, 2025

Medical Career College
Associate Degree Nursing Program

Dear Program Representative:

The California Board of Registered Nursing (Board), at its Board meeting on November 20-21, 2024, agendaized the following item from the October 17, 2024, Education/Licensing Committee (ELC) meeting:

8.4 Discussion and possible action regarding ELC recommendations related to accept a feasibility study for new prelicensure programs (16 CCR §1421).

The Board voted to accept the ELC recommendation to accept the feasibility study of the new prelicensure program requested by Medical Career College Associate Degree Nursing Program, in Fremont, California, with an enrollment pattern of: 24 students enrolling annually, then increasing to 24 students twice a year for an annual enrollment of 48 students.

Please review the information below to ensure timely completion of the initial prelicensure program approval process:


- When a proposed program is in the Feasibility Study (FS) development phase, the school is advised to start a projected 1-year time frame from anticipated Board acceptance of the FS to first enrollment/admission of program students, to allow ample time to secure all required program resources prior to opening. Programs will not be prohibited from opening earlier if all requirements are met and Board approval is granted.
- When more than one year has elapsed from the time of Board acceptance of the FS to acceptance of the Self-Study and/or admission of students, the program will provide information as requested by the NEC for re-evaluation and verification of continuing availability of adequate clinical placement and other required program resources.
- Proposed programs that have not submitted an acceptable Self-Study at least 6 months prior to the proposed date for enrollment of students (Title 16, California Code of Regulations (CCR) section 1421(a)(4)), as stated in the FS accepted by the Board, will be required to begin the new program application process at step one (submission of a Letter of Intent).

Medical Career College must receive initial program approval from the Board and begin student enrollment no later than November 2026.

Please submit the name of program director to the Board pursuant to Title 16, CCR section 1421(a)(3) and as described in Step 6 Appointment of Program Director in the document, *"Instructions for Institutions Seeking Approval of New Prelicensure Registered Nursing Program."*

If further information is needed, please do not hesitate to contact your assigned Nursing Education Consultant.

Sincerely,

A handwritten signature in blue ink, appearing to read "Loretta Melby". The signature is fluid and cursive, with the first name "Loretta" being more prominent than the last name "Melby".

Loretta Melby, MSN, RN
Executive Officer

cc: Nursing Program File