ELC meeting minutes
May 7, 2014

BOARD OF REGISTERED NURSING
EDUCATION/LICENSING COMMITTEE MINUTES

DATE: May 7, 2014

TIME: 0900-1200

LOCATION: Hilton Sacramento Arden West
2200 Harvard Street
Sacramento, CA  95815

PRESENT: Michael Jackson, MSN, RN, Chair
Raymond Mallel
Beverly Hayden-Pugh, MA, RN
Jeanette Dong

STAFF PRESENT: Louise Bailey, Executive Officer; Stacy Berumen, AEO; Miyo Minato, SNEC; Katie Daugherty, NEC; Shelley Ward, NEC; Kelly McHan, NEC; Kay Weinkam, NEC; Laura Shainian, NEC; Carol Mackay, NEC; Badrie Caraway, NEC; Janette Wackerly, SNEC; Susan Engle, NEC; Leslie A. Moody, NEC.

7.0 CALL TO ORDER
Michael Jackson called the meeting to order at 0915 AM and Committee members introduced themselves.

7.1 VOTE ON WHETHER TO APPROVE MINUTES
The March 5, 2014 Education/Licensing Committee (ELC) draft meeting minutes were presented.
ACTION: Approve the Minutes of March 5, 2014 as presented.
M/S/C: Beverly Hayden-Pugh/Ray Mallel.
Public input: None.

7.2 VOTE ON WHETHER TO RATIFY MINOR CURRICULUM REVISION
7.2.1 The Valley Foundation School of Nursing at San Jose State University Baccalaureate Degree Nursing program
7.2.2 University of California San Francisco Entry Level Master’s Degree Nursing Program
7.2.3 University of San Diego Hahn School of Nursing Entry Level Master’s Degree Nursing Program
7.2.4 College of the Siskiyous Associate Degree Nursing Program
7.2.5 Contra Costa College Associate Degree Nursing Program
7.2.6 Copper Mountain College Associate Degree Nursing Program
7.2.7 Fresno City College Associate Degree Nursing Program
7.2.8 Modesto Junior College Associate Degree Nursing Program
7.2.9 Sacramento City College Associate Degree Nursing Program
Leslie A. Moody, NEC, presented this report.
ACTION: Ratify Minor Curriculum Revision as presented.
M/S/C: Michael Jackson/Ray Mallel.
Public input: None.
7.3 VOTE ON WHETHER TO CONTINUE APPROVAL OF PRELICENSURE NURSING PROGRAM

7.3.1 California State University, Stanislaus Baccalaureate Degree Nursing Program.

Dr. Debra Tavernier, Program Director represented the program.

Kelly McHan, NEC presented this report. Debra Tavernier, PhD, MS, RN has served as program director since 2011. Assistant directors are Marla Marek, PhD, MSN, RN, undergraduate program coordinator, Carolyn Martin, PhD, FNP, RN, graduate program coordinator, and Kristine Warner, PhD, MSN, RN, coordinator of the Accelerated Second-Degree Baccalaureate (ASBSN) track. A continuing approval visit was conducted February 4-6 &10, 2014 by Nursing Education Consultants Kelly McHan and Carol McKay. The program was found to be in compliance with regulation and BRN guidelines. Five recommendations were made; Section 1424(b)(1) Total Program Evaluation Plan, Section 1424(d) Resources, Section 1424(e) Faculty Release Time, and Section 1425.1(a) Faculty Responsibilities, and Section 1426(b) Required Curriculum.

CSU, Stanislaus offers two options for the prelicensure BSN degree; the generic BSN track is housed on the main campus in Turlock and the ASBSN track is offered at the university’s extended campus in Stockton. The program enrolls 50 new students annually into the six-semester generic option. Thirty students are enrolled annually through University Extended Education into the 17-month ASBSN track. The program moved into a newly renovated “green” College of Sciences building during the last week of January, 2014. Dedicated resources include smart classrooms, separate low- and mid-fidelity skills labs and a state-of-the-art simulation lab with 3 high-fidelity human simulators with appropriate supplies and accoutrements. An 8-station health assessment room is set up with exam tables, ophthalmoscopes, otoscopes and other health assessment equipment and a “community health room” is set up as a home setting. The program has access to computer labs and computer testing rooms that accommodate the entire student cohorts. The extended campus site is a former California Developmental Center. Although the building housing the ABSN is older, space, education and technology resources are equivalent to those available on the main campus. Both student groups reported appreciation for an outstanding cadre of expert and supportive faculty. The program enjoys strong and long-standing relationships with clinical facilities. Clinical liaisons verified that StanState nursing students and graduates have an excellent reputation in the facilities and in the community. NCLEX pass rates have ranged between 94.03% and 100% over the last four academic years.

Ray Mallel asked and Ms. McHan confirmed that the physical plan is in acceptable condition.

Michael Jackson asked if the program experienced difficulty securing faculty. Dr. Tavernier responded that there were three applicants for a recent vacant position, which is lower than experienced by colleges for faculty vacancies of other disciplines, and added that faculty retention is not a problem. Michael Jackson asked about faculty salary and Dr. Tavernier reported that, although not as high as compensation for positions in nursing service, nursing faculty salaries are higher than other colleges.

ACTION: Continue Approval of California State University, Stanislaus Baccalaureate Degree Nursing Program.

M/S/C: Michael Jackson/Beverly Hayden-Pugh.

Public input: None.

7.3.2 Cabrillo College Associate Degree Nursing Program.

Dorothy Nunn MSN, CNS, RN Director of Nursing represented the program.

Janette Wackerly, SNEC presented this report. A regularly scheduled continuing approval visit was conducted from March 18,19, 20, 20147 by Janette Wackerly, RN, SNEC. There were no areas of non-compliance and two recommendations were written pertaining to CCR 1424 (d) faculty and CCR 1426 a theory and clinical concurrent course. The nursing program at Cabrillo College has multiple areas of strength
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including a dedicated and capable faculty, a supportive administration, diverse and motivated student population, a wealth of valuable campus services, a widely diversified selection of clinical facilities, strong community support, and as superior Allied Health building with collaborative learning areas in addition to dedicated nursing classroom, and simulation lab space that supports a well-designed curriculum. The visiting SNEC at the conclusion of the visit met with College Administration responding to the approval visit findings.

The Cabrillo nursing students are an ethnically diverse group of men and women ranging from recent high school graduates to students returning to school for second or third careers. They bring the strength of their previous accomplishments and as strong motivation to become competent practitioners employed in the community. A student mentor program, active student representation in program planning and dedicated faculty involvement contribute to creating cohesiveness within each cohort of nursing students. The nursing program has a dedicated capable adjunct and contract faculty who consistently work to promote student success. New faculty have been hired and orientated to the program. The majority of adjunct faculty, hired in the past five years are Master’s prepared and possess years of teaching and clinical experience. At the time of the approval visit two long term faculty are planning to retire.

Ms. Wackerly added that a new allied health building was added in 2011. Current enrollment is 120 students. The program utilizes contract faculty to meet their faculty needs.

Ray Mallel asked about the geographic source of faculty. Ms. Nunn reported that faculty usually come from the surrounding area of San Jose, Santa Cruz, and the Monterey Bay area, and that faculty applicants are typically highly educated and active in clinical practice. Ms. Nunn further reported that there are usually more applicants than positions due to budgetary restrictions on full-time faculty positions. Jeanette Dong asked for clarification of the difference between adjunct and contract faculty. Ms. Nunn reported that contract and adjunct faculty are both part-time statuses but contract faculty have increased duties that aren’t required of adjunct faculty. Louise Bailey added that adjunct faculty are usually assigned to clinical instruction.

ACTION: Continue Approval of Cabrillo College Associate Degree Nursing Program.
M/S/C: Michael Jackson/Jeanette Dong.

Public input: None.

7.3.3 Chaffey College Associate Degree Nursing Program.
Program representative was not able to attend.
Laura Shainian, NEC presented this report. Renee Ketchum, RN, MSN, CNS, has been the Program Director at Chaffey College since 2008. The program’s ACEN accreditation was reaffirmed in 2009. Forty students are admitted each Fall and Spring semester. A regularly scheduled Continuing Approval visit was conducted on March 3 – 4, 2014 by Nursing Education Consultant Laura Shainian and Supervising Nurse Education Consultant Miyo Minato. The program was found to be conducted in compliance with BRN rules and regulations. There were no findings of noncompliance and three recommendations were given: CCR 1424(b) Administration and Organization of the Nursing Program; CCR 1424(e) Administration and Organization of the Nursing Program; and CCR 1426 (b) Required Curriculum. (Recommendations are detailed in the Report of Findings and the Consultant’s Report).

Founded in 1957, the program at Chaffey College is one of five original ADN programs established in California – located in the west end of the vibrant Inland Empire of San Bernardino County. Since 2005, the program has had one major and one minor curriculum revision. Faculty are planning a major curriculum revision that will adopt a concept-based curriculum, integrate QSEN concepts, and incorporate the Transfer Model Curriculum. Faculty have made great strides in implementing success strategies to increase student retention via a focus on student remediation. This has not only resulted in a 30% increase in retention and a 27% decrease in attrition, but also garnered reports from students of a more
positive learning environment. Eighty percent of graduates are finding employment within 3-6 months even though the trend in area hospitals to seek MAGNET status has resulted in preferential hiring of Bachelor of Science (BSN) graduates and the reserving of some clinical spaces exclusively for BSN students. Fortunately, Chaffey College has not experienced any loss in clinical placement of nursing students due to its good reputation and relationship within the community. The National Council Licensure Examination (NCLEX) pass rate has consistently exceeded the minimum performance threshold of 75% for the past five years: 2007-08: 95.45%; 2008-09: 100.00%; 2009-10: 96.15%; 2010-11: 100.00%; 2011-12: 98.00%; 2012-13: 98.33% (year-to-date). And finally, in an effort to promote the hiring of its graduates, Chaffey College initiated a partnership with Cal State University, Fullerton, for students to take BSN courses in the summer while enrolled in the ADN program. The program receives strong support from college administrators and graduates are well received in the community.

ACTION: Continue Approval of Chaffey College Associate Degree Nursing Program.

M/S/C: Michael Jackson/Beverly Hayden/Pugh.

Public input: None.

7.3.4 Cypress College Associate Degree Nursing Program.

Dr. Darlene Fishman, Program Director represented the program.

Badrieh Caraway, NEC presented this report. Darlene Fishman, RN, MSN, EdD, was appointed program director in August 2002. Carol Harvey, RN, MSN, CNS serve as assistant program director. A regularly scheduled continuing approval visit was conducted on March 11-12, 2014 by Nursing Education Consultant Badrieh Caraway and Supervising Nursing Education Consultant Miyo Minato. The program was found to be in compliance with BRN rules and regulations. There were no findings of noncompliance and one recommendation was given in CCR 1426 -Curriculum (recommendation is detailed in the Report of Findings and the Consultant’s Report).

The program has a long and proud history. The program began initially in 1914 as the Orange County Hospital School of Nursing Program. In 1977 new facilities were built and the nursing program, along with nine other health programs, became part of Cypress College’s Health Science program. The program’s graduates are actively recruited for employment by hospitals and other health care agencies. A high percentage of graduates continue on to university programs to complete BSN and higher degrees in nursing. The program is accredited by the National League for Nursing (NLN). Using a criterion based scoring system, 200 (50 each semester) generic students are selected for admission to the program every August and January. Additionally, up to ten advanced placement LVN to RN Step-Up students are admitted every August into the third semester of the program. Total program enrollment at the time of the visit was 174 students.

Although the program is primarily supported by the college’s general fund budget, the program director has also been very active in raising additional funds to support the program and students. College administrators Dr. John Sciacca, Dean –Health Science, and Dr. Santanus Bandyopadhyay, Vice-President Educational Programs & Student Services, are committed to continuing the program’s current level of enrollment and services to nursing students, and assure that faculty and services currently supported by grants will be supported by the college budget or other funding resources if grant funds become unavailable. The program provides students with a robust educational experience that has been enhanced by external grant funding. From 2002-2014 the program received grant-funded projects that supported many aspects of the program including the integration of simulation in each course and use of simulation Pads for the classroom instruction. Total program evaluation by faculty is thorough and ongoing. The program’s well-qualified, professionally accomplished faculty consistently collaborates to review curriculum, program policies, program delivery, and other program issues, which results in planning and implementation of revisions, as needed. Faculty are currently working on major curriculum revision for submission to the Board for approval
by 2015. The program is further strengthened by support services that include a Health Sciences Counselor, as well as three counselors that are available to counsel nursing students and develop remediation/retention plans for “at risk” students. In addition, two part-time faculty provide mentoring, and are available for the skills lab practice/remediation.

Involvement of students in program governance is encouraged and facilitated via multiple group and individual opportunities, including participation in faculty/committee meetings, group or individual meeting with the program director, and completion of course and program evaluations. Students report a high level of satisfaction with most aspects of the program and services, and demonstrate complete understanding of policies including grading/assessment. A few students expressed concern regarding the current method of test review and the clinical competency evaluation; suggestions were made by students for improving the process. The students’ suggestions were presented to faculty, and they were well received by faculty for further consideration. The NCLEX pass rate has consistently exceeded the minimum performance threshold of 75% for each of the past five years: 2009-10: 95.18%; 2010-11: 94.52%; 2011-12: 93.98%, 2012-13 85.71%; 2013-14: 84.62%. Future plans include implementation of a new curriculum, and seamless educational paths to the BSN. The program is addressing the demand for registered nurses with advanced degrees through an established ADN to BSN collaborative with California State University, Los Angeles and California State University, Fullerton. Relationships are strong between the program and clinical partners, as evidenced by clinical placement opportunities remaining consistently available to the program. The program uses advisory meeting sponsored by Orange County/Long Beach Consortium for securing clinical placement. The program receives strong support from college administrators, and graduates are well received in the community.

Dr. Fishman commented that the approval visits are appreciated as they provide the “face” of the BRN for program students. Ray Mallel asked about tuition cost and Dr. Fishman reported costs are comprised of the community college $46/unit fee with other costs for a total program cost of approximately $7,000. Ray Mallel asked whether there is a wait list for admission and Dr. Fishman responded affirmative. Ray Mellal asked about additional funding and Dr. Fishman reported that approximately ten of each fifty students are funded by California enrollment growth grants. Mr. Mallel suggested funding could be solicited from the north Orange County communities’ businesses. Beverly Hayden-Pugh noted that the program’s NCLEX outcomes had dropped 10% over the past 5 years and asked whether a cause had been identified. Dr. Fishman reports factors include raising of the NCLEX-RN passing score and student achievement gap, noting that the program is not happy about the decrease in scores and has added faculty and peer tutoring services for students. Jeanette Dong asked about student concerns identified during the approval visit. Ms. Caraway reported that students were dissatisfied with the test item reviews and that faculty are participating in NCLEX style test item development inservice training. Dr. Fishman further explained that students want less difficult tests and more explanation of the “right answer.

ACTION: Continue Approval of Cypress College Associate Degree Nursing Program.
M/S/C: Michael Jackson/Beverly Hayden-Pugh.
Public input: None.

7.3.5 Merritt College Associate Degree Nursing Program.
Ms. Dawn Williams, Program Director, Dr. Ahmad Mansur, Interim Dean of Workforce Development and Applied Sciences, and Dr. Elmer Bugg, VP of Instruction represented the program.
Ms. Jeanette Dong, Board Member, recused herself from this discussion due to a potential conflict of interest related to a professional relationship in common with the school.
Kay Weinkam, NEC presented this report. Dawn Williams, M.S.N., RN is the Program Director. The Assistant Director is Lynn Bratchett, M.B.A, RN. Merritt College is one of four colleges in the Peralta
Community College District in Alameda County. Two colleges are in Oakland, one is in Alameda, and one in Berkeley. The Program admits students once a year, and currently has 55 students enrolled in the nursing program. Both the students and the faculty at Merritt College reflect the great diversity of the East Bay.

This NEC conducted the regularly scheduled continuing approval visit from November 19-21, 2012. Four areas of non-compliance were identified: CCR Section 1424(a) Philosophy; Section 1424(c) Administration; 1424(d) Resources; and Section 1427(c) Clinical Facilities. One recommendation was made related to Section 1424(b)(1) Total Program Evaluation. The Education/Licensing Committee reviewed the Progress Report dated January 31, 2013, at its March meeting. The report addressed the four areas of noncompliance and the recommendation. The letter and documents had been reviewed with the outcome being a finding that, although progress has been made during the two months since the approval visit, the program continued to be in non-compliance with CCR Section 1424(c), 1424(d), and 1427(c). The Committee’s recommendation was for Deferred Action, and the Board granted this status at its April 10, 2013, meeting.

The program systematically prepared progress reports that were presented to the Education/Licensing Committee and then ratified by the Board in November 2013 and February and April 2014. The program has prepared, for the Committee’s consideration, another progress report that was included in the agenda packet. A site visit was conducted to Merritt College on April 7, 2014. Meetings were held with the Director, the Dean (who had ten more days in this position and would then be leaving the College), the Vice President of Instruction, Dr. Elmer Bugg, the College President, Dr. Norma Ambriz-Galviz, and the faculty. Three personnel actions hadn’t been completed at the time of this visit, although interviews for the first two were being conducted: the selection of a Dean of Career and Technical Education, the 0.5 Senior Clerical Assistant (which had actually been a 1.0 FTE due to the supplementation with grant funds), and one full-time faculty position. The job descriptions for the director and assistant director are still in process as described in the Progress Report.

The portable classroom units have been relocated to another site by the gymnasium in order to accommodate construction of the sciences building and to allow a staging area for construction equipment. However, faculty have been using only the skills lab in the existing Building D. The representative from Laerdal hasn’t yet visited the campus to oversee the reconnection of the high fidelity mannequins, and students do not have access to simulation scenarios based on these mannequins. The ventilation system for these portables results in the units being either too hot or too cold, or, noise from the equipment that interferes with classroom interaction, such that the faculty are using other classrooms on campus for the lecture courses. It is now possible, depending on which mobile phone carriers are used by faculty and students, that some people in these units are able to summon help in the event of an emergency. The information provided by the program related to the agreements with the clinical facilities supports a finding that the Program is now in compliance with CCR 1427 (c). The licensing exam pass rate for first-time test takers from July of 2012 until September of 2013 (45 students) is 100%. The pass rate for the 2011-2012 academic year was 92%. The program continues to work toward full compliance. Ms. Weinkam noted that the program had a prior history of a very low NCLEX-RN pass rate but effective program improvements have resulted in pass rates of 92-100% for the last two years. Dr. Bugg addressed the issue of student/campus security issues, describing them as “across the campus” due to students’ cell phone plans that did not allow emergency contact, however the school plans to boost the on-campus cell phone coverage. Michael Jackson asked why the school did not install landlines to which Dr. Bugg replied that work is in progress and will soon be completed. Beverly Hayden-Pugh asked about physical plant conditions including the simulation lab. Dr. Bugg advised that Laerdal is coming to conduct faculty training and that the college has budgeted for purchase of
simulation scenarios. Ms. Williams advised that she and the faculty are currently creating the simulation plan with implementation scheduled for Fall 2015. Ray Mallel asked why the enrollment was at 55 students when the same resources could possibly support a larger number. Ms. Williams reported that budget limited the enrollment number. It was clarified that Board approval would have to be sought for an enrollment increase. Ray Mallel asked about the loss of faculty and Ms. Williams informed that this was due to retirement. Dr. Bugg reported that the nursing program is a priority on the college’s list for hiring of faculty but that the final decision to hire would be dependent upon adequate college budget, and also advised that obtaining adequate clinical placements can be a barrier to program enrollment expansion. Beverly Hayden-Pugh asked for further information regarding the simulation lab. Ms. Williams advised that the phones are installed and the heating/air conditioning needs are being evaluated. Dr. Bugg reported that a contractor had been retained and further progress was awaiting identification of funds for the heating/air conditioning. Ms. Weinkam noted that there is currently one faculty vacancy and Dr. Bugg advised that the intent was to add two faculty and a simulation lab coordinator. Michael Jackson asked whether active recruitment was being conducted and Dr. Bugg replied affirmative. Ms. Weinkam noted that this hiring has been planned since 2012 but has not been done. Dr. Bugg explained that the community college process drives the hiring process and he is hoping to find an alternative source of funding to support the faculty and simulation lab coordinator positions. Michael Jackson asked how long the positions had been vacant to which Ms. Weinkam replied that it will be two years in November 2014. Dr. Bugg explained that unions influence the process and he is working with them. In response to a question from Michael Jackson, Dr. Mansur, the newly appointed Dean, described his experience and ensured that he is looking forward to working with program director Ms. Williams and ensuring adequate budget to support the program. Ms. Weinkam reported that the program continues to have areas of noncompliance that require correction.

ACTION: Defer Action to Continue Approval of Merritt College Associate Degree Nursing Program. Progress report due to NEC by November 2, 2014 for presentation at the January 2015 Education/Licensing Committee meeting.

M/S/C: Michael Jackson/Beverly Hayden-Pugh (Jeanette Dong recused)

Public input: None.

7.3.6 Santa Barbara City College Associate Degree Nursing Program.
Ms. Michelle Gottwald, Program Director represented the program.
Laura Shainian, NEC presented this report. Michelle Gottwald, MSN, RN, has been the program director since 2012. A regularly scheduled Continuing Approval visit was conducted on December 4-5, 2013 by Nursing Education Consultant Laura Shainian and Shelley Ward. The program was found in non-compliance in three areas: CCR 1424(a) Administration and Organization of the Nursing Program; CCR 1426(a) Required Curriculum; and CCR 1425(f) Faculty Qualifications & Changes, and three recommendations were given. On February 11, 2014, the program submitted a progress report addressing the findings from the visit, with evidence of correction for two areas of noncompliance and actions to address all recommendations. The program was presented to ELC in March and the Board in April resulting in action of Defer Continuing Approval to allow the program time to address the remaining area of noncompliance related to 1426(a) Curriculum in regards to course hours. On March 11, 2014, a subsequent progress report was submitted with corrections to this final noncompliance.

Faculty previously used a master plan which reflected clinical assignments, however, a more effective method for monitoring clinical hours of different level students in this rotation method was needed to ensure that hours were being implemented per the approved curriculum. Therefore, a new tracking system was recently developed and implemented by faculty to log each student’s clinical hours and track total number of
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hours. Both faculty and students find this type of clinical rotation method highly advantageous, allowing for excellent student success.

The single remaining area of noncompliance has now been corrected and the program is operating in full compliance. NEC recommendation is for continuing approval for this program.

Michael Jackson asked about the program’s NCLEX-RN pass rate to which Ms. Gottswald responded that it was 100% last year and 97% in the most recent quarter. Ms. Gottswald informed that the program’s total enrollment is currently 120.

ACTION: Continue Approval of Santa Barbara City College Associate Degree Nursing Program.
M/S/C: Michael Jackson/Beverly Hayden-Pugh.
Public input: None.

7.4 VOTE ON WHETHER TO APPROVE MAJOR CURRICULUM REVISION
7.4.1 San Francisco State University Entry Level Master’s Degree Nursing Program.

Dr. Mary Ann van Dam, Associate Professor and Director represented the program.

Kay Weinkam, NEC presented this report. Mary Ann van Dam, RN, Ph.D., PNP is an associate professor and director of the San Francisco State University School of Nursing. The Board approved a major curriculum revision for San Francisco State University’s baccalaureate degree nursing program in April 2013. At that time, the School of Nursing had suspended admission into its entry-level master’s degree nursing program to allow it to consider revision of that program. San Francisco State University now requests approval of the revision and states its plan, once it receives Board approval, for re-opening the entry-level master’s program in fall 2014 with a reduced admission cohort of 20 students.

The curriculum changes have been presented to the SFSU Academic Senate and have been approved. Similar to what was approved for the baccalaureate program, the proposed curriculum will be offered over four, rather than the current five semester plan. An additional two semesters will then provide the additional graduate-level courses that lead to the master’s degree. Statistics and chemistry will be courses required for the degree, but no longer for licensure. Nutrition will not be offered as a stand-alone course, but its content will be integrated into the prelicensure nursing courses. BIOL 220, a three-unit anatomy course, will be required rather than the 4-unit BIOL 328.

The program has provided representation at area meetings related to the integration of the Quality and Safety Education for Nurses (QSEN) knowledge, skills, and abilities competencies in nursing programs’ curricula, and has used these competency categories as its framework for the curriculum. The areas are: patient centered care; teamwork and collaboration; evidence-based practice; quality improvement; safety; and informatics. The program refers to its consideration of the Top Ten Causes of Mortality in the United States (2009) in its request document. Those causes are: cardiac disease, malignant neoplasms, chronic lower respiratory disease, cerebrovascular disease, accidents (unintentional injury), Alzheimer’s disease, diabetes mellitus, influenza and pneumonia, nephritis, nephritis syndrome, and nephrosis, and intentional self-harm (suicide). The nursing process is introduced in the health promotion and health assessment classes during the first semester. Students will then refine their use of the process in subsequent theory/practicum courses for the remaining three semesters of the program. As with the nursing process, basic intervention skills in preventive, remedial, supportive, and rehabilitative nursing are introduced in the first semester in the health assessment class (integrated theory/lab course). In the lab courses in the 2nd and 3rd semester, students learn more intervention skills such as inserting catheters, IV management, NG management, wound care, etc. The labs are leveled to begin with very basic assessments and interventions and then move the students to the more complex interventions and assessments through the subsequent 2 semesters.

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The ten nursing courses consist of 24 semester units of theory and 23 units of clinical for a total of 47 units. This number of units exceeds the requirement for CCR Section 1426. The program has reduced the number of physical and behavioral science units required for licensure from the previously approved 28 units to 17, and the courses will now be considered degree courses. A three-unit course was previously considered a course that met the requirement for Communication, but with this proposal, the course will still be required, but as a degree course, reducing the Communication units to 6. The total units for licensure are 70, with 60 more units required for award of the master’s degree. As part of the revision for the baccalaureate program, SFSU developed a six-unit course, NURS530 Community Health and Global Perspectives in Nursing, that will prepare the graduates for practice in public health nursing and eligibility for the Public Health Nursing certificate. This course will also be required for the entry-level master’s degree students.

Dr. van Dam added that changes in units were a result of student input indicating a desire for a heavier load and faster program completion. Michael Jackson asked about program cost and Dr. van Dam informed that the cost is approximately $23-29,000 for the program and that cost does not include pre-requisites. Dr. van Dam confirmed that the program prepares graduates to serve as faculty. Michael Jackson asked whether the program has secured adequate clinical sites to which Dr. van Dam responded affirmative. Jeannette Don't complimented the program for application of the Top 10 Causes of Mortality in the United States to development of the curriculum. Dr. van Dam informed that the revision had moved the curriculum from content driven to concept based which focuses how to think rather than what to think. Michael Jackson asked about student clinical experiences and Dr. van Dam informed that students spent time in the Tenderloin and other community venues, and added that the students are required to have a high GPA and a commitment to service. Michael Jackson asked when the program was planned to resume admission to which Dr. van Dam advised 20 students would comprise the next enrollment in Fall 2014.

ACTION: Approve Major Curriculum Revision for San Francisco State University Entry Level Master’s Degree Nursing Program.
M/S/C: Michael Jackson/Jeanette Dong.
Public input: None.

7.5 VOTE ON WHETHER TO GRANT INITIAL APPROVAL OF PRELICENSURE NURSING PROGRAM
7.5.1 Stanbridge College Associate Degree Nursing Program
Dr. Terri Whit, Program Director, Dr. Judith McLeod, Director of Graduate Programs, and Dr. Yasith Weerasuriya, Chief Executive Officer represented the program.
Badrieh Caraway, NEC presented this report. Terri Whit, EdD, MN, BSN, RN, is the Program Director. On April 4, 2014, Miyo Minato, SNEC, and Badrieh Caraway, NEC, conducted an Initial Program Approval site visit. The program was found to be in compliance with Board rules and regulations. Stanbridge College (SC), privately owned, for-profit college, in Orange County, was founded in 1996-Information Technology certificate program; name was changed to current name in 2004. Mr. Yasith Weerasuriya is the CEO/President and co-founder of Stanbridge College. Programs offered are; LVN (diploma) program; Information Technology certificate and degrees are (Associate, Baccalaureate, and Master). RN-BSN (online) program offered since June 2011. Master of Science in Information Technology and Master of Science in Nursing. Allied Health Programs include: Occupational Therapy Assistant (Associate Degree), Physical Therapy Assistant (Associate Degree) and Hemodialysis Technicians with Criminal Justice (diploma). Stanbridge College is currently accredited by Accrediting Commission of Career Schools and Colleges (ACCSC) and approved by the Bureau of Private Postsecondary Education (BPPE) to award Associate of Science Degrees in Nursing. The total number of enrollment for the college is 812 students. The vocational nursing program is approved by the Bureau of
Dr. Terri Whitt was hired on January 4, 2013 as the Director of the ADN program. She has developed the curriculum working with curriculum consultants. The Board accepted the feasibility study from Stanbridge College at the Board meeting on June 25, 2011 for establishment of a generic ADN Program to start in October, 2014. The proposed curriculum is based on the National League for Nursing (NLN) Education Competencies Model. The integrating concepts used in this model include: context and environment, knowledge and science, personal/professional development, quality and safety, relationship-centered care, and teamwork. The core values are: caring, diversity, ethics, excellence, holism, integrity and patient centeredness. The curriculum incorporates the nursing process throughout courses. Learning outcomes include: Professional Behaviors, Assessment, Communication, Clinical Decision-Making, Teaching and Learning, Collaboration, and Managing Care. These integrating concepts lead to the outcomes within this model that include four domains: human flourishing, nursing judgment, professional identity, and spirit of inquiry. Each domain has competencies that incorporate the NLN educational competencies for ADN graduates, as well as the competencies from the Quality and Safety Education for Nurses (QSEN).

The curriculum covers two years, eight quarters, with each quarter being 10 weeks in length. The total curriculum has 119.5 quarter units: Nursing units are 78 (49.5 Theory and 28.5 clinical): Communications are 9 units; Sciences are 28.5 units and other degree requirements are 4 units. The curriculum plan includes LVN to ADN option and the required 45 unit LVN non-degree option.

Stanbridge College has sufficient space and resources for the nursing program. There are 10 smart classrooms; each accommodates 32-48 students. Skills Lab has 9 beds and one gurney with 7 low fidelity and 2 medium fidelity simulators for patient care scenarios. The state of the art simulation lab has 7 beds. The simulation lab can accommodate 20 students. The simulation lab has three hi-fidelity, four medium and seven low fidelity manikins, including Sim Man, Noelle, infant and child are available for patient care scenarios. Full time simulation lab coordinator (software development specialist) has been hired to assist faculty with simulation lab scenarios. There are currently 32 scenarios for use by students (20 M-S, and 12 OB & Neonatal Care). The College Learning Resource System (LRS) includes the Learning Resource Center (LRC) which offers study resources and tutorial assistance to students. Students will have laptops, the college has WIFI capabilities, and portable electronic devices will be used for students’ resource needs. Stanbridge digital library is available to access online resources, such as the ProQuest. IT department provides network support. Students are provided access code to get current media available.

The implementation plan includes a specific timeline for adding faculty as student numbers increase. Assistant Director/Faculty and Administrative Assistant are added for the first quarter. Projected total faculty number is 25: 9 FT, 16 PT (2 Administrators, 22 Faculty, and one Administrative Assistant). The program proposes to admit 30 students once in 2014, twice in 2015 (60), three times in 2016 (90), and then every other quarter, or five times every two years. The program has committed clinical sites from twenty clinical agencies and 3 pending contracts. NECs visited four clinical sites to verify with agency representatives regarding displaced students due to the new clinical cohort and adequacy for the required five content areas. The program plans to use off shifts, such as night shifts, for areas such as OB, Pediatrics and Advanced M-S (Intensive Care Unit). The program works with the Long Beach/ Orange consortium. The current number of agencies will be adequate for placement of students and the program will expand the list of clinical agencies as the number of students grows.
The school has had inquiries about the proposed program from a number of interested students without advertising. Resources for admission and other support services, such as financial aid and tutoring services are already in place and ready for the proposed program opening. Administration has been planning and is committed to making this program a successful program similar to their LVN program.

Michael Jackson asks whether the proposed clinical placements will displace any existing program’s students. Ms. Caraway reports that, per report of the clinical facility representatives and the proposed program’s participation in the consortium, existing students will not be displaced by the addition of this program. Beverly Hayden-Pugh noted that the clinical facility list does not reflect night shifts but the report indicates night shifts will be used for OB and Peds. Dr. Whit clarified that peds rotations will be only day shifts but OB and M/S will use night shifts. Jeanette Dong asked about tuition to which program representatives reported that tuition is $25,000 per year with a total cost of $55,000 for the entire two-year program. Jeanette Dong asked about the target student market population to which the program responded that they will primarily serve students who can’t achieve admission into the impacted community college programs and also students who seek a career path from CNA/EMT/LVN, etc., to RN, many of which may come from the school’s other health science programs. Ray Mallel asked about ownership of the school. Dr. Weerasuriya informed that he and other individuals hold ownership of the school. Dr. White expressed appreciation for the work of the BRN Nursing Education Consultants, stating that their patient input and guidance was appropriate and will help to ensure a successful program.

**ACTION:**  Grant Initial Approval of Stanbridge College Associate Degree Nursing Program.

**M/S/C:**  Michael Jackson/Beverly Hayden-Pugh.

**Public input:**  None.

7.6  VOTE ON WHETHER TO ACCEPT FEASIBILITY STUDY FOR PRELICENSURE NURSING PROGRAM

7.6.1  Glendale Career College Associate Degree Nursing Program

Dr. Sybil Damon, Consultant; Ms. Judy Corless, Consultant; Mr. Mitchell Fuerst, President/CEO; and Mr. Adnan Almouazen, Chief Nursing Education Officer represented the school.

Carol Mackay presented this report. Dr. Sybil Damon and Judy Corless, MN RN, consultants, submitted the Feasibility Study (FS) for a new Associate Degree Nursing Program on behalf of Glendale Career College (GCC). GCC was in the process of having a FS proposal reviewed when the BRN placed a moratorium on accepting FS in June 2011. The GCC FS dated December 20, 2013, is the first feasibility study submitted since the Board lifted the moratorium April 1, 2013. Following initial review of the 12/20/2013 FS, the BRN requested additional information in order to determine compliance with BRN requirements. GCC submitted the requested information on April 14, 2014. The following summary describes how the proposed program plans to meet the BRN requirements as outlined in Step 3 of the Instructions for Institutions Seeking Approval of New Prelicensure Registered Nursing Program (EDP-1-01(REV 03/10).

Description of the Institution:  Since being established in 1946, Glendale Career College has had both ownership and name changes, expanded program offerings, and in 1993 established a branch campus Nevada Career Institute in Las Vegas, Nevada. In 2008, Glendale Career Schools, Inc. was acquired by North-West College (West Covina, CA). Currently, Glendale Career College, North-West College and Nevada Career College form a system of three Career Colleges held under the parent organization titled Southwest College of Medical and Dental Assistants and Practical Nurses, a privately held business corporation. GCC offers eight health related programs: Health Administration, Central Service Technician, Computerized Office Assistant, Licensed Vocational Nurse, Massage Therapy, Medical Assistant, Medical Office Specialist, and Surgical Technology. All of these are non-degree programs with the exception of the Health Administration program which awards an Associate of Science degree.
upon completion. The enrollment for Spring 2014 at GCC is 276 students (132 LVNs). GCC and its branch campus Nevada Career Institute in Las Vegas were initially accredited by the Accrediting Bureau of Health Education Schools (ABHES) on December 17, 2010. This accreditation was valid through December 31, 2013. At the January 2014 ABHES meeting, the Commission acted to extend GCC’s current grant of accreditation through August 31, 2014 and to defer action on continued accreditation until its July 2014 meeting. The deficiency relates to the Massage Therapy and Medical Office Specialists programs at the Nevada Career Institute. (Details to the deficiency may be found in the attached report from GCC). The approval of GCC by the California Bureau of Private Postsecondary Education is via its ABHES accreditation. At this time, the BPPE has granted GCC approval until August 31, 2014. (Official correspondence between GCC and both ABHES and the BPPE are in the attached report from GCC). The NCLEX-PN pass rates for graduates of GCC vocational nursing program for the past five years are: 2009-77% (N48), 2010-74% (N62), 2011-77% (N44), 2012-82% (N45), and 2013 81%(N59). The minimum pass rate standard used by the BRN to monitor how successful RN programs are in preparing graduates for NCLEX-RN is 75%.

Geographic Area: GCC hired a private company to conduct a market analysis to determine the demand in the Glendale/Los Angeles County area for a nursing program. The Executive Summary (ES) from the study is located in the 12/20/2013 GCC FS (Section B). The ES included a market overview of the following: geographic definition, public health overview, and competition overview. The study concludes there is moderate to good potential for success regarding a nursing program in the area.

Type of Program: GCC is planning to offer a generic ADN program. General education and science courses may be completed at GCC or may be transferred from other accredited institutions. The nursing courses will be offered in four 16-week semesters over a two year period. The proposed program meets the BRN requirement that an approved prelicensure nursing program not be less than 2 academic years.

Applicant Pool: GCC intends to draw applicants from graduates of its own health related programs, as well as qualified individuals who were not accepted by other RN programs in the geographic region. From 2011-2013, there were 1400 hundred inquiries to North-West College (owner of GCC) from individuals interested in the RN program. The GCC FS includes a description of its marketing plan.

GCC plans to enroll a total of 90 students annually: 30 generic students twice per year (March 1 and July 1) and 30 LVN Advanced placement students once per year (October 1). The LVN Advanced Placement students will be integrated into the ongoing generic program. Maximum program enrollment will be 180 students. The proposed start date for the CCC ADN program is March 2015. GCC has been advised of the BRN recommendation of a two year time frame between acceptance of a college’s FS and the projected enrollment date of the first student cohort

Curriculum: The proposed ADN curriculum consists of 72 academic semester units: 31 prerequisite nursing units and 41 nursing semester units (22 nursing theory and 19 of clinical practice). The Feasibility Study includes a brief description of the courses and the proposed course sequence. GCC plans to award an Associate of Science Degree upon successful completion of the program.

Resources: GCC is located at 221 N Brand Blvd, in Glendale, CA. This entire two story commercial building will be dedicated to the RN program and is waiting remodeling. The plans for renovation of the second floor (10,209 square feet) identify space allocation for 3 classrooms (each accommodate 30 plus students), a science lab, a four-bed skills lab, a state-of-the-art simulation center, computer lab with 30 computers, and administration and faculty offices. The renovation timeline for the building is included in the April 10, 2014 GCC FS. GCC anticipates hiring a total of 26 faculty members to support the program.
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at full enrollment: 18 full-time and eight part-time. GCC already has a full array of student services in place.

Budget: The GCC FS includes a budget forecast for the first five years of program implementation which demonstrates the ability of the college to support the proposed program. The tuition for the ADN program will be $75,000. GCC has allocated several million dollars for implementation of the RN program, as well as secured a line of credit for an additional $2 million dollars. The executive team for GCC is fully prepared to fund this program well into the future. Contingency funds are built into the budget. These funds are modest the first few years of program implementation, but grow to $1.75 million dollars by academic year 5.

Clinical Placements: The GCC-FS includes Facility Verification Forms (FVF) from 49 health care facilities. A list was presented that identified the acute care facility forms, location and average daily census for those planned to be used by the school for clinical rotations. Sites which offer specialty clinical experiences were also identified. With respect to BRN FS requirement and clinical facilities, GCC meets the requirement. There is at least one clinical placement in each BRN required clinical areas (MS, OB, Peds, Psych and Geri) with the ability to accommodate at least eight students. Further, there are in-patient experiences available in each BRN required clinical area on the day or evening shift. Currently, the LA county area does not have a clinical placement consortium. Clinical placements are secured directly by the SON and the health care facility. GCC is aware that new program placements should not result in displacement of existing students. The GCC FS consultants have done extensive work securing clinical placements. In some instances, grids were presented to document existing SON placements would not be effected by a GCC placement.

NEC conclusion was that the California Career College Feasibility Study meets all the BRN Feasibility Study requirements.

Ms. Mackay clarified that the final statement in her report should have indicated Glendale Career College, not California Career College. School representatives introduced themselves and Mr. Fuerst shared that his mother was an original founder of the school. Michael Jackson asked about the clinical facility in Hemet and it was explained that students who lived there would be scheduled for clinical rotations at that facility as the school would like to place students close to their home. Michael Jackson and Jeanette Dong asked questions regarding some facilities’ appropriateness, and additional information was provided by Ms Mackay and the school representatives. Michael Jackson asked why this program appeared more expensive than other like programs. Mr. Fuerst explained that there is more expense associated with the larger number of full-time faculty and other resources planned for this program. Jeanette Dong asked what percent of students will be receiving financial aid. The school representative estimated 80% of students will receive some type of financial aid. Jeanette Dong asked about the concerns of the school’s accrediting body that resulted in a deferred action for continuing accreditation. Mr. Fuerst reported the concerns are related to a Nevada campus’ sequencing of classes in the massage therapy program and low numbers of those graduates taking licensure examination. Ray Mallel expressed that caution should be practiced regarding new program enrollment numbers. School representative explained that the enrollment number and frequency was settled upon based on clinical facility availability. Ram Mallel observed that the planned 10,000sq ft might not be adequate for the total enrollment number of students. School representative clarified that this space was for students, with additional space across the street in a second building that would house the program director and faculty offices. Carol Mackay reported that discussion had been held with the school regarding concerns about the proposed enrollment. Michael Jackson advised evaluation relative to the experience of other schools. Jeanette Dong commented that if the new program becomes approved, it would be
important that students succeed rather than exiting with no degree and substantial financial aid
debt. Mr. Fuerst expressed agreement and informed that the financial aid default rates for the
school were historically very low. Dr. Damon reported that there have been over 2,000 inquiries
regarding the proposed RN prelicensure program from potential students.
ACTION: Accept the Feasibility Study for Glendale Career College Associate Degree Nursing
Program.
M/S/C: Michael Jackson/Beverly Hayden-Pugh.
Public input: None.

7.7 2012-13 POST LICENSURE PROGRAM ANNUAL REPORT
Julie Campbell-Warnock, Research Program Specialist for the BRN presented this report as an
informational item. In 2004-2005, as part of the pre-licensure nursing program survey, the BRN also
began inviting programs to provide data on their post-licensure programs. The 2012-2013 Post-Licensure
Nursing Program Report presents analysis of the current year data in comparison with data from previous
years of the survey. Since post-licensure nursing programs offer a wide range of degrees, this report is
presented in program sections, including RN to BSN Programs, Master’s Degree Programs and Doctoral
Programs. Data items addressed in each program section include the number of nursing programs,
enrollments, graduations, and student census data. Faculty census data is included in a separate section as
it is collected by school, not by degree program.
Ms. Campbell-Warnock reviewed some highlights of the report. Michael Jackson asked whether
the report would be posted on the BRN website to which Ms. Campbell-Warnock responded it
would be following presentation at the June 2014 Board meeting.
Public input: None.

7.8 PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA
Dr. Darlene Fishman, Cypress College nursing program director reported that she is seeking clinica
placement for 24 students for the coming summer and is only able so far to place one cohort of 8 students
She further advised that clinical placements are very difficult to secure, especially for peds rotation and
programs’ students are being increasingly displaced from previously held placements, especially ADN
program students.

7.9 ADJOURNMENT
Meeting adjourned at 1200 noon.

Submitted by:

Accepted by:

[Signatures]
Leslie A. Moody, MSN, MAEd, RN
Michael Jackson, MSN, RN
Nursing Education Consultant
Chairperson
ELC Liaison