

**BOARD OF REGISTERED NURSING  
EDUCATION/LICENSING COMMITTEE MINUTES**

**DATE:** May 12, 2016

**TIME:** 0900

**LOCATION:** Embassy Suites San Francisco Airport – South San Francisco  
250 Gateway Blvd.  
South San Francisco, CA 94080

**PRESENT:** Michael Jackson, MSN, RN, Chairperson  
Raymond Mallel  
Pilar De La Cruz-Reyes, MSN, RN  
Donna Gerber

**STAFF PRESENT:** Stacy Berumen, AEO; Miyo Minato, SNEC; Janette Wackerly, SNEC;  
Carol Velas, NEC; Linda Sperling, NEC; Laura Shainian, NEC; Badrieh Caraway, NEC; Katie  
Daugherty, NEC; Susan Engle, NEC; Lori Chouinard, NEC; Leslie A. Moody, NEC.

**7.0 CALL TO ORDER/ROLL CALL/ESTABLISHMENT OF A QUORUM**

Michael Jackson called the meeting to order at 0905 am and a quorum was established with all Committee members present.

**7.0.1 VOTE ON WHETHER TO APPROVE MINUTES**

➤ **January 14, 2016**

➤ **March 10, 2016**

**ACTION:** The minutes of the January 14, 2016 and March 10, 2016 meetings were approved as presented.

<b>Motion: Raymond Mallel</b>		<b>Second: Pilar De La Cruz-Reyes</b>	
<b>MJ: Aye</b>	<b>RM: Aye</b>	<b>PDLCR: Aye</b>	<b>DG: Recused</b>

**Public Input: None.**

**7.1 VOTE ON WHETHER TO RECOMMEND RATIFICATION OF MINOR CURRICULUM REVISION**

7.1.1 California State University, Fresno Entry Level Master's Degree Nursing Program

7.1.2 The Valley Foundation School of Nursing at San Jose State University Baccalaureate Degree Nursing Program

7.1.3 American Career College Associate Degree Nursing Program

7.1.4 Antelope Valley College Associate Degree Nursing Program

7.1.5 Merced College Associate Degree Nursing Program

7.1.6 MiraCosta College Associate Degree Nursing Program

7.1.7 Monterey Peninsula College Associate Degree Nursing Program

7.1.8 Mt. San Jacinto College, MVC Associate Degree Nursing Program

7.1.9 San Joaquin Delta College Associate Degree Nursing Program

7.1.10 Solano Community College Associate Degree Nursing Program

7.1.11 California State University, Fresno Nurse Practitioner Program

Acknowledge Receipt of Program Progress Report:

7.1.12 Stanbridge College Associate Degree Nursing Program

**ACTION: Ratify Minor Curriculum Revision and Acknowledge Receipt of Program Progress Report as presented. Michael Jackson and Pilar De La Cruz-Reyes recused themselves in regards to one program each due to their relationships with those programs.**

<b>Motion: Michael Jackson</b>		<b>Second: Raymond Mallel</b>	
<b>MJ: Aye with recusal regarding MiraCosta College</b>	<b>RM: Aye</b>	<b>PDLCR: Aye with recusal regarding California State University, Fresno</b>	<b>DG: Aye</b>

**Public Input: None.**

**7.2 VOTE ON WHETHER TO RECOMMEND CONTINUATION OF APPROVAL OF PRELICENSURE NURSING PROGRAM**

**7.2.1 Charles Drew University School of Medicine and Science (CDU) Entry Level Master’s Degree (ELM) Nursing Program**

**Dr. Margaret Avila, Program Director, Dr. Rebecca Harris-Smith, Assistant Director, and Dr. Steve O. Michael, Executive Vice President of Academic Affairs and Provost represented the program.**

Laura Shainian, NEC presented this report. Dr. Sheldon D. Fields was the previous Program Director and Dean. In May 2016 Dr. Margaret Avila became the program director. A progress report was provided for review of deferred action taken at the October 2015 ELC meeting subsequent to findings of the June 2015 continuing approval visit which were: non-compliance in two areas CCR 1426.1 Preceptorship, and CCR 1431 NCLEX Pass Rate; and six recommendations involving eight sections: Curriculum: CCR 1424(a) Philosophy, and related section CCR 1426(b) Unifying theme; CCR 1424(b)(1) Total Program Evaluation; CCR 1424(c) Organizational Chart, and related section CCR 1424(f) Assistant Director duties; CCR 1425(f) Content Expert; CCR 1425.1(b) Faculty Orientation; and CCR 1426(f) Clinical Evaluation Tool. The program submitted a progress report at that time addressing the areas of non-compliance (Preceptorship & NCLEX), and faculty and curricular issues (six recommendations). The non-compliance for Preceptorship was corrected. However, the non-compliance for the substandard NCLEX Pass Rate remains, as depicted in the table below.

Year	Taken	Passed	Annual Percent
2011-2012	1	1	100%
2012-2013	20	19	95.0%
2013-14	63	30	<b>47.62%</b>
2014-15	87	48	<b>55.17%</b>
2015-16(Two quarters)	30	16	<b>53.33%</b>

Initial NCLEX outcomes for the program’s first two cohorts were successful (2011-12, 2012-13). Enrollment in the program increased. NCLEX pass rates with subsequent cohorts fell below 75%. During this time a minor curriculum revision was implemented to provide students more bedside nursing practice before progressing to the final semester (Clinical Nurse Leader curriculum). Continued low NCLEX pass rates prompted a minor curriculum revision to allow students to take the NCLEX upon completion of the prelicensure curriculum instead of waiting until graduation from the CNL. The program also instituted a 1unit mandatory NCLEX Review course in the curriculum.

The program’s second progress report provided data showing an upward trend in pass rates for the three most recent cohorts. This upward trend indicates an improvement in student performance as success strategies are implemented by in the program, and that more time is needed for full implementation of the

strategies to impact NCLEX pass rates. Program analysis reveals that although students are eligible to take the NCLEX exam one semester before graduation, they continue to delay on average 8 months following their eligibility date. The program currently has 136 students enrolled in the program (cohorts 9-12). Cohort 9 was the last cohort to admit 40 students – 28 remain. Subsequent cohort enrollment was reduced by the program in an effort to concentrate on improving student performance. In addition to NCLEX non-compliance, the program continues to experience leadership changes and faculty turnover. At the June 2015 continuing approval visit, the program had a total of 18 faculty members: 15 full-time and 3 part-time. Of the 18 faculty members, only one had been at the SON since the start of the program (2010), and 10 of the faculty members started in 2014 or later. Concerns regarding leadership changes, program stabilization, and faculty development were discussed at the time of the visit and that the program would address the issues. Since the visit, the program has experienced the loss and addition of faculty, and the program's organizational structure shows changes in personnel.

Continued leadership changes and faculty turnover were also evident at an NEC visit to the program on April 13, 2016, in response to a student complaint regarding the NUR 619 Residency I preceptorship course. The visit revealed: insufficient clinical faculty to begin the course – only 1 clinical group started on time; 2 groups without clinical faculty were directed to the Skills Lab for 57 hours; as faculty were hired, Group 2 started at week 6, and Group 3 started at week 12; the later clinical start for Group 3 resulted in students being scheduled to complete 225 clinical hours between 3/25 to 5/3; Group 2 clinical schedule showed 201 of 225 total clinical hours; clinical evaluations and clinical paperwork inconsistent among clinical groups; course syllabus not updated and did not reflect preceptorship revision changes; didactic schedule showed 45 total hours instead of the 15 approved hours; two student complaints – one in December 2015 and another in January 2016 – identified faculty and course issues.

In conclusion, the findings and program progress report indicate that although NCLEX performance shows some improvement by cohort, the overall pass rate continues below 75%, and faculty turnover and curriculum issues continue to impact the program and student learning.

**Ms. Shainian updated that with three quarters of NCLEX outcome data at this time the program has 47% pass rate for the 2015-16 measurement year. Program representatives informed that a new Dean has been hired, solutions are being implemented and university leadership are committed to SON success with Dr. Michael having authority to make financial commitment for providing necessary resources. The Committee was informed by program representatives that tuition charged is \$850/credit hour with 81 credits required which totals approximately \$68,000, and it is estimated that 80% or more of students are financing with student loans. Ms. Gerber noted that the program NCLEX failure increased when enrollment was increased, which the program acknowledged advising that was the reason for the recent decrease of enrollment numbers. Ms. Gerber advised that there is a responsibility of ELM programs to produce qualified nurses and also nursing faculty, and it appears that the program was aware of what was needed but did not follow through resulting in failure to meet student needs. Ms. De La Cruz-Reyes asked about faculty involvement in curriculum to which Dr. Harris-Smith responded that following hire last year she has been working to develop the faculty. Dr. Michael informed that the program has a partnership with UCLA for “Bridge to PhD” and the university is committed to improving the ELM program. Mr. Mallel advised that the ELC has responsibility to conduct a thorough evaluation, and consider that continued admissions into a troubled program combined with graduate's delays in taking NCLEX may indicate a need to slow enrollments of students into the program so the program can concentrate on producing well-prepared graduates. Mr. Jackson asked about the university president's commitment to the SON to which Dr. Michael assured that all of the SON needs will be**

met in order to improve performance. It was clarified that the school is private non-profit. Mr. Mallel asked whether the school was able to finance needed improvements without further admissions to which Dr. Michael responded that the preference would be to reduce but not suspend enrollments, and assured the school would finance needed improvements for the program. The Committee further discussed possible actions.

**ACTION:** Place Charles Drew University School of Medicine and Science (CDU) Entry Level Master’s Degree Nursing Program on Warning Status With Intent to Close the Nursing Program. Allow one-time enrollment of 20 students for Fall 2016 admission, with Board approval required for additional future enrollment. Program to provide monthly progress reports to NEC with program progress to be presented at October 2016 meeting of Education/Licensing Committee for further consideration. NEC may require program to be presented at ELC sooner if the program does not demonstrate acceptable progress for improvement. University president to provide letter indicating commitment to implementation of measures that will ensure school of nursing success.

<b>Motion: Michael Jackson</b>		<b>Second: Donna Gerber</b>	
<b>MJ: Aye</b>	<b>RM: Aye</b>	<b>PDLCR: Aye</b>	<b>DG: Aye</b>

**Public Input:** Dr. Liz Dietz suggested some resources that could be helpful to the program.

**7.2.2 Mount Saint Mary’s University (MSMU), Los Angeles Baccalaureate Degree Nursing Program.**

**Dr. Mary Ann McCarthy, Director, Nursing-TBSN. Ms. Mary Sloper, Assistant Director, and Dr. Diane Vines, Dean represented the program.**

Loretta Chouinard, NEC presented this report. On February 22, 2016 a board approval visit was conducted at MSMU, Los Angeles Chalon and Doheny campuses for their Baccalaureate Degree in Nursing Program by Loretta Chouinard, NEC and Miyo Minato, SNEC. The visit was conducted because this program has exhibited a pass rate below seventy five percent for first time candidates for two consecutive academic years. There were two findings of non-compliance: 1431 Licensing Examination Pass Rate Standard and 1424 (h) Program Administration and Faculty Qualifications with a related section 1424(d) Sufficiency of Resources, and one recommendation was made for 1424(b)(1) Total Program Evaluation. MSMU’s Baccalaureate Degree Nursing Program was the first BSN program in the state of California (1952), is located in Los Angeles, and is CCNE accredited. The program has 2 tracks, the Traditional (TBSN) and the Accelerated (ABSN). The TBSN enrolls 100 students each fall and the ABSN enrolls 40 students twice a year. Together they have 20 FT faculty and 80 PT faculty. Although faculty are providing instruction, they do not have the availability to actively participate in the total program evaluation plan analysis and implementation for program improvement, are having difficulty fulfilling other faculty responsibilities such as clinical preparedness and faculty mentoring, and do not have resources to assist with student success initiatives. NCLEX scores are : 2011 – 2012 86.21%; 2012 – 2013 85.94%; 2013 – 2014 65.33%; 2014 – 2015 60.56%; with improvement demonstrated in 2015-16 1st qtr = 77.03% and 2nd qtr = 77.78%.

**Program director informed that the university administration is demonstrating substantial commitment to program improvement with filling faculty vacancies, increasing nursing faculty salaries and other measures. Program tuition for the traditional option is \$36,682/year and \$65,000 for the 3-year accelerated BSN option.**

**ACTION:** Defer approval of Mount Saint Mary’s University, Los Angeles Baccalaureate Degree Nursing Program. Program to return to ELC in October 2016.

<b>Motion: Michael Jackson</b>		<b>Second: Pilar De La Cruz-Reyes</b>	
<b>MJ: Aye</b>	<b>RM: Aye</b>	<b>PDLCR: Aye</b>	<b>DG: Aye</b>

**Public Input:** None.

**7.2.3 MiraCosta College Associate Degree Nursing Program.**

**Mrs. Sandy Comstock, Associate Dean of Nursing and Allied Health represented the program.**

Carol Velas, NEC presented this report. A regularly scheduled continuing approval visit was conducted on March 15-16, 2016 by Carol A. Velas, Nursing Education Consultant. The program was found to be in full compliance with all BRN rules and regulations. Ms. Comstock has been the Associate Dean of Nursing and Allied Health and the ADN Program Director since January 2007, and is assisted by Assistant Director, Sue Simpson and Department Chair, Rita Barden. Mrs. Comstock has oversight of three other allied health programs, each with their own Program Directors, and spends approximately 85% of her 100% administrative release time on the ADN Program. The ADN Program was approved in 2006, initially as a LVN-RN Step-Up program and then began admitting generic students in 2010. Currently, 40 generic students are admitted annually (Fall and Spring semesters) with 20 LVN students admitted into a summer Role Transition course and then integrated into the third semester in the Fall. Total enrollment for this program is 100 students. Employment of new graduates has followed the same pattern as other schools across the state during the recession; however, MiraCosta students engage in externships and are employed by local hospitals regularly. Program resources are adequate and funded, in a large part, by grants. Dr. Sunny Cooke, College President, has committed to sustaining all current resources with a vision of expanding the enrollment and providing a new building for the Nursing Department in the near future. A \$3,000,000 endowment was recently accepted and bond funding is expected to aid in the building expense. The program has been working on a major curriculum revision for the past year, recognizing that the current curriculum has not been updated since the initial program approval in 2006, except for a few minor changes. The program plans to submit the proposal in the near future. NCLEX 5-year pass rate average is 97.2%, well above the regulatory requirement of 75%.

**Mrs. Comstock assured that outpatient clinical experiences are part of the student’s learning plan and tuition for this community college nursing program is approximately \$3,400 total with opportunity for graduates to complete RN-BSN through partnership with Point Loma Nazarene University for approximately \$16,000 (15 month program).**

**ACTION: Continue approval of MiraCosta College Associate Degree Nursing Program.**

<b>Motion: Raymond Mallel</b>		<b>Second: Pilar De La Cruz-Reyes</b>	
<b>MJ: Recused</b>	<b>RM: Aye</b>	<b>PDLCR: Aye</b>	<b>DG: Aye</b>

**Public Input: None.**

**7.2.4 Rio Hondo College Associate Degree Nursing Program.**

**Ms. Deborah Chow, Dean Health Science and Nursing represented the program.**

Badrieh Caraway, NEC presented this report. Ms. Chow was appointed as the Nursing Program Director on 7/06/2015. Gail Biesemeyer, Professor/Assistant Director on 8/19/2002. A regularly scheduled continuing approval visit was conducted on March 15 & 16, 2016 by Nursing Education Consultants Laura Shainian and Badrieh Caraway. The program was found to be in non-compliance in two areas, CCR Section 1424 (b) (1) Total Program Evaluation Plan, and CCR Section 1426.1(b) (6) Preceptorship, and four recommendations were given in CCR SECTION 1426(b) - Curriculum, CCR Section 1424 (d) Sufficiency of Resources, CCR Section 1424(e) Program Director /Assistant Director release time, and CCR Section 1424(g) Faculty responsibility. The program director responded to the areas of non-compliance and recommendations with a progress report on April 11, 2016. The total evaluation plan was reviewed and revised and plan is in place for full implementation; preceptorship records are tabulated and the preceptor training guide was revised and is currently being utilized; assistant director release time was increased from 10% to 30% (to take effect in July 2016) and is paid for with district funds. The college wide planning process is in progress to insure that grant funded resources will be supported by district funding if the grant funds are no longer available. Faculty are currently working on revising the

curriculum to integrate QSEN competencies throughout the curriculum. The program is now in compliance for all areas.

At the time of the visit, a total of 185 students were enrolled in the Rio Hondo college nursing program. Currently, students are admitted twice a year (40 in spring and 40 in the summer). These 80 students will join together in the fall which creates a large cohort. The majority of nursing classes are offered once a year. Limiting course offering creates an issue when students have to drop and repeat the course. Student must wait one year, provided space availability. Faculty recognize that offering all courses once a semester will benefit the returning students and plan is in progress to address this issue. Simulation was increasingly integrated in all courses since 2010, without any additional resources. In fall 2015, the college approved one new full-time faculty who will have 100% release time to be the Simulation Coordinator and assist with student remediation. Faculty raised concerns with lack of sufficient administrative support staff. The college administration is aware of the department's need for additional support staff to assist with the day-to-day operation of the nursing program. Students of all levels conveyed a high level of satisfaction with the program, program director and the faculty. NCLEX pass rate has ranged from 89.90 % (2011-2012) to 92.11% (2015-2016).

**The Committee asked about student outpatient clinical experiences, and the amount of clinical time spent in simulation and whether it was adequate. Ms. Chow described student experiences in outpatient clinics, and reported that simulation was utilized for approximately 18% of clinical hours which was felt to be adequate. Tuition reported for this public community college program is \$46.00/unit with 84 program units for a total cost of approximately \$3,800.**

**ACTION: Continue approval of Rio Hondo College Associate Degree Nursing Program.**

<b>Motion: Raymond Malle</b>		<b>Second: Michael Jackson</b>	
<b>MJ: Aye</b>	<b>RM: Aye</b>	<b>PDLCR: Aye</b>	<b>DG: Aye</b>

**Public Input: None.**

**7.3 VOTE ON WHETHER TO APPROVE MAJOR CURRICULUM REVISION**

**7.3.1 Simpson University (SU) Baccalaureate Degree Nursing Program (increase enrollment)**

**Ms. Kristie Stephens, Program Director/Dean, Dr. Robin Dummer, President, and Dr. Gayle Copeland, Provost represented the program.**

Katie Daugherty, NEC presented this report. Ms. Stephens has been the program director since 2014. SU is WASC and CCNE accredited. Annual program attrition rates remain in the range of 3-10%. NCLEX pass rates: 2013-14 95.45%, 2014-15 100%; first two quarters of 2015/2016 80%. The program's proposal to increase enrollment was initially presented at the January 14, 2016 ELC meeting. Based on that meeting discussion including public comments from two of the three other nursing programs in the Redding/Yreka/Chico area, the ELC requested the NEC conduct site visits to SU's proposed clinical sites to re-verify the proposed SU expansion did not displace clinical placements used by other programs or adversely impact immediate or future placements. The ELC also requested the NEC attend a meeting (1/22/16) at Mercy Medical Center in Redding concerning cancellation of the OB clinical contract between a neighboring pre-licensure program, College of the Siskiyous(COS), and Mercy Medical Center Redding (MMCR). Both sets of activities have been accomplished and the SU proposal is presented for approval consideration.

The proposed SU enrollment plan is to admit twice a year (Fall and Spring terms) instead of once a year (Spring-presently 30-32 students) beginning in Fall 2016. The proposed enrollment pattern is as follows: Fall 2016 admit 18 students; Spring 2017 admit 27 students; Fall 2017 admit 24 students; Spring 2018 admit 27 students; Fall 2018 admit 27 students; Spring 2019 admit 27 students; From Fall 2018 forward,

SU would admit up to 27 each Fall and Spring semesters. The total number admitted each term will include any re-entry/returning students or admissions to “back fill” vacant slots in a cohort. Information submitted by the program indicates there is a sufficient applicant pool of pre-nursing and transfer students and resources to support the proposed enrollment plan.

Since the January 2016 ELC meeting, the NEC conducted in-person interviews with the 20 plus clinical sites that support SU implementation of the proposed increased enrollment pattern. BRN written clinical verification forms were also updated to ensure the most current information was in evidence. There is no evidence that SU will displace other nursing program students, nor is there evidence the proposed SU expansion will negatively impact clinical agency staff based on NEC discussions with clinical agency representatives during site visits. Clinical agency representatives told the NEC agency leadership consistently and carefully considers the impact of any student clinical placements on staff at all levels of the organization before agreeing to any clinical placements/schedules. Agency representatives reported use of a variety of methods to assess immediate and long term impact and feasibility for any clinical placements, and most particularly the impact on unit level staff that will be working directly with the students each term. A few agencies mentioned changing agency priorities requires or may require all nursing programs be open, flexible and responsive to possible shift schedule changes as needed in order to meet agency needs. All clinical agencies visited reported high levels of satisfaction with the SU students, faculty supervision of students, planning/preparation for clinical assignments, the level of professionalism in relating to patients and agency staff and SU’s effective, timely communication with the agencies. During two of the visits, at the request of the agencies, schedule adjustments were made by SU to accommodate unexpected and very recent agency leadership or facility changes.

Additionally, the NEC attended the 1/22/16 meeting at MMCR concerning the reconsideration of a clinical contract for OB placements between COS and MMCR. A week after the 1/22/16 meeting, MMCR notified COS in writing once again, that the clinical agency was unable to renew the COS contract for OB clinical placements for Spring 2017 because MMCR needed the day clinical slots that had been used by COS for its own Nurse Residency Program to replace retiring MMCR staff in OB. Subsequently, COS successfully secured a three years contract with a different acute care healthcare facility for suitable inpatient OB clinical placements to support full implementation of the COS nursing education program.

In summary, the written evidence and NEC interview data of the 20 plus clinical sites provide sufficient evidence that SU has secured and accurately reported sufficient resources to support the increased enrollment pattern presented.

**Ms. Daugherty recommended approval of the enrollment increase as presented. The program reported that tuition is \$14,000/year after discounts are applied. Mr. Mallel expressed concern regarding the rate of enrollment increase. Ms. Daugherty suggested the program’s success with increased enrollment could be monitored through progress reports and continued monitoring. ACTION: Approve enrollment increase as proposed by Simpson University Baccalaureate Degree Nursing Program with program to provide annual progress report to NEC.**

<b>Motion: Raymond Mallel</b>		<b>Second: Michael Jackson</b>	
<b>MJ: Aye</b>	<b>RM: Aye</b>	<b>PDLCR: Aye</b>	<b>DG: Aye</b>

**Public Input: None.**

**7.3.2 San Joaquin Delta College Associate Degree Nursing Program (curriculum)  
Ms. Lisa Lucchesi, Program Director and Ms. Julie Kay, Dean represented the program.**

Katie Daugherty, NEC presented this report. San Joaquin Delta College is located in the Stockton area. SJDC graduated the first AD cohort in 1965 and has been continuously accredited by ACEN, since June 1969. Over the last couple of years the program faculty has been working on an in-depth curriculum review to identify and eliminate unnecessary content redundancies and achieve compliance with ACEN's curriculum unit requirements as well as AB 1295 and SB 1440 expectations for streamlining associate degree nursing units and degree requirements. Specifics regarding all revision elements were presented. The proposed new curriculum meets BRN requirements.

**ACTION: Approve major curriculum revision for San Joaquin Delta College Associate Degree Nursing Program.**

<b>Motion: Michael Jackson</b>		<b>Second: Pilar De La Cruz-Reyes</b>	
<b>MJ: Aye</b>	<b>RM: Aye</b>	<b>PDLCR: Aye</b>	<b>DG: Aye</b>

**Public Input: None.**

**7.4 VOTE ON WHETHER TO RECOMMEND GRANTING INITIAL APPROVAL OF PRELICENSURE NURSING PROGRAM FOR GLENDALE CAREER COLLEGE ASSOCIATE DEGREE NURSING PROGRAM**

**Dr. Gloria M. Blatti, Program Director, Dr. James R. Kennett, Assistant Program Director, and Mr. Mitchell Fuerst, President/CEO represented the school.**

Laura Shainian, NEC presented this report. An initial program approval visit for Glendale Career College Associate Degree Nursing Program, Glendale, CA, was conducted on February 16, 2016 by Laura Shainian, NEC and Miyo Minato, SNEC. The program was found to be in compliance with all BRN rules and regulations. The feasibility study for the program had been accepted by the Board in June 2014. History, organizational structure, and accreditation was reviewed.

The Glendale Career College nursing program is located on the second floor of a two-story commercial building to provide three classrooms (45+ seats) with smart technology, science labs (18 seats), Nursing Skills Lab (4 beds with static, mid-fidelity manikins), and hospital equipment to simulate settings for adult, obstetric & newborn patient care. The college has plans for a Mobile Simulation Lab (2 patient care areas which can be used as alternate debriefing areas) with high fidelity manikins (Sim-Man, Sim-Mom, Sim-Newborn). A certified simulation coordinator will be hired. Student support services at the college include career services, admissions, registrar, financial aid, student advisors, and counseling. The campus is Wi-Fi capable and students have access to library databases and resources specific to the ADN program both on and off campus via the internet. Program tuition includes textbooks, uniforms, science and nursing laboratory supplies, Wonderlik admission exam to the college, and Kaplan services (admission exam, final course exams, and review courses).

The program director, assistant program director, and administrative assistant are hired. The program intends to hire 5 full-time faculty (theory & clinical instructors/content experts) and 14 part-time faculty beginning in June 2016, adding faculty as students advance in the first two years of the program. The program director is also responsible for the recruitment/hiring of additional faculty support positions: Nursing Education Resources Specialist, Nursing Laboratory Coordinator, Program Coordinator, and Certified Simulation Coordinator. The recruitment/hiring of science course faculty (Anatomy, Physiology, Microbiology) will be jointly shared by the ADN program director and Science Chair. A faculty hiring and staffing plan based on the enrollment of 30 students three times a year, March/July/November, for the first two years (6 cohorts) of the program has been generated. Clinical information provided and sites visited verified there are enough clinical placements to accommodate each admission cycle.

The generic ADN program curriculum is intended to be completed in 24 continuous months and includes the content required for licensure and college degree requirements. It is designed to offer an Associate of Arts Degree in Nursing upon program completion. The curriculum is delivered in six 16-week semesters. Each semester has 12-14 units of instruction. Total Units for Licensure = 74 semester units. Total Units for Graduation = 76 semester units. Clinical nursing courses begin in the third semester and continue in each semester until program completion. The curriculum’s unifying theme is based upon The Nursing Process, Jean Watson’s Science of Human Caring, and Quality and Safety Education for Nurses (QSEN), with correlating competencies embedded in the curriculum. The use of clinical simulation is included in the curriculum design. The college has 21 clinical sites that have signed Facility Verification Forms (EDP-I-01) and clinical affiliation agreements for the proposed ADN program. Based on this information, the program will have access to adequate sites for clinical practice when the program is initiated.

The NEC will visit the program and review the Mobile Simulation Laboratory prior to use by the program. The NEC will make a site visit one year after the program starts (July 2017), and prior to the first cohort of students completing the program in July 2018.

**School representatives presented images and description of planned lab resources. Mr. Jackson asked about the percentage of simulation planned for student clinical experiences and was informed that 20-25% of clinical experiences would be conducted in simulation format. Ms. De La Cruz-Reyes asked if the program would align with other educational institutions to encourage students to complete BSN and was informed of active collaboration with multiple other schools to facilitate seamless transition to BSN completion. Cost of the program was reported as \$75,000. It was noted that clinical experiences include outpatient clinics. Ms. Gerber noted an ADN program recently closed suddenly without notice due to financial collapse of the parent company, and asked what safeguards Glendale Career College would provide to protect students against a similar occurrence. The program informed that the school is in its 50<sup>th</sup> year of operation with demonstrated stability and that the institution pays into the CA Student Tuition Recovery Fund which refunds 100% of tuition in the event of school/program closure. The Committee expressed concern regarding the initial enrollment plan of 90 students per year.**

**ACTION: Grant initial approval for Glendale Career College Associate Degree Nursing Program with enrollment of 60 students per year.**

<b>Motion: Michael Jackson</b>		<b>Second: Pilar De La Cruz-Reyes</b>	
<b>MJ: Aye</b>	<b>RM: Aye</b>	<b>PDLCR: Aye</b>	<b>DG: Aye</b>

**Public Input: None.**

**7.5 VOTE ON WHETHER TO RECOMMEND GRANTING EXTENSION FOR CALIFORNIA CAREER COLLEGE ASSOCIATE DEGREE NURSING PROGRAM INITIAL APPROVAL**

**Ms. Susan Naimi, President represented the school.**

Susan Naimi, MSN, RN founded California Career College in 2001 and has served as President for the school’s LVN program since its inception in 2002. The Board approved the CCC’s Feasibility Study on April 3, 2014. Elizabeth Estrada, MSN, RN, has been hired as Director of the ADN program to complete the initial program approval of the proposed nursing program. The Board’s policy on initial program approval permits a new program a two-year period to complete the new program application process from the time of the feasibility approval to starting the program and initial enrollment of students. When this timeline is missed, the program is required to restart the initial process from the beginning, submitting a letter of intent. CCC’s two-year period deadline for approval process completion was April 3, 2016.

The program submitted their first self-study on October 14, 2015. Miyo Minato, SNEC and Dr. Linda Sperling, NEC have been working closely with the program to assist with the Self-Study phase and revisions of the report to meet board requirements and deadlines. Board staff met with CCC representatives on December 2, 2015. A final revision of the self-study was submitted on March 31, 2016. The preliminary review of the self-study report and related documents shows they are complete in addressing Board rules and regulations. However, additional time is needed for the NEC to complete the initial approval process, including site visit to the school and verification of resources such as clinical placements. An extension of the initial approval process deadline is requested to allow completion of NEC evaluation with report to be presented to Education/Licensing Committee at the August 2016 meeting.

**ACTION: Grant extension to August 2016 for California Career College Associate Degree Nursing Program initial approval.**

<b>Motion: Raymond Mallel</b>		<b>Second: Michael Jackson</b>	
<b>MJ: Aye</b>	<b>RM: Aye</b>	<b>PDLCR: Aye</b>	<b>DG: Aye</b>

**Public Input: None.**

**7.6 DISCUSSION OF 2014-2015 POST LICENSURE PROGRAM ANNUAL REPORT – DRAFT**

Julie Campbell-Warnock, Research Program Specialist presented this report. In 2004-2005, as part of the pre-licensure nursing program survey, the BRN also began inviting programs to provide data on their post-licensure programs. The 2014-2015 Post-Licensure Nursing Program Report presents analysis of the current year data in comparison with data from previous years of the survey. Since post-licensure nursing programs offer a wide range of degrees, this report is presented in program sections, including RN to BSN Programs, Master’s Degree Programs and Doctoral Programs. Data items addressed in each program section include the number of nursing programs, enrollments, graduations, and student census data. Faculty census data is included in a separate section as it is collected by school, not by degree program. Data is being updated and finalized which will be presented in a draft report at the June Board meeting.

**Public Input: None.**

**7.7 DISCUSS 16 CCR SECTION 1456 REGARDING ACCEPTABLE CONTINUING EDUCATION COURSES, RESOURCES NEEDED FOR BRN TO CONDUCT CEP AUDITS, AND WHETHER BRN SHOULD CONTINUE TO APPROVE CEPs**

Janette Wackerly, SNEC and Stacie Berumen, AEO presented this report. Proposed SB 1039 requires the BRN will implement regulations that specify continuing education courses “be related to the scientific knowledge and/or technical skills required for the practice of nursing, or be related to direct and/or indirect patient or client care” ( BPC, Article 6 Revenue § 2811.5, 2811.6 and CCR § Article 5 Continuing Education 1450-1459.1). The BRN has been approving CE providers but does not approve course content and or materials of every course that providers present. Providers currently renew every 2 years. There are currently approximately 3,200 providers presenting an unknown number of courses. The BRN has not been performing required audits of continuing education providers due to lack of resources, but is working to address the identified issues and working with the author of SB 1039 to accomplish the necessary conformance to laws and regulations. The BRN will work with Senator Hill to identify the resources needed for complete compliance with the continuing education laws and regulations, which may include personnel, technology and professional staff.

**Mr. Mallel identified the need to expand regulations specifying requirements for continuing education providers and the need to advise the Legislature regarding budget needed to support additional staff needed to perform audits. Ms. De La Cruz-Reyes expressed concern regarding confusion about what is or is not accepted for continuing education content. Ms. Gerber requested**

clarification regarding the scope of the issue and whether the BRN has received a significant number of complaints regarding continuing education course content, and Ms. Berumen informed that there are approximately 5-10 complaints received each year. Ms. Gerber suggested the issue be explored to identify areas needing to be addressed and wondered if the primary concern was in respect to the requirement for periodic review. Mr. Jackson suggested an every 5-year evaluation of continuing education providers such as is done for BRN approved nursing programs. The committee recommended that the application be updated with specific guidelines which would include identifying qualifications for non-nurse continuing education providers.

**ACTION:** The Committee provided direction for further staff action.

**Public Input:** Ms. Tricia Hunter expressed that there have been complaints to the BRN but that there were not adequate criteria to successfully eliminate questionable CE content. Ms. Sara Huchel, Consultant to Senator Hill office expressed that a lack of complaints in regards to some CE courses would indicate the students appreciated the courses but is not evidence of appropriate content; there has been work with Stacie Berumen to increase budget for auditing activities; and, Senator Hill is willing to add provision in the Bill (June 21<sup>st</sup> to the Assembly) to provide funding for staff and other resources as needed. Jessica Miller spoke in favor of recognizing complimentary alternative therapy such as Reiki, healing touch, and aroma therapy as appropriate CE content; rejection of this content affects progress made toward acceptance of alternative therapies. Dr. Liz Dietz of the ANAC clarified that it is 'contact hours' awarded and not 'CEUs'. CNA representative asked for caution in limiting provider content which may limit nurses' knowledge and lead to higher costs. Ms. Gerber asked for clarification regarding Senator Hill's definition of appropriate content. Ms. Huchel responded that the content should be based in scientific principles of nursing practice in regards to what the State recognizes as valid for continuing education, however nurses would not be limited in what courses they are allowed to attend. Ms. Jeannie King spoke in favor of public review.

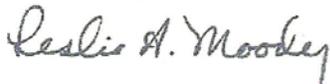
#### 7.8 PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Dr. KT Waxman spoke in favor of allowing increased use (50%) of simulated experiences to substitute for live-patient clinical experiences in prelicensure nursing education programs. A printed packet including cover letter and informational materials was presented to the Committee by Dr. Waxman.

#### 7.9 ADJOURNMENT

The meeting was adjourned at 1200 noon.

Submitted by:



Leslie A. Moody, MSN, MAEd, RN  
Nursing Education Consultant/ELC Liaison

Accepted by:



Michael Jackson, MSN, RN  
Chairperson