Michael Jackson called the meeting to order at 0910 AM and announced that new Board member Beverly Hayden-Pugh, MA, RN-Nurse Administrator Member will replace Erin Niemela as a member of this committee. Committee members introduced themselves.

7.0 REVIEW AND VOTE ON APPROVAL OF MINUTES
The October 1, 2013 Education/Licensing Committee (ELC) draft meeting minutes were presented.
ACTION: Approve the Minutes of October 1, 2013 as presented.
M/S/C: Raymond Mallel/Trande Phillips
Public input: None.

7.1 VOTE TO RATIFY MINOR CURRICULUM REVISION
7.1.1 Holy Names University Baccalaureate Degree (LVN to BSN) Nursing Program
7.1.2 Point Loma Nazarene University Baccalaureate Degree Nursing Program
7.1.3 San Francisco State University Baccalaureate Degree Nursing Program
7.1.4 Azusa Pacific University Entry Level Master’s Degree Nursing Program
7.1.5 United States University Accelerated Baccalaureate and Entry Level Master’s Degree Nursing Program
7.1.6 University of California, Los Angeles, Baccalaureate Degree and Entry Level Master’s Degree Nursing Program
7.1.7 University of California, San Francisco, Entry Level Master’s Degree Nursing Program
7.1.8 Citrus College Associate Degree Nursing Program
7.1.9 College of the Redwoods Associate Degree Nursing Program
7.1.10 College of the Siskiyous Associate Degree Nursing Program
7.1.11 ITT Technical Institute Rancho Cordova Breckinridge School of Nursing Associate Degree Nursing Program
7.1.12 Los Angeles Trade Technical College Associate Degree Nursing Program
7.1.13 Mira Costa College Associate Degree Nursing Program
7.1.14 Mission College Associate Degree (LVN to RN) Nursing Program
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7.1.15 Sacramento City College Associate Degree Nursing Program
7.1.16 Yuba College Associate Degree Nursing Program
7.1.17 United States University Nurse Practitioner Program
7.1.18 University of California, Los Angeles, Nurse Practitioner Program

Acknowledge Receipt of Program Progress Report:
7.1.19 California State University, Dominguez Hills, Entry Level Master’s Degree Nursing Program
7.1.20 Merritt College Associate Degree Nursing Program

Leslie A. Moody, NEC, presented this report.

ACTION: Ratify Minor Curriculum Revision and Acknowledge Receipt of Program Progress Report as presented.
M/S/C: Michael Jackson/Trande Phillips

Public input: None.

7.2 VOTE TO CONTINUE APPROVAL OF PRELICENSURE NURSING PROGRAM
7.2.1 East Los Angeles College Associate Degree Nursing Program.
Lurelean Gaines, RN, MSN, Program Director/Chairperson, and Mr. Laureano Flores, Dean represented the department.
Shelley Ward, NEC presented this report. The program is being presented subsequent to the Board’s decision to Defer Action to Continue Approval of Prelicensure Nursing Program issued in September 2012, as recommended at the August 2012 Education and Licensing Committee meeting. Given that the routinely scheduled continuing approval visit for this program was conducted on October 7-8, 2013, this report will address both the status of the prior outstanding areas of non-compliance, and findings issued at the visit conducted in October 2013. A non-routinely scheduled continuing approval visit was conducted in March 2012, to address NCLEX examination pass rates being below the required pass rate of 75% for two consecutive years, to follow-up on resolution of student concerns regarding a faculty member, and to address other NCLEX examination related issues. Consultants had also conducted a non-routinely scheduled interim visit in December 2011, and a scheduled interim visit in May 2010.

At the August 2012 ELC committee meeting, the program presented sufficient evidence of addressing two of the four findings of non-compliance that was issued during the March 2012 consultant visit. The two remaining areas of non-compliance were related to CCR Section 1425 – Faculty Qualifications and Changes, and to CCR Section 1426.1 – Preceptorship. Several faculty members needed to complete the remediation and reclassification process for teaching assignments to be consistent with their BRN faculty approval status. The program also needed to complete the curriculum revision process to discontinue the preceptorship course due to a sustained lack of available preceptors. The program subsequently submitted progress reports to the assigned NEC conveying completion of faculty remediation/ reclassification as required, prior to the routinely scheduled continuing approval visit conducted in October 2013. The program also completed the curriculum revision changes to discontinue the preceptorship course, as previously reported to the Board in October 2012. Therefore, the program was in compliance with all (4) prior CCR section regulation violations at the initiation of the October 2013 continuing approval visit.

Shelley Ward, NEC and Miyo Minato, SNEC conducted the scheduled continuing approval visit on October 7& 8, 2013. The program was found to be in non-compliance with (5) CCR Section areas and (1) recommendation was given. Non-Compliance (s): CCR SECTION 1424(b)(1)- Administration/Organization – Program Evaluation; CCR SECTION 1424(d) - Administration/Organization – Sufficient Resources; CCR SECTION 1424(h) - Administration/Organization – Faculty Adequacy; CCR SECTION 1426(b) – Required Curriculum; CCR SECTION 1431 – Licensing Examination Pass Rate Standard. Recommendation: CCR SECTION 1425.1(b) – Faculty Orientation.
The program has a written plan for systematic evaluation of the total program that was updated and presented as a component of the progress report for a similar area of non-compliance identified during the program visit in 2012. Documentation presented in the program’s self-study report, or in program records during the October 2013 visit did not substantiate that the plan was being fully implemented as designed. This was particularly evident as related to determination of the program’s attrition rate, and data analysis related to NCLEX examination outcomes not meeting regulatory requirements in the last year and in several prior academic years. Faculty also communicated a general lack of familiarity with the plan elements, and expressed the need to better understand how to develop, implement and evaluate the program. Students conveyed their perceptions that the Kaplan learning resources added to the curriculum to improve NCLEX examination success were not useful.

The nursing building that houses the classrooms, nursing skill/simulation lab, and faculty offices has had a history of unresolved temperature regulation issues that impact the staff and students who use the building. This building is shared with other campus disciplines. There are areas that did not appear clean or generally maintained. Some clinical practice equipment is located in classrooms, and had equipment to be used for simulation that had not been installed in view. In speaking to staff and the program director the nursing building is viewed as a low priority for receiving campus maintenance/ restoration services. Students complained that there are insufficient supplies to practice skills with when they are in the skills/simulation lab outside of scheduled class time. Consultants were informed that there is no specific budget allocated by the college to acquire supplies.

The program admits approximately 60 students twice a year. A total of (225) students were enrolled at the time of the visit (184 generic, 41 LVN). There were (6) full-time and (18) part-time faculty excluding the director position, which is designated as a 100% administrative position. One of the (6) full-time faculty members was on leave. Fifty-percent of the full-time faculty reported working an overload assignment. Two part-time faculty were assigned as lead faculty for 2nd and 4th semester medical/surgical courses; and the director was teaching 3 courses at the time of the visit. The full-time faculty vacancies were created most recently by 2 retirements and 2 resignations. Three faculty that were already teaching in the program recently moved into full-time tenure track positions, and the program was successful in recruiting one external candidate (full-time). The program director identified that a minimum of 9 full-time faculty are needed to effectively implement the program. Budget reallocation to resume recruitment would also have to be reauthorized by administration and supported by the campus hiring committee.

The program’s curriculum was reviewed via course syllabi, through tools and other modalities such as Moodle, a course management system. Faculty have made minor adjustments over time, however the curriculum structure and content is not evidencing that it is preparing students with the knowledge, skills and abilities to function as competent registered nurses and for successful NCLEX examination outcomes. It also needs updating to be in compliance with all aspects for the focus of instructional outcomes stated in CCR Section 1426 (d). Program evaluation documentation has not been provided to validate that the existing curriculum is effective.

The program’s NCLEX examination pass rates have been below 75% for (5) of the last (7) academic years. Results were at 62.28% in 2012-2013, and were at 54.17 % in July-September 2013 (48 taken/26 passed). The program instituted changes such as modifying admission GPA, revising medication examination competency requirements and adopting the use of Kaplan integrated learning resources to address examination outcomes. Students have access to a live Kaplan NCLEX examination review course. Faculty are also working towards revision of other program policies and selected tools/rubrics that students are using. NCLEX – RN examination results for first-time candidates in prior years were: 2011-2012 – 82.26%; 2010-2011 – 69.05%; 2009-2010 – 61.67%; 2008-2009 – 74.77%; 2007-2008 – 64.44%; 2006-2007 – 75.68%.
Several administrative changes have occurred at the college that impact the nursing program. The dean who was responsible for the ADN program at the time of the approval visit in 2012 has moved into a vice-president position at the college. Additionally, both the dean responsible for the nursing program and the college president assumed responsibility at the campus after the 2012 BRN visit. Consultants met with the new Dean of Workforce Education and Economic Development with the program director present to review the history of BRN visits, and to explain the current defer continuing approval status designation, as well as the concerns about the findings at this October 2013 visit. The dean expressed concern regarding the visit findings. Consultants explained that the program would need the assistance of college administration to remedy the areas of non-compliance. NECs recommended that the program strongly consider hiring a consultant to assist with curriculum evaluation and revision, to consider the appointment of a 2nd assistant program director to serve as a facilitator to coordinate faculty responsibilities for curriculum revision and for the overall program evaluation processes, and to engage resources that may be needed for faculty education related to nursing-specific program evaluation. Consultants also recommended that the new dean personally conduct an inspection of the nursing building and consult with staff and faculty about resources needed in this setting for students and faculty, and to provide the support needed to continue full-time faculty recruitment efforts. He commented on his commitment to communicate the issues to the college president and a willingness to work with the program director and other campus departments to address the issues.

Students were enthusiastic in recognition of the program director and faculty as reasons for selecting this program, and for the support they provide to students in this program. The director has been influential in continuing to secure grants and scholarships used for a variety of student tutoring and remediation services. The East Lost Angles College (ELAC) nursing program has also joined with other partners implementing the collaborative model for nursing education with CSU Los Angeles. Eleven students from the program began and successfully completed the first quarter of the BSN program during the summer of 2013, and returned to resume the 3rd semester of the ADN program at ELAC.

The program submitted an initial progress report as requested to address the October 2013 visit findings, and communicated with the NEC on efforts in progress at the time this report was submitted to the Board.

Ms. Gaines and Mr. Flores updated with the following information: a meeting is scheduled for January 8, 2014 with a curriculum consultant to incorporate QSEN and other current concepts into the curriculum; work is being conducted to collect data for total program evaluation; repairs to the nursing building are 80% complete; air conditioning is now part of the college maintenance plan and room temperatures are regularly monitored; efforts are underway to achieve approval to hire 9 faculty with current new approval for 1 full-time faculty and 1 limited position that will become full-time; new methods of applying the Kaplan program to curriculum, instruction, student evaluation and student progression through the program are being explored and implemented; assurance that the total program evaluation plan will be fully implemented with support of the college’s IT department; a meeting will be held this month to review and ensure adequate supply budget for nursing. Mr. Mallel asked whether the school has adequate funds to support the nursing program to which Ms. Gaines responded affirmative. Mr. Mallel noted that the Kaplan instructional support materials are geared to passing the NCLEX exam but that the program must also ensure nursing program graduates are adequately prepared for practice, and expressed concern regarding the inconsistent and substandard NCLEX outcomes for program graduates. Ms. Gaines stated that the program had not been able to identify the cause of the NCLEX outcomes but believed that increasing full-time faculty will provide continuity of curriculum review and new faculty will have current clinical competency. Mr. Jackson asked for NEC recommendations and Ms. Ward explained that the program’s period of deferred approval status had exceeded one year.
with continuing delays in correcting areas of noncompliance and thus recommended the program is placed on warning status with intent to withdraw approval and that enrollment is decreased. Mr. Flores expressed that lowering the number of annually enrolled students will send a negative message. Mr. Jackson stated that the BRN is most concerned that programs produce good nurses. Mr. Flores informed of the school’s intent to hire adequate full-time faculty. Ms. Louise Bailey asked how the total program evaluation activity became deficient to which Ms. Gaines replied that there were problems with data collection. Ms. Ward informed that there is a plan in place but it is not being fully implemented. Ms. Gaines informed that the nursing department was planned to move out of the existing building in 2013 but this was put on hold by the college. Mr. Jackson encouraged the program to network with other programs to identify potential means of success.

**ACTION:** Education/Licensing Committee recommendations:

- Place the program on Warning Status With Intent To Withdraw Approval.
- Require the program to provide progress reports to the NEC for inclusion in the March, May and August 2014 Education/Licensing Committee meeting reports.
- Require the program to be presented at the August 2014 Education/Licensing Committee meeting and the September 2014 BRN Board meeting for review, at which time full compliance must be demonstrated.
- Reduce program enrollments to forty-eight (48) students admitted twice annually effective immediately.

M/S/C: Michael Jackson/Raymond Mallel

**Public input:** None.

### 7.2.2 Everest College Associate Degree Nursing Program.

Ms. Margaret Avila, Director of Nursing, Dr. Linda Sperling, Assistant Director-Interim Campus Nursing Director, and Dr. Dina Faucher, Regional Director of Nursing represented the program. Badrieh Caraway, NEC presented this report. The Board approved Everest College to start a new Associate Degree Nursing (ADN) Program in Spring of 2008, which accepted students in July 2008. The student enrollments have been three times a year from the initial admission of 40 students (40 in Fall; 40 in Spring, and 40 in Summer). The total number of admission to date is 448. Currently 167 students are actively enrolled. A total number of 38 students have been dropped from the program, and a total number of 243 students have graduated since 2008. On August 20-21, 2013, NECs Shelley Ward and Badrieh Caraway conducted the first regularly scheduled continuing approval visit to the Everest College Associate Degree Nursing Program. The program was found in compliance with Board rules and regulations, and seven recommendations were given in CCR Section1424(b)(1) Total Program Evaluation, CCR CCRSection1424(d) Resources, CCR Section1424 (g) Faculty Responsibilities, CCR Section1424(h) Faculty Content Expert, CCR Section1428 Student Participation, Section1424(b)(2) Grievance Policy, and CCR Section 1430 Previous Education credit. Detailed information regarding the recommendations was provided in the Report of Findings and the Consultant Approval Report. The program has submitted responses to the above recommendations.

Since March of 2013, there have been major changes in DON leadership both in the Program Director position and the Assistant Director position. Martha Keough Program Director has been on LOA from March 2013 until her resignation on June 14, 2013. Rhonda Emerson, Assistant Director has been on LOA since June 2012. Cindy Fowler was appointed to the Assistant Director position but did not meet BRN requirements and was replaced by Dr. Linda Sperling, Assistant Director- Interim Campus Nursing Director, in April 2013. On September 16, 2013, Everest College hired Ms. Margaret Avila as the temporary Director of Nursing to coach and mentor Dr. Linda Sperling who will meet the BRN requirements to become the Nursing Program Director in April of 2014. These changes had a major impact on the program's compliance.
impact on the faculty; the majority of seasoned faculty expressed a lack of support with the leadership administration. The preparation of the Self–Study (SS) for the BRN Continuing Approval Visit was a major challenge for the Acting Interim Director and faculty. The lack of strong leadership in the program director position has resulted in many of the areas of recommendations in this report. Dr. Ruth Abbot, Vice President of Nursing, Dr. Dina Faucher, Regional Nursing Director, are aware of the program challenges and are working closely with the Assistant Director and faculty to resolve issues addressed during this visit.

There are adequate physical spaces and resources to support the number of students and faculty. It is planned to add 2 high fidelity mannequins and a control room by October 2013 and train faculty to integrate simulation into all courses by mid-January 2014. In addition to the clerical and administrative support, a Skills Lab Technician has been newly hired and the faculty are working closely with him for integration of simulation into courses. Staff support and faculty numbers have increased proportionately to the growth of Everest College’s ADN program. Regional and college wide leadership provide administrative support for the nursing program. There are 10 faculty members teaching in the program (7 full-time faculty and 3 part-time). During this visit the program had 2 faculty on LOA, 2 vacant faculty positions and 1 faculty (Linda Sperling) was promoted. These changes resulted in extra workload for remaining faculty. The majority of faculty expressed concerns with new transition and a lack of support from the leadership/administration. During this visit the Regional Director and Assistant Director presented documents with calculated hours demonstrating the recent adjustment to the faculty assignments to reduce their workload.

Students reported a rich learning environment and supportive faculty; the students praised the faculty members for their responsiveness to students’ feedback. Students demonstrated a complete understanding of policies including grading/assessment. In addition to having student representatives, the students have an opportunity to meet with the Interim Director and faculty to voice their concerns. However, there was no mechanism in place for students to fully participate in various aspects of the program activities. Students voiced no problems with their clinical experiences. The program is using all available openings including a night shift for clinical placement in pediatrics to meet the required clinical experience requirements. Graduates’ NCLEX-RN outcomes are above minimum required performance threshold for the past two years: 2011-12 87.69%; 2012-13 92.19%.

Michael Jackson asked whether the program director had any comments. Dr. Avila informed that the program will continue working to address the BRN recommendations, especially in regards to the faculty committee structure relative to total program evaluation and curriculum evaluation, and providing opportunities for student participation. Trande Phillips asked about report information that seemed to indicate pediatric clinicals scheduled for night shift and Dr. Avila clarified that the clinical rotation referred to was for nursing fundamentals, not pediatrics, and was an evening shift. Mr. Jackson asked about recruiting efforts for a permanent program director and Dr. Avila reported that Dr. Sperling would become the program director in April 2014 when her one year experience as assistant program director will be complete and she will meet BRN qualifications requirements for program director. Raymond Mallel asked about faculty compensation to which Dr. Avila responded that faculty are paid approximately $43-$50/hour.

ACTION: Continue Approval of Everest College Associate Degree Nursing Program.
M/S/C: Raymond Mallel/Michael Jackson
Public input: None.

7.2.3 Mission College Associate Degree (LVN to RN) Nursing Program.
Cynthia Harrison, MSN, RN, Director of Health Occupations represented the program.
Kelly McHan presented this report. Cynthia Harrison, M.S.N., RN, was appointed director of the program in 2008. Ms. Harrison is currently serving as interim program director and in addition holds the position of Director of Health Occupations for the college, with oversight of nursing assistant, vocational nursing, psychiatric technology and emergency medical technology programs. Judith Berkley, MSN, RN, serves as assistant director. A regularly scheduled continuing approval visit was conducted October 15-17, 2013 by Kelly McHan, NEC. The program was found to be in non-compliance with Section 1424(h) with reference to 1420(f) and 1425(f) related to faculty content experts, and Section 1424(d) related to resources. Detailed information regarding the findings was provided in the Report of Findings and the Consultant Approval Report. The program has corrected both areas and is now in compliance with regulation and BRN guidelines. Five recommendations were made; Section 1424(h) Content Expert, Section 1426(d) Concurrency of Theory and Clinical, Section 1425.1(d) Faculty Clinical Competence, Section 1424(b) Program Policies, and Section 1427(c) Facility Agreements. The program submitted a response detailing the actions taken by the program to correct the areas of non-compliance and recommendations.

Mission College is one of two colleges operating within the West Valley-Mission Community College District in the Silicon Valley. Initial BRN approval for the LVN to ADN nursing program was granted April 8, 2008 with the first graduates completing the program in May, 2009. The program enrolls 40 new students into the summer semester Role Transition courses. Students graduate after successfully completing two additional semesters of registered nursing courses.

Strengths include the program’s spiral curriculum and small student-to-faculty ratio, the program enrollment pattern and student perception of faculty support for students. Students identified program organization and leadership as factors contributing to the program and student success. Construction of a new state of the art Health Occupations building that will house the nursing program is nearly complete, with an expected move-in date of May, 2014. Program challenges include a recent high faculty turnover. The college is recruiting to fill the program director position and is seeking faculty for Maternal, Child and Mental Health nursing specialty areas.

A clear majority of students stated that they chose to enter VN programs and complete the LVN to RN program as an alternate route to achieve RN due to the difficulty in finding admission into highly impacted generic RN programs. The faculty has completed a curriculum review for all of the college’s nursing-related programs. Plans for career laddering, with seamless educational transitions starting from personal care assistant to nursing assistant to vocational nurse to ADN have been developed. An articulation agreement for BSN with CSU, East Bay is in place. Attrition has ranged from 0 % - 5% since program inception, with a retention rate of 97.4% for academic year 2011/2012. NCLEX outcomes are: 2009-10 82.14%; 2010-11 81.58%; 2011/12 82.50%; 2012-13 87.18%.

Raymond Mallel asked how NCLEX-RN pass rates compare between VN-RN students versus generic students to which Ms McHan responded that the BRN does not track that data. Michael Jackson asked for clarification regarding the location of the program and was informed it is located in the South Bay area of San Jose.

ACTION: Continue Approval of Mission College Associate Degree (LVN to RN) Nursing Program.
M/S/C: Raymond Mallel/Michael Jackson
Public input: None.

7.2.4 Santa Monica College Associate Degree Nursing Program.
Dr. Ida Danzey, Associate Dean, Health Sciences represented the program.
Laura Shainian, NEC presented this report. Ida Danzey, DNP, RN, CNE, Associate Dean, Heath Sciences, has been the program director since December 2003. The program received their last National League for
Nursing Accrediting Commission (NLNAC) accreditation in November 2006, and is preparing for reaccreditation by the Accreditation Commission for Education in Nursing (ACEN- formerly NLNAC), in 2014. Forty students are enrolled each fall and spring semester. A regularly scheduled continuing approval visit was conducted on October 28-29, 2013 by Laura Shainian, NEC and Miyo Minato, SNEC. The program was found to be conducted in compliance with BRN rules and regulations. There were no findings of noncompliance and three recommendations were given: CCR 1424(d) Sufficiency of Resources; CCR 1426 Curriculum; and CCR 1426.1 Preceptorship (recommendations are detailed in the Report of Findings and the Consultant’s Report).

The program provides students with a robust educational experience that has been enhanced by external grant funding. From 2005-2012 the program received grant-funded projects totaling $4,370,133 that supported many aspects of the program including the integration of advanced technology/informatics into the educational process via high-fidelity human patient simulators, and two mobile computing carts with laptop computers that allow students to access an electronic health record at the patient bedside. In 2013, the program purchased a Pyxis automated drug dispensing machine that provides students the opportunity to practice the administration of barcoded medication prior to being on the unit with patients. Student evaluations of these technological benefits have been overwhelmingly positive. There is need for a budget to maintain and repair this equipment and because college administration recognizes how student learning is enhanced by use of hi-tech teaching modality, they have agreed to budget necessary funds.

Total program evaluation by faculty is thorough and ongoing. Recent activities have included a minor curriculum revision that incorporated Quality and Safety Education for Nurses competencies across the curriculum, development of a multi-criteria admission model to decrease the program attrition rate, and plans to implement a major curriculum change toward a concept-based curriculum that is more student-centered and outcomes based. Faculty will continue to work on demonstrating congruency between program objectives and course content. They also plan to formalize the Preceptorship handbook and records for the fourth semester Preceptorship capstone course. The program is further strengthened by support services that include a Health Sciences Counselor and three part-time counselors available to counsel nursing students, develop remediation/retention plans for “at risk” students, and refer students to a Student Success Seminar course free of charge. In addition, two part-time faculty provide supervised tutorials and are available for skills lab practice/remediation. NCLEX-RN pass rate has consistently exceeded the minimum performance threshold of 75% for the past five years: 2007-08: 81.08%; 2008-09: 94.64%; 2009-10: 97.44%; 2010-11: 94.44%; 2011-12: 96.36%, 2012-13 98.15% (53/54).

Program challenges include the securing of clinical placements for ADN students. Many factors impact the ability to maintain or secure clinical sites including hospital strategic plans to hire the BSN graduate, a decrease or suspension of hospital beds, and competition from BSN nursing programs. Faculty will explore alternative environments in which clinical objectives can be met. The use of Simulation may be maximized up to 25% to increase the achievement of clinical objectives.

Future plans include seamless educational paths to the BSN. The program is addressing the demand for registered nurses with advanced degrees through an established ADN to BSN collaborative with California State University Dominguez Hills. The program receives strong support from college administrators and graduates are well received in the community.

Trande Phillips asked about the program’s plan for ensuring adequate clinical placements. Dr. Danzey advised that the program is exploring opportunities in non-acute care settings such as ambulatory and community health clinics. Raymond Mallel asked about faculty salaries and Dr. Danzey informed that salaries ranged from $48,000-$108,000/year.

ACTION: Continue Approval of Santa Monica College Associate Degree Nursing Program.
7.2.5 Solano Community College Associate Degree Nursing Program.

Dr. Maurice McKinnon, Interim Dean – School of Health Science, Director of Nursing represented the program.

Janette Wackerly, NEC presented this report. Maurice McKinnon, EdD, MA, RN is the Interim Dean, School of Health Science and Director of Nursing. Glenn Burgess, MSN, RN serves as assistant program director. A regularly scheduled continuing approval visit was conducted on November 18-21, 2013 by Janette Wackerly, RN, SNEC with no findings of noncompliance and a total of five recommendations written relative to CCR 1424 (b) total program evaluation, CCR 1424(d) & 1425(f) add full time faculty position, CCR 1424 (g) faculty primary responsibilities related to the total program evaluation, and CCR 1426.1 preceptorship. Detailed information regarding the recommendations was provided in the Report of Findings.

Confronted with budgetary challenges and program/selection reductions, the college’s administration made the decision to restructure education units/programs and services in 2010. In this reorganization, the position for the Dean of the School of Health Occupations/Nursing was combined with Career Technical (CTE) through February 2013. In 2013 a decision was made to create the School of Health Science which includes Nursing and Emergency Medical Technician (EMT), and hire a dean to provide educational leadership and administration for the programs. The Program Director, Dr. Maurice McKinnon, was approved by the BRN on March 11, 2013. This is a full-time, 12-month administrative position with 95% of its time allocated to the Nursing Program and the other 5% allocated to EMT Program. The Interim Dean for the School of Health Science/Nursing Program Director reports to the Interim Vice President of Academic Affairs, Diane White. Ms. White reports to the Superintendent/President Dr. Jowel Laguerre.

From 2008-2013 there have been a number of faculty resignations and retirements with the need to replace full-time faculty and part-time faculty. Major campus organization restructuring continued to occur. In about 2010 the faculty began the curriculum revision process, looking to utilize a standardized testing program throughout the curriculum and clinical sites began implementation of electronic health record. Faculty continued to work on the development of a new Concept Based Curriculum but turnover made it difficult to move forward as faculty desired. Student Learning Outcomes and Program Learning Outcomes were updated 2011-2012 and faculty decided to use Kaplan integrated testing throughout the curriculum. In 2013 the nursing program and faculty made many significant major accomplishments such as new faculty orientation, assistant director release time, interim dean hired, faculty work on BRN self-study report, faculty review of curriculum timeline for new Concept Based Curriculum, faculty team leader job description was approved, Faculty Handbook review and update was completed and other faculty projects continue. A faculty retreat was held summer 2013 for the purpose of teambuilding, developing goals for 2013-2014 academic year, and decision-making regarding the major curriculum development/revisions. Subcommittees of the Curriculum and Faculty were identified and established.

Involvement of students continues with participation in community projects: flu shot clinics, career fairs, Winters Community Center and Dixon Senior Center projects and other community sites including Mission Solano Homeless Shelter, Matt Garcia PAL’S Center and Opportunity House. Students are involved in governance by attending Curriculum/Faculty meeting providing information on their issues. Students report a high level of satisfaction with all aspects of the program and services, and demonstrate understanding of program policies and procedures including grading/assessment. Graduates’ NCLEX-RN outcomes are above minimum required performance threshold.

**ACTION:** Continue Approval of Solano Community College Associate Degree Nursing Program.

M/S/C: Michael Jackson/Trande Phillips
7.2.6 Southwestern College Associate Degree Nursing Program.
Ms. Cathy McJannet, RN, MN, CEN, HTCP/I, Director of Nursing and Health Occupations
Programs represented the program.
Leslie A. Moody, NEC presented this report. Cathy McJannet, RN, MN, CEN, HTCP/I, Director of Nursing and Health Occupations Programs was appointed program director in January 2007. Zaydie Feria Bataller, RN, MSN, PHN and Teresa Russell, RN, MSN, AP-WOC, FNP serve as assistant program directors. A regularly scheduled continuing approval visit was conducted on October 29-30, 2013 by NECs Leslie A. Moody and Badrieh Caraway with no findings of noncompliance and a total of five recommendations written relative to three CCRs 1424(b)(1) total program evaluation, 1424(d) sufficiency of resources, and 1424(e) program director and assistant director dedicate sufficient time for administration of the program. Detailed information regarding the recommendations was provided in the Report of Findings and the Consultant Approval Report.

The program has been in place since 1961 and is currently presented at the Higher Education Center At Otay Mesa, a satellite campus of the WASC accredited Southwestern Community College, located at the U.S.A.-Mexico border. Initially accredited by the NLNAC in 1994, the program received full 8-year accreditation in 2005, and following a successful re-evaluation visit in September 2013 expects to receive renewed accreditation notice by March 2014. Using a criteria based scoring system, sixty generic students are selected for admission to the program every August, forty to a day cohort and twenty to an evening/weekend cohort. Additionally, up to fifteen advanced placement LVN to RN Step-up students are admitted every August into the third semester of the program. Total program enrollment at the time of the visit was 133 students.

Partnerships with colleges such as San Diego State University (SDSU) facilitate students’ early progression from ADN to BSN. The program’s terminal leadership course may be completed through SDSU for dual-enrollment credit. Thirty percent of the program’s graduates have already completed at least one RN-BSN program course at the time of graduation, creating an advantage for those students as employers often give more consideration to ADN licensees who have demonstrated progress toward a BSN degree.

The program’s well-qualified, professionally accomplished faculty consistently collaborate to review curriculum, program policies, program delivery and other program issues, which results in planning and implementation of revisions as needed. Faculty support each other with activities such as new faculty orientation and mentorship, and course coordination. Relationships are strong between the program and clinical partners as evidenced by clinical placement opportunities remaining consistently available to the program and two partner hospitals regularly providing substantial annual donations of healthcare supplies to help furnish labs. An innovative system is used in the clinical setting whereby students present an “information card” to the facility nurse to inform regarding the student responsibilities for the shift and specifying which activities require instructor supervision, and a card is presented by students to assigned patient(s) to introduce them as an SWC student and offer the patient a feedback opportunity regarding the care provided.

Although the program is primarily supported by the college’s general fund budget, the program director has also been very active in raising additional funds to support the program and students, having secured more than $1.6 million in grant funds over the past seven years. College administrators Dr. Silvia Cornejo, Dean – Higher Education Centers, Dr. Angelica Suarez, Vice-President Student Services, and Dr. Melinda Nish, Superintendent/President, are committed to continuing the program’s current level of enrollment and
services to nursing students, and assure that faculty and services currently supported by grants will be supported by the college budget or other funding resources if grant funds become unavailable.

More than 85% of the students align with a non-white ethnic group and 50% of the enrolled students speak English as a second language. The language issues combined with many students’ need to work more than the recommended twenty hours per week are potential student success barriers that the program attempts to mitigate through student support which includes academic remediation, obtaining grants to provide 12% of the students with scholarships to cover program costs and e-posting additional scholarship opportunity information. Program faculty have accessed the college’s Basic Skills Initiative faculty and counseling services staff to learn instructional best practices for effectiveness with this diverse population. Faculty and students together developed a Students at Risk Committee, creating an approach which achieves early identification of and remediation for at-risk students, and has 16 faculty hours per week dedicated to these interventions. Involvement of students in program governance is encouraged and facilitated via multiple group and individual opportunities including participation in faculty/committee meetings, monthly roundtable discussions with the program director, and completion of course and program evaluations. Students report a high level of satisfaction with all aspects of the program and services, and demonstrate complete understanding of policies including grading/assessment. Graduates’ NCLEX-RN outcomes are above minimum required performance threshold.

Raymond Mallel asked about faculty salaries and Ms McJannett reported that faculty salaries are only a little above salaries for a new graduate registered nurse.

ACTION: Continue Approval of Southwestern College Associate Degree Nursing Program.

M/S/C: Michael Jackson/Trande Phillips

Public input: None.

7.3 ITT TECHNICAL INSTITUTE RANCHO CORDOVA, BRECKINRIDGE SCHOOL OF NURSING ASSOCIATE DEGREE NURSING PROGRAM PROGRESS REPORT

Ms. Carla Carter, Program Director, Dr. Mott, Assistant Program Director, Dr. Igesu, Dean of ITT Nursing, and Mr. Jeff Ortega, Campus Director represented the program.

Katie Daugherty, NEC presented this report. Carla Carter, MSN, M.Ed., RN was approved as the Program Director (PD) on 11/15/13 replacing former PD, Dr. M. Popoola (8/12/13-10/18/13). Dr. Mott, DNP, MSN, RN replaced Program Assistant Director (AD) Ms. Widman, MSN, RN (2/19/13-10/16/13) on 10/22/13. PD Ms. Carter has 100% (40 hrs/wk) administrative time and AD Dr. Mott has at least 20% (8 hrs of 40 hrs/wk) assigned administrative time each quarter. The program enrolled the first cohort in March 2012, the second cohort in September 2012 and third cohort in March 2013. Total program enrollment is 71 students: Cohort #1 (19), Cohort #2 (22), and Cohort #3 (30) students. A continuing approval visit was triggered in July 2013 due to the loss of two essential clinical affiliations (Sutter Health and Dignity Health) in the Spring 2013 quarter resulting in no acute care clinical placements for Cohort #1 to complete the required Adult Nursing II clinical hours in Summer 2013.

Detailed findings of the July 2013 continuing approval visit are described in the Education Licensing Committee (ELC) 8/7/13 meeting materials and the September 11, 2013 Board meeting reports. The July 2013 continuing approval visit findings included seven areas of non-compliance(s) and six areas of recommendations and a summary Report of Findings was provided. On September 11, 2013 the Board placed the program on Warning Status with Intent to Withdraw Program Approval, required the program to suspend enrollment indefinitely and submit evidence of full compliance with all nursing education regulations and statues by December 1, 2013. In October 2013, a minor curriculum change for Cohort #1 students authorizing re-sequencing of quarters 7, 8, and 9 nursing courses was approved so Cohort #1 students could continue to progress in the program given the October 2013 program leadership changes referenced above. The minor curriculum changes for Cohort #1 (only), moved the initially approved...
Quarter 7 Gerontology course to Quarter 8 (Winter 2013 quarter) to be taken along with the Quarter 8 OB/PEDS course and moved the Quarter 8 Nursing Roles II course to Quarter 9 to be taken along with the final nursing Capstone Advanced Med.Surg/Preceptorship (Spring 2014). Cohorts #2 and 3 will continue to follow the June 2011 approved nine quarters curriculum and course sequence for program completion.

ITTRC’s December 1, 2013 Program Compliance Report (PCR) pertinent supporting evidence were provided for review. The ITTRC’s December 2013 PCR and supporting documents provide sufficient evidence demonstrating correction the seven areas of noncompliance identified in the July 2013 continuing approval report. Cohort #1 completed the required AN II clinical coursework at Doctors Medical Center and Sacramento Post-Acute Care by October 19, 2013 and then the Quarter 7 Psych/Mental Health coursework in a compressed instructional format by the end of the Fall 2013 quarter per the approved minor curriculum changes applicable to Cohort #1. In Fall 2013, Cohort #2 and Cohort #3 also completed the required program coursework on time without any identified difficulties. ITTRC has secured the necessary acute care clinical placements at Sutter General and Sutter Memorial Hospitals and other clinical facilities to implement the program’s full course of instruction and clinical practice/learning including Nursing Fundamentals (CC I and II), Gero, Psych/MH, OB/PEDS, Medical Surgical Nursing (AN I and II), and Advanced Medical Surgical/Preceptorship Nursing Capstone clinical placements for currently enrolled students.

The Sutter Health clinical agreement specifies clinical placements are available for only the current 71 program students at Sutter General and Sutter Memorial Hospitals through the graduation of Cohort #3 students in mid-June 2015. A new agreement would need to be written and signed to accommodate any new program enrollment or other Sutter facility placements such as Sutter Roseville which ITTRC used in the past. For Winter 2013 two Sutter Health acute care facilities(Sutter General and Sutter Memorial) and one LTC/Post-Acute Rehab facilities will provide placements for all three cohorts. Information regarding additional future clinical placements for currently enrolled students was provided and reviewed. Additional clinical site contacts have been made by new PD Carter and AD Dr. Mott but agreements/placement commitments have not yet been finalized. Corrective actions and evidence of compliance for other areas of noncompliance were reviewed.

**Ms. Daugherty reported that:** ITTRC December 2013 PCR reflects sufficient evidence of correction of the seven areas of non-compliance and adequate progress in addressing the six recommendations with no other areas of non-compliance identified at this time; new ITTRC program director, Ms. Carter (since 11/15/13) and program AD Dr. Mott (since 10/22/13), have demonstrated appropriate, effective, and timely program planning, implementation, evaluation activities and communication for the period 10/22/13-December 2013; the program has in place adequate and appropriate program resources such as a program specific 5 years budget and adequate type and number of faculty including faculty content experts as of December 2013 to present the program to currently enrolled students; necessary clinical sites at Sutter General, Sutter Memorial, Sacramento Post-Acute and Sierra Vista have been secured which will provide required clinical practice experiences to support the program’s full course of to three existing program cohorts; the current PD and AD are demonstrating appropriate actions to work toward obtaining additional and “back up” acute care clinical placements with Dignity Health, Marshall Hospital, and Doctors Medical Center; ITTRC has not yet demonstrated a consistent, sustained pattern of program stability and full compliance with the nursing education statutes and regulations for a full quarter (12 weeks) or from quarter to quarter ( Fall/Winter 2012, Spring 2013, Summer/Fall 2013) for several quarters.

Copies of a letter from ITTRC addressed to Ms. Daugherty requesting removal of warning status for the program was presented and distributed to ELC members. Ms. Daugherty clarified that the
program’s acute care based clinical contracts are currently only valid for the existing enrolled students, thus the program needs to secure additional acute care clinical facility agreements prior to enrolling additional students. Ms. Carter updated that she has been in discussion with acute care clinical partners including Sutter to arrange clinical experiences thru 2015. Raymond Mallel asked whether those facilities would accommodate additional students. Ms. Carter stated this might be possible and that she is also seeking placement at other facilities. Ms. Daugherty explained that next steps would include meeting with the program to identify what reporting is required in order to provide evidence of continuing compliance. Michael Jackson asked whether students continue to be required to drive long distances to attend clinical rotations and Ms. Daugherty clarified that all clinical experiences are now scheduled in the Sacramento area with students expressing satisfaction with these arrangements. Ms. Daugherty also advised that students expressed dissatisfaction with the mental health nursing course which was compressed from 12 weeks into 6 weeks, however the HESI testing scores reflected that students did master the content. It was reported that the program does not currently have adequate resources, including faculty and clinical facilities, to deliver the program to additional future students beyond those currently enrolled. NCLEX-RN results for at least some of the first graduating cohort of students may be available for reporting at the August ELC and September Board meetings. Ms. Daugherty suggested that if the program can maintain full compliance including securing adequate resources to support ongoing program delivery and NCLEX-RN success for graduates is demonstrated then consideration might be given to allowing additional enrollment beginning with the December 2014 winter quarter.

**ACTION:** Education/Licensing Committee recommendations:

- Update program approval status to Defer Action For Continuing Approval.
- NEC will continue to monitor the program.
- The program must maintain full compliance with all BRN regulations.
- Continued suspension of new student enrollment/admission into the program.
- A written progress report is required for the March 2014 Education/Licensing Committee meeting. Program representation is not required at this meeting.
- The program will be presented at the August 2014 Education/Licensing Committee at which time full compliance must be demonstrated, especially with regard to resources including adequate type and number of clinical facilities and faculty to deliver the program to existing and future students. Program representation is required at this meeting.

**M/S/C:** Michael Jackson/Trande Phillips

**Public input:** None.

### 7.4 FEASIBILITY STUDY FOR PRELICENSURE NURSING PROGRAM

#### 7.4.1 American Career College Associate Degree Nursing Program

Ellen M. Lewis, MSN, RN, FAAN, Darcy Dauderis, Executive Director, Academic Integrity and Development, and Thomas McNamara, President – ACC LA Campus represented college for the proposed program.

Carol Mackay, NEC presented this report. Ellen M. Lewis, MSN, RN, FAAN, is responsible for development of the proposed new Associate Degree Nursing (ADN) Program at American Career College (ACC). Her title is Director, Nursing, ADN Program. The American Career College Feasibility Study dated February 12, 2013, is the first feasibility study submitted by ACC. At the request of the BRN, additional information dated November 27, 2013 was received. The following summary describes how the proposed program plans to meet the BRN requirements as outlined in Step 3 of the Instructions for Institutions Seeking Approval of New Prelicensure Registered Nursing Program (EDP-1-01(REV 03/10).

**Description of the Institution:** ACC is a private, for-profit, postsecondary education institution approved to operate in California since 1978. ACC consists of the Los Angeles main campus, the Orange County branch
ELC meeting minutes  
January 8, 2014  
campus and the new Long Beach branch campus opened in February 2013. The proposed ADN program will be housed on the Los Angeles main campus. ACC-LA campus has been located at 4021 Rosewood Avenue (Hwy 101 and Vermont Street) since 1989. This campus consists of a 50,000 square foot, three-story building which houses its existing programs. ACC-LA campus currently offers 10 health related programs: Medical Assistant, Dental Assisting, Surgical Technology, Optical Dispensing, Massage Therapy, Respiratory Therapy, Pharmacy Technician, Vocational Nursing, Health Claims Examiner/Medical Billing, and Health Information Technology. The number of students admitted to these programs from July 1, 2011 to June 30, 2012 was approximately 1472 students. Upon successful completion of these programs, ACC awards a diploma to all the programs with the exception of the Surgical Technology program which awards an Associate of Science Degree.

ACC is approved to operate by the Bureau of Private Postsecondary Education (BPPE) and is accredited by the Accrediting Bureau of Health Education Schools (ABHES). Both of these are valid through December 2017. ACC will submit an ADN program application to ABHES pending BRN approval of the Feasibility Study in January 2014. Once ABHES accreditation is obtained, notification to the BPPE will take place. ACC’s approval by the BPPE is by means of the ABHES accreditation. ACC plans to award an Associate of Science degree to ADN program graduates. ACC maintains programmatic accreditation for several of its programs: Medical Assistant, Surgical Technology, and Pharmacy Technician. ACC also maintains state board approvals for the Vocational Nursing and Dental Assisting programs. All ACC programs are in good standing with all relevant state regulatory boards, and institutional and programmatic accrediting bodies.

The NCLEX-PN pass rates for graduates of ACC vocational nursing program for the past five years are: 2009-69% (N226), 2010-74% (N190), 2011-75% (N164), 2012-75% (N153), and 2013 to date-71% (136). The minimum pass rate standard used by the BRN to monitor how successful RN programs are in preparing graduates is 75%. ACC-LA has initiated an intensive remediation plan to improve its pass rates.

Geographic Area: The ACC-Feasibility Study (FS) includes an overview of the demographics for LA county, plus a description of its health care needs.

Type of Program: The proposed program will be a generic ADN program. ACC offers its programs on a year round basis with an academic term spanning 10-weeks. The ADN program will consist of eight (8) academic terms extending over 1.6 calendar years.

Applicant Pool: ACC has documented interest (internal student survey and telephone inquiries) in the proposed program by future applicants. ACC also has an active marketing program for attracting qualified applicants not accommodated by existing RN programs in the geographic area due to capacity limits. ACC is planning to admit 40 students in the initial student cohort September 2014. In 2015 and each subsequent year, a total of 120 students will be admitted with either four cohorts of 30 students or three cohorts of 40 students. ACC is still analyzing the cohort size.

The date for implementation of the proposed program is September 2014. ACC has been advised of the BRN recommendation of a two year time frame between approval of a college’s feasibility study by the BRN and the projected enrollment of the first student cohort, however ACC is confident that the required resources and the self-study phase of the initial approval process will be finished by then.

Curriculum: ACC intends to offer all BRN required courses for the ADN program including all science and GE courses. The proposed curriculum consists of 97 academic quarter units: 41 prerequisite quarter units and 56 nursing quarter units (28 nursing theory and 28 of clinical practice). The Feasibility Study includes a brief description of all the courses and the proposed course sequence.

Resources: The proposed program will be housed on the third floor of ACC’s existing building. This will involve a major renovation of the existing space. The ACC communication dated November 27, 2013 includes four Exhibits: ADN Program Space Plans Construction Schedule, Construction Budget, and Example of Faculty Work Station. The renovation timeline schedules completion for June 24, 2014.
ACC expects to hire and has budgeted for 47 faculty members: thirty-seven (37) nursing faculty and 11 GE and science faculty. Of the 37 nursing faculty, four will be full-time and the remainder part-time.

ACC has a full array of student support services in place. Staffing levels are projected annually during budget discussion. Each program is taken into account and the campus is staffed accordingly to meet the needs of each program and student population as a whole.

**Budget:** ACC has made a substantial financial commitment of $2,000,000 to program development. These funds, in addition to funds generated by existing programs, will support the costs of both the renovation and the budget line deficits for the first two years of operation of the proposed program. The tuition, books and fees for the length of the proposed program will be $64,950. It is anticipated that the program will be self-sufficient by year three of operation. ACC sets aside a percentage of revenues from the entire college (across all campuses) on an annual basis specifically for new program development and unforeseen circumstances. In the event of an emergency, these funds are accessed to assist in sustaining a program until such time as the program is stabilized or a new strategy developed.

**Clinical Placements:** The ACC-FS documents clinical placements from a total of sixteen (16) health care facilities. There are signed Facility Verification Forms from all of these facilities. The majority of these facilities are acute care. These forms demonstrate availability of clinical placements in all BRN required clinical areas (MS, OB, Peds, Psych and Geri). In addition, there are acute care experiences in all of these areas. The instructor to student ratio in the clinical setting will be one to ten with the exception of the Advanced Medical/Surgical II clinical where a one to five ratio will be implemented.

Currently, the LA county area does not have a clinical placement consortium. The ACC Clinical Acquisition Team works with each facility to ensure that new program placements do not result in displacement of existing students.

**Conclusion:** The American Career College Feasibility Study meets all the BRN Feasibility Study requirements. Continuing areas of concern are: the history of average and substandard NCLEX-PN pass rates; the student enrollment plan; the short time period planned for the self-study phase of the initial approval process; the curriculum course sequence; and the few full-time and the large number of part-time faculty planned to support the proposed program.

Ms. Mackay clarified that the program plan is for 8 academic terms extending across 20 months which would include summer, and that ACC has budgeted for 47 faculty members comprised of 38 nursing and 9 science faculty (a correction of the numbers presented in the AIS). An updated list of clinical facilities for which the college has obtained signed Facility Verification Forms (EDP-I-01) indicating their intent to offer clinical placements for ACC students was presented. Michael Jackson asked how addition of this program could potentially impact existing area programs’ clinical facility placements. Ms. Mackay reported that it would be dependent upon each individual facility to determine whether additional students could be accommodated. Ms. Lewis reported that the clinical facility agreements there will not be displacement of any existing program’s students. Raymond Mallel noted the large number of clinical facilities and that most were in the same area as the school campus. ACC representatives stated the school is committed to no displacement of any existing program’s students from clinical facilities. Trande Phillips asked about shift assignment for clinical placements and Ms Mackay advised that level of detail will be addressed in the self-study phase if the feasibility study is accepted. Information regarding the planned cohort size and frequency of admissions was reviewed, and Ms. Lewis reported that some details such as the cohort size and faculty load are still under review and will be more specifically addressed in the self-study. Ms. Mackay advised that these elements would be further evaluated as part of the self-study review process, and that the program will need to have direction from the Board regarding enrollment numbers, but that it is often best to start with a limited number until the program has become established. Raymond Mallel suggested Ms. Mackay
expressed concern regarding only four full-time faculty planned for the nursing program with the remaining 34 nursing faculty planned to be part-time and Trande Phillips questioned whether 4 full-time faculty is adequate to support a successful program.

**ACTION:** Education/Licensing Committee recommendations:

- Accept the American Career College Feasibility Study with the revision of proposed enrollments reduced to a maximum of 30 students admitted twice each year.
- Areas that need further development for the Self-Study document include full-time to part-time faculty ratio and securing adequate and appropriate clinical placements.

**M/S/C:** Michael Jackson/Raymond Mallel

**Public input:** Ms. Cathy McJannett of Southwestern Community College and Dr. Ida Danzey of Santa Monica College gave input regarding clinical placements.

**7.5 2012-13 ANNUAL SCHOOL SURVEY REPORTS (DRAFT)**

Julie Campbell-Warnock, Research Program Specialist for the BRN presented this report as an informational item. The BRN 2012-2013 Annual School Survey was conducted from October 1, 2013 to November 15, 2013. The survey was sent to all California pre-licensure nursing programs and was conducted on behalf of the BRN by the Research Center at the University of California, San Francisco. BRN and UCSF staff work each year with nursing program directors representing various prelicensure programs from around the state who review and edit the survey questions if needed. This allows the survey to be a current document that can be used to capture data on new and emerging trends. The draft of the Annual School Reports includes data on new and continuing student enrollments, graduations, faculty, etc. from California pre-licensure nursing programs. There are two reports; one is a trend report which includes historical data for the past ten years on some of the more significant data and the second includes current year data from most all of the questions asked on the survey.

Committee members asked whether data related to loss of clinical placements could be provided to the Board when reviewing proposed new programs so this data could be considered. Ms. Campbell-Warnock reported that the data captured by the survey regarding loss of clinical placements would be further evaluated for this use.

**Public input:** None.

**7.6 PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Dr. Elmer Bugg introduced himself as the new Vice-President of Instruction at Merritt College and informed that he and the college president are supporting efforts to address the corrective plan for the Merritt College Associate Degree Nursing Program which includes relocating the program into a new building in Fall 2015 so that nursing can coordinate with other health science programs and a focus on facilitating program completion and post-graduation employment.