ELC meeting minutes
August 7, 2013

BOARD OF REGISTERED NURSING
EDUCATION/LICENSENG COMMITTEE MINUTES

DATE: August 7, 2013
TIME: 0900-1200
LOCATION: Hilton, Oakland Airport Hotel
1 Hegenberger Road
Oakland, CA 94621

PRESENT: Michael Jackson, MSN, RN, Chair
Raymond Mallel
Erin Niemala
Trande Phillips, RN

STAFF PRESENT: Louise Bailey, Executive Officer; Stacy Berumen, AEO; Carol Stanford,
Diversion SSM 1; Beth Scott, Deputy Chief; Miyo Minato, SNEC; Katie Daugherty, NEC; Shelley Ward,
NEC; Kelly McHan, NEC; Kay Weinkam, NEC; Janette Wackerly, SNEC; Cindy Cipres Klein, Board
Member; Leslie A. Moody, NEC.

Michael Jackson called the meeting to order at 09:05 AM. Committee members introduced
themselves.

7.0 REVIEW AND ACCEPT MINUTES
The May 8, 2013 Education/Licensing Committee (ELC) draft meeting minutes were presented.
ACTION: Accept the Minutes of May 8, 2013 as presented.
M/S/C: Trande Phillips/Raymond Mallel
Public input: None

7.1 RATIFY MINOR CURRICULUM REVISION
7.1.1 California Baptist University Baccalaureate Degree and Entry Level Master’s Degree Nursing
Programs
7.1.2 California State University, Chico, Baccalaureate Degree Nursing Program
7.1.3 California State University, Fresno, Entry Level Master’s Degree Nursing Program
7.1.4 California State University, Stanislaus, Baccalaureate Degree Nursing Program
7.1.5 Mount St. Mary’s College Baccalaureate Degree Nursing Program
7.1.6 United States University Accelerated Baccalaureate Degree and Entry Level Master’s Degree
Nursing Programs
7.1.7 University of California, Irvine, Baccalaureate Degree Nursing Program
7.1.8 University of San Francisco Baccalaureate Degree Nursing Program
7.1.9 College of the Desert Associate Degree Nursing Program
7.1.10 College of the Sequoias Associate Degree Nursing Program
7.1.11 Moorpark College Associate Degree Nursing Program
7.1.12 Mount San Antonio College Associate Degree Nursing Program
7.1.13 Ohlone College Associate Degree Nursing Program
7.2.14 Sacramento City College Associate Degree Nursing Program
7.1.15 Santa Rosa Junior College Associate Degree Nursing Program
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7.1.16 Solano Community College Associate Degree Nursing Program
7.1.17 Unitek College Associate Degree (LVN to RN) Nursing Program
7.1.18 Ventura College Associate Degree Nursing Program
7.1.19 Victor Valley College Associate Degree Nursing Program
7.2.20 Yuba College Associate Degree Nursing Program
7.1.21 University of San Diego Hahn School of Nursing Nurse Practitioner Program
7.1.22 University of San Francisco Nurse Practitioner Program

Acknowledge Receipt of Program Progress Report:
7.1.23 Azusa Pacific University Baccalaureate Degree Nursing Program
7.1.24 California State University, San Bernardino, Baccalaureate Degree Nursing Program (San Bernardino and Palm Desert campuses)

Leslie A. Moody, NEC, presented this report.

ACTION: Ratify Minor Curriculum Revision and Acknowledge Receipt of Program Progress Report as presented.
M/S/C: Michael Jackson/Trande Phillips
Public input: None

7.2 CONTINUE APPROVAL OF PRELICENSURE NURSING PROGRAM
7.2.1 Biola University Baccalaureate Degree Nursing Program.

Dr. Susan Elliott, Director and Professor, Department of Nursing represented the program.
Leslie A. Moody, NEC presented this report. Susan Elliott, PhD, RNC, APRN, BC, has been the program director since May 2008, and Anne Gewe, PhD, RN, has been the assistant director since August 2005. This private Christian university was founded in 1908 and has offered the five-year generic baccalaureate degree nursing program since 1966. Graduates exit with a major in nursing and a minor in biblical studies. The program held NLNAC accreditation until 2007 when CCNE accreditation was obtained, and in 2012 was granted ten-year accreditation by CCNE. Students spend their first two years at the university completing liberal arts, humanities, science and biblical studies courses, which is referred to as the “pre-clinical” phase of the nursing major, and then apply for admission into the “clinical” nursing program. Students accepted into the clinical nursing program spend three years completing nursing courses and other degree required courses. Prior to 2009, thirty students were admitted annually; beginning fall 2009, forty students are admitted every fall semester. Total enrollment at the time of visit was approximately 143 students enrolled in years 1-2 as pre-nursing majors and 115 students enrolled in the clinical nursing curriculum for years 3-5.

A regularly scheduled continuing approval visit was conducted on April 24-25, 2013 by Nursing Education Consultants Leslie A. Moody and Laura Shainian. The program was found to be conducted in compliance with BRN rules and regulations. There were no findings of noncompliance and no recommendations were written.

Program faculty are thorough in planning, executing and applying total program evaluation. The Individual Development and Educational Assessment (IDEA) tool has been implemented to support evaluation data analysis and application. Program evaluation activities include such detail as review of course assignments with comparison to the program frameworks and accreditation standards, and evaluation of all degree required courses for contribution to the development of the nursing student. One curriculum goal for the 2012-13 academic year is modification of the curriculum and instructional approaches to enhance learning opportunities in the area of inter-professional collaboration. Faculty recently adjusted instruction for student practice of skills in response to related feedback from employers of program graduates. Changes included increased scope of skills and increased practice time for students.
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supported by the new Skills Lab Coordinator position, increased skills/sim physical space and purchase of additional sim equipment. Additional open skills lab time is being scheduled in response to student input. The recent addition of a full-time Skills Lab Coordinator/Advisor faculty position has also strengthened the program’s student advising and support. Nursing Education Consultants met with all levels of students in meetings both on-campus and in the clinical facility settings, and students consistently expressed a high level of satisfaction with the program. The students cited the faculty’s wholistic approach to support of the student, rich clinical experiences, and meaningful learning assignments as exceptional features of this program. NCLEX-RN pass rate has consistently exceeded the minimum performance threshold of 75% for the past five years: 2007-8 90.48%; 2008-9 87.18%; 2009-10 83.33%; 2010-11 88.89%; 2011-12 91.89%.

Future planned improvements include creation of a new physical space that will be specifically constructed to support the extensive use of technology in classrooms and labs, and will also house students of other healthcare discipline programs to facilitate collaborative inter-professional learning opportunities. Faculty will also be reviewing, strengthening and updating specific curriculum elements including student and faculty evaluation tools, standardized testing tools, and conceptual framework. Program challenges include recent experience of diminishing preceptorship opportunities due to increasing impact of clinical facilities. Quality of clinical experiences is additionally sometimes challenged by clinical facility restrictions on student functions in regards to such activities as documenting in the electronic record, accessing automated medication dispensing devices, administration of medications to some types of patients, use of glucometers. Faculty are working with clinical partners to explore the areas of concern and attempt to develop mutually acceptable and beneficial solutions, and when necessary to meet learning objectives alternate clinical sites are utilized. The director and faculty have implemented creative solutions for limited lab space so that instruction continues to be delivered effectively. Two rooms previously utilized for storage have been converted into simulation rooms, one for obstetrics/women’s health/newborn, utilizing a hi-fidelity birthing mannequin and infant mannequins, and the other for adult med/surg utilizing a hi-fidelity simulation mannequin. Simulation is used as an instructional adjunct but only in a very limited amount for clinical experience as authentic live patient clinical experience is preferred.

The program is looking forward to occupying a larger space in the future as the university hopes to have a new health and science building completed in approximately five years. University administrators recognized that additional space would be needed before program expansion could be considered and are considering a plan to expand enrollment when additional space becomes available with construction of the new health and science building.

**Michael Jackson requested staff recommendation. NEC recommended continuing approval.**
**ACTION:** Continue Approval of Biola University Baccalaureate Degree Nursing Program.
**M/S/C:** Michael Jackson/Trande Phillips

Public input: None

7.2.2 Concordia University, Irvine, Baccalaureate Degree Nursing Program.

Mary E. Hobus, PhD, RN, Director of Nursing and Associate Professor represented the program.

Mary E. Hobus, PhD, RN, has been the program director since 2008 and Terry Cottle, MSN, CNS, RN, was assigned as the assistant program director in 2008. Concordia University, Irvine, is part of a national ten-campus university system, seven of which offer nursing programs. The Irvine campus is the only California campus offering a prelicensure RN program. The university is WASC accredited and the program holds current CCNE accreditation. This three-semester accelerated BSN program admits second-degree students who have been previously awarded a non-nursing baccalaureate degree. The program is designed to be completed in twelve months, although students are allowed up to two years to
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complete. The program received BRN approval in November 2007 and admitted the first cohort of 29 students in fall 2008. The program admits forty students for each May and August, with selection made from pool of applicants usually numbering 170-200. Total enrollment at the time of visit was 76 students.

A scheduled continuing approval visit was conducted on May 21-22, 2013, by Nursing Education Consultants Leslie A. Moody and Laura Shainian. The program was found to be in noncompliance with Section 1425 and related Sections 1425(1)(d), 1424(h) related to faculty qualifications and approval, and Section 1426.1(b)(3)(D) related to preceptorship, and recommendation was written related to Section 1424(d) regarding skills/simulation lab space. The program has corrected areas of noncompliance and implemented an acceptable plan to address the recommendation.

Significant improvements since original program opening have included achieving CCNE accreditation, incorporation of QSEN competencies into the curriculum, strengthening program evaluation with use of electronic tools resulting in improvements to methods of evaluating student clinical performance, and relocation of the nursing department into a new building which provided additional space. Open skills lab hours have been increased from 45 hours to 135 hours per semester. Donor contributions have supported the cost of enhanced skills lab equipment. Improvements planned for the near future include developing a major curriculum revision proposal that may include lengthening the program by adding one semester to the program to accommodate proposed additional course requirements. The nursing department is working to evolve to a School of Nursing with addition of nursing education programs and potential future expansion of enrollment for the prelicensure program. The university has submitted a grant application and is identifying other sources for funding to build a new Science and Nursing/Health Care facility which will provide additional space required for expansion, particularly addressing the need for expanded skills/simulation lab space.

A high level of satisfaction and pride in their program is expressed by students, citing expert faculty, rich clinical learning experiences and the basis of faith for the program’s philosophy as important program strengths. Students participate in the program’s CNSA chapter and provide a campus-wide annual health fair as one of the organizational activities.

The program has an experienced and cohesive faculty, with evidence of consistent overall program involvement and responsibility. Faculty express commitment to the program and appreciation for program leadership by the director and assistant director, and continuing strong program support from the university administration. Although they feel they are currently delivering instruction effectively with existing resources, faculty would like to expand the use of simulation and are assisting the program director with exploration of opportunities to expand physical space. Faculty now plan to begin work on a major curriculum review and revision. Strong opinions were voiced by faculty regarding their plan to maintain high expectations of students and ensure a high level of rigor for all program required courses. NCLEX-RN outcomes are consistently above minimum required performance threshold: 2009-10 85.42%, 2010-11 92.45%; 2011-12 97.96%; 2012-13 1st 3 quarters 96.97%.

Michael Jackson requested staff recommendation. NEC recommended continuing approval.
ACTION: Continue Approval of Concordia University, Irvine, Baccalaureate Degree Nursing Program.
M/S/C: Michael Jackson/Trande Phillips
Public Input: None.

7.2.3 ITT Technical Institute Rancho Cordova, Breckinridge School of Nursing Associate Degree Nursing Program.
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Ms. Patricia Widman, MSN, RN, Assistant Director; Dr. Samson Yigezu, former Program Director and current ITT Technical Institute VP of the BSNHS and National Nursing Dean; Mr. Jeff Ortega, ITT Technical Institute Rancho Cordova Campus Director, represented the program.

Katie Daugherty, NEC presented this report. Ms. Patricia Widman, MSN, RN is the program Assistant Director (AD) and is representing the school today in the absence of an approved Program Director. Accompanying Ms. Widman is Dr. Samson Yigezu, formerly the program’s third Program Director. Dr. Yigezu resigned his program director position on July 15, 2013 to move into the national role as the VP of the BSNHS and National Nursing Dean position. Dr. Yigezu is relocating to Carmel Indiana in August 2013 and will work at the company’s national headquarters, ITT Educational Services, Inc. Dr. Yigezu will be the organization’s fourth national nursing chair since the CA RN program was approved in May/June 2011. At that time, the program was granted initial approval with no areas of non-compliance and no recommendations identified.

ITT Technical Institute Rancho Cordova (ITTRC) is one school in a network of private for profit educational institutions owned by ITT Educational Services, Inc. (ITT/ESI). ITT ESI has 140 accredited campuses in 40 states serving approximately 80,000 students. The first nursing programs were established by ITTESI in 2007. In May/June 2011, ITTESI reported having 22 nursing programs in 15 states. NCLEX RN pass rate data provided at that time (3/14/11) indicated there were a total of 117 first times test takers take the NCLEX RN exam with an aggregated NCLEX RN pass rate at 81% across all ITT programs. As of 7/24/2013, ITT ESI reports 18 programs have graduates and the aggregated pass rate reported by ITT ESI is 71% for a group of 700 first time test takers. California requires programs maintain an annual NCLEX RN pass rate of 75% or higher. California’s current 12 month pass rate (July 1, 2012-June 30, 2013) is 87.9%. Nationally, the first time candidate pass rate for this same period is 87.0%.

The Rancho Cordova campus is ITT/ESI’s only nursing program in California. The ITTRC campus currently has approximately 531 students enrolled in both day and evening classes. ITTRC is accredited by the national accrediting agency, Accrediting Council for Independent Schools and Colleges (ACICS). ITT Rancho Cordova is also approved by the California Bureau for Private Postsecondary Education (BPPE). ITTRC offers no other health related or other nursing programs. The Rancho Cordova associate degree nursing program is a year round nine quarters program. Like all the other ITT ESI nursing programs, the ITTRC nursing program of study/curriculum is based on a national nursing education curriculum. In each state the national curriculum has been modified to meet BON nursing education regulations and requirements.

ITTRC’s nursing program was Board approved to admit up to 30 students every other quarter from the first program cohort forward. This means currently ITTRC is approved to admit students in the March and September quarters. The program enrolled its first cohort (now 22 of 30) students in March 2012, a second cohort (28 students) in September 2012 and a third cohort of (30 students) in March 2013. Total program enrollment is 80 students. To date, program has been in operation for 6 quarters (16 months with enrolled students). During the six quarters of operation the ITT/ESI company has had four national nursing chairs, the ITTRC campus has had three Campus Directors, and the ITTRC nursing program has had three Program Directors (PDs) and three program Assistant Directors (ADs).

Today’s agenda item and written reports have been triggered by the program’s loss of two major clinical affiliations during the Spring 2013 quarter and the continuing instability in program leadership the last 6-7 months. The attached report of findings and written consultant approval report identified seven areas of non-compliances and the six recommendations. In brief, there are four major areas of significant concern being presented this morning as described below.
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Program loss of two vital program clinical affiliations in Spring 2013

The program’s own actions and inactions during the last 6-7 months have resulted in the cancellation of two major crucial clinical affiliation written agreements (Sutter Health-8 facilities) and (Dignity Health-4 facilities). The most immediate result of these losses resulted in a six weeks delay in securing alternate clinical placements for Cohort #1 Adult Health II students. The AH II clinical placements were to start in Dignity facilities the week of June 17, 2013. The program spent the first six weeks of the quarter looking for an alternate site and found a site half way through the quarter. The Cohort #1 students will be placed at small acute care facility, Oak Valley Hospital, about 2 hours from Sacramento. The initial program director and NEC had visited Oak Valley Hospital as part of initial program approval two years ago. Cohort #1 students will be able to complete the required 90-94 hours of “in hospital required clinical experiences” by the end of the summer term ending September 7, 2013. An NEC site visit is planned in late August to verify the site actually provided students adequate clinical experiences to meet AH II course objectives. At present, the one program has one long term care/acute rehab facility in place. Currently all three groups of Cohort #2 students are placed in this facility. When a clinical site visit was conducted on 7/16/13 to the LTC/Acute Rehab facility for Clinical Concepts II, several issues of concern were identified and discussed with program leadership. These included the appropriateness and structure of RN level student clinical assignments and faculty supervision of students. The program leadership has taken additional action to strengthen the RN level learning activities for program students in this setting by adding a second clinical faculty member to work with students on RN role competencies in the context of the course objectives.

Fall 2013 Clinical Placement still pending and No Current OB, PEDS, and Advanced Medical Surgical Clinical Placements Secured to replace lost clinical affiliations

For the fall 2013 quarter beginning September 9, 2013, the program will need a total of 12 sections of clinical placements to provide clinical instruction for the three program cohorts. Thereafter, a total of 12 sections every quarter through June 2014 when Cohort #1 students will complete the program.

For fall 2013, Cohort #1 students will need three sections of Psych/Mental Health placements (Sierra Vista) and three sections of Gerontology placements. The program is still finalizing arrangements with these agencies since Sierra Vista was not previously approved and the possible Gero placements are still pending since these have not been used to date. Cohort #2 will need an additional set of three sections of clinical placements for Adult Health I (Oak Valley-TBD) and Cohort #3 (will need 3 sections of Clinical Concepts I (Fundamentals-TBD-LTC/acute Rehab).

For winter 2013 Quarter beginning December 9, 2013 Cohort #1 will need OB and Peds placements (a total of six sections of placements) by December 9, 2013. No comparable sites have been secured to date. Cohort #2 will need three sections for Adult Health II (TBD) and Cohort #3 will need three sections for Clinical Concepts II (TBD).

For the spring 2014 Quarter, starting March 17, 2014, Cohort #1 students will need three sections of Complex Care, Advanced Medical Surgical placements for the final capstone nursing course in the program. These course placements will need to be comparable to those that would have been readily available at Sutter and Dignity facilities, had the program not lost those affiliations. No comparable sites have been secured as yet. Cohort #2 students will need three sections of Psych and three sections of Gero placements(TBD). Cohort #3 will need three sections of Adult Health I placements(TBD).

Of equal concern regarding clinical placements, since start up in March 2012, program leadership did not secure or “have ready to go” any back up clinical sites. Doing so has been discussed on several occasions in the past without program action being taken.

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Program Instability/Lack of Stable Program Director
It has been seven months since PD#1 left the program. No “more permanent” PD has been hired. The plan as of December 2012 was to hire a “replacement PD within 2-3 months; no one is in place as of 7/24/13. Since program inception there have been three different Program Directors:
- PD#1 S. Noonan, MSN (from 3/10-12/1/12)
- PD#2 Dr. D Scherlin (from 12/4/12-4/21/13)
- PD#3 Dr. S. Yigezu (from 4/21/13-7/15/13); and also as AD#2 12/4/12-4/21/13

There have also been three program Assistant Directors and a fourth is planned:
- AD #1 B. Scott, MSN (1/13/12-9/14/12)
- AD #2 Dr. Yigezu (12/12/12-4/21/13)
- AD #3 P. Widman, MSN (2/19/13-present)
- AD #4 C. Balevre, MSN, coming from out of state and needing a CA license before BRN approval can be granted.

The outcome of all these changes shows those in the PD role (PDs# 2 &#3), and ADs#2 & #3 have not been able to demonstrate adequate program stabilization and effective management/administration of the program over the last since 6-7 months. The absence of regular day to day physical presence on campus, and in the community, has resulted in continued program instability. The lack of ongoing program stability has also impacted student learning opportunities and faculty morale.

Lack of Timely BRN Notification: Please refer to the Report of Findings for further elaboration on the three instances within last 6-7 months.

Summary of ITTRC’s Program Response and Plan of Action is included as an attachment.
- Included is Campus Director Mr. Ortega’s July 19, 2013 letter and plan of action concerning appointment of a program director, securing needed faculty, and finding necessary clinical placements for current and future quarters.
- The July 19, 2013 letter also includes ITTRC’S voluntarily suspension of program enrollment for the September 2013 and December 2013 academic quarters. (Please note since program inception the established enrollment pattern was a March and September cycle)
- Campus Director Mr. Ortega has also written letters (7/25/13) to both Sutter Health and Dignity Health in the absence of Program Director at ITTRC. The letters request the opportunity to meet and discuss any problems that led to termination of the clinical agreements; as attached.
- During the conclusion of the visit, Campus Director Ortega also verbally committed to implement the initially approved staffing plan as quickly as possible and has obtained necessary authorization to “expedite” actions that meet the program resource needs. This includes a program director, faculty hiring, purchase of need simulation equipment, etc.
- The program’s AD, Ms. Widman, has also provided a series of documents reflecting the program’s efforts to address the main areas of non-compliance. Sierra Vista Psych and Oak Valley Hospital Adult Health II placement information is included.

Additional print materials not previously available in the agenda packet were distributed to ELC members to provide updated information regarding the program’s plan for clinical facilities and a summary of noncompliance corrective measures implemented to date.

Issues concerning clinical placement and reasons for loss of clinical placements were reviewed. Students of Cohort 2, currently in the nursing fundamentals course, are completing required clinical hours at the long-term care/acute rehabilitation facility. Cohort 1 students are planned to
complete their clinical rotations for Adult health Nursing II at Oak Valley which is approximately a
two-hour drive from Sacramento. Board approval for the Oak Valley clinical facility is pending.
When asked whether provisions such as lodging had been provided by the program for students
required to travel an unusual distance, program representative responded that the program has not
yet made any arrangements but would ensure that the alternative clinical placements would not
have a negative financial impact on students. Louise Bailey reminded that theory and clinical
components of a course must be provided concurrently. Trande Phillips asked how newly assigned
faculty will be assessed for competence to which the program representative responded that some
faculty currently employed have been commended by other clinical facilities. Michael Jackson
asked why there had been multiple program directors in a short period of time and lack of a
current program director, to which program representative responded that there is one candidate
under current consideration. Ms. Daugherty reported she has clarified that the Board expects the
program director to be present on campus for administration of the program. There was
discussion regarding actions to be taken by the BRN. Erin Niemela noted the very poor
performance of this program and that the process for removing approval would need to be initiated
to protect as much as possible against disruption of the students’ education process. Ms. Minato,
SNEC, recommended that the program be required to secure all clinical placements for remaining
program courses. She also clarified regarding program director qualification requirements and
that the program cannot operate without a qualified director in place. Ms. Daugherty informed
that Ms. Widman, currently the program assistant director, does not meet program director
qualifications and would not have the required experience until February 2014. Ms. Minato
suggested the Board require a written plan of correction to be sent to Ms. Daugherty for review and
evaluation. Erin Niemela clarified that the Board does not just want a corrective plan, the report
must provide evidence that the problems have been resolved. Michael Jackson asked whether there
was another person present representing the program to which a male audience member responded
affirmative, that he was the school’s legal counsel. There was additional discussion regarding
appropriate Board actions.
ACTION: Education/Licensing Committee recommendations are as follows:
- Place the program on Warning Status With Intent to Withdraw Approval pursuant to BPC
  2788 and CCR 1423.
- Suspend new student enrollment indefinitely.
- Inform all existing students and any prospective students that the program is placed on
  Warning Status With Intent to Withdraw Approval.
- Submit a progress report prior to each scheduled Education/Licensing Committee meeting.
The progress report prepared for presentation at the October 2013 ELC meeting must
demonstrate actions bringing program into compliance with all regulations.
- Program representative will be present at all Education/Licensing Committee and Board
  meetings when program information is presented.
- The NEC to continue monitoring the program as needed.
M/S/C: Michael Jackson/Erin Niemela
Public Input: None

7.2.4 Merced College Associate Degree Nursing Program.
Ms. Kitty Cazares, MSN, RN, Program Director, represented the program.
Katie Daugherty, NEC presented this report. Ms. Kitty Cazares, MSN, RN has served as the Program
Director (PD) since 2009. Ms. Gloria Provencio, MSN, RN is the program’s Assistant Director (AD)
since 2008. Merced College is located in the central valley of California adjacent to Modesto and Fresno
community colleges and CSU Stanislaus and CSU Fresno. Merced College has a second full service
campus in Los Banos on Hwy 152. Prior to 1995, the program was an LVN to RN advanced placement
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associate degree nursing program. In Fall 1995, a full two year Associate Degree Nursing program was implemented.

Total program enrollment is typically 100-110 students per term. Thirty students are admitted twice a year. For the past five years, the program’s annual attrition has averaged about 22%. To reduce attrition, improve student success and on time program completions, the multi-criterion selection formula for program admission and a grant funded nursing/student success coordinator are now in place. To date, program has seen slight improvement in first and second semester retention rates as a result of these two interventions. The NCLEX-RN first time candidate pass rate 1/1/12-12/12/12 was 88.46% and from 7/1/12-3/31/13, 91.67%. The program enjoys an excellent reputation and tremendous support from the clinical agencies used by the program.

A continuing approval visit was made by K. Daugherty, NEC May 9-10, and 13, 2013. One area of non-compliance, CCR 1424 Program Administration and Organization and three areas of recommendations, CCR 1424 Program Administration/Total Program Evaluation, CCR 1420/1425.1 Faculty/Content Experts, and CCR 1426 Curriculum were made. Following the May visit, PD Cazares, AD Provencio, the Area Dean and the college’s senior administrative team, particularly the college President, worked rapidly to correct the area of non-compliance and address the recommendations as described in the written program response. The program has provided sufficient evidence of correcting the area of non-compliance and appropriate action planning related to the recommendations.

Michael Jackson requested staff recommendation. NEC recommended continuing approval.
ACTION: Continue Approval of Merced College Associate Degree Nursing Program.
M/S/C: Michael Jackson/Raymond Malle

Public Input: None

7.2.5 Mount St. Mary’s College Baccalaureate Degree Nursing Program.
Wendy Taylor, M.S.N., Ph.D., Program Director represented the program.
Shelley Ward, NEC, presented this report. A continuing approval visit was conducted at the Mount St. Mary’s College Baccalaureate Degree Nursing Program by Shelley Ward, NEC, Carol Mackey, NEC and Laura Shainian, NEC, on March 21 and 22, 2013. The program was found to be in non-compliance with the CCR Section 1430 – Previous Education Credit. Three recommendations were rendered in the areas of CCR Section 1424 (c) – Organization; CCR Section 1424 (d) – Resources and CCR Section 1429(b) – LVN (30) semester/ (45) Quarter Unit Option. The program submitted a progress report responding to the area of non-compliance and to the recommendations.

Mount St. Mary’s College offers a Catholic liberal arts education that includes undergraduate and graduate programs and fields of study. It was founded by the Sisters of St. Joseph of Carondelet in 1925. The College has two distinct campus locations. The Chalon campus is described as the “home to the College’s traditional baccalaureate degree programs.” The Doheny campus was established in 1962, from the conversion of Victorian residences, and is located approximately 22 miles away from the Chalon campus. The program is noted historically as offering the first bachelor degree in nursing program in California. In addition, the former chairperson of the department of nursing, Sister Callista Roy developed the Roy Adaptation Model, which is used as the basis of the existing program curriculum. This model is used throughout the U.S. and abroad. The MSMC department of nursing offers ADN, BSN, and MSN programs. Additional options are LVN to RN/BSN, RN to BSN and ADN to MSN. The BSN program curriculum options include the traditional (TBSN) generic (four years total), and an accelerated BSN (ABSN) option that is one year in duration for candidates who possess a prior bachelor’s degree. The TBSN curriculum option students are located on the Chalon campus, and the ABSN curriculum option students are now located on the Doheny campus; which is also the site for the ADN program students.
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There have been several leadership changes for the college and the BSN program. Dr. Ann McElaney-Johnson became the college president in July 2011. The Dean of the Department of Nursing (2008- August 2010), reassigned the BRN appointed program director responsibility to Dr. Tumbarello in September 2009. Dr. Wendy Taylor was appointed as the BRN program director in May 2012. Dr. Diane Vines was appointed as the BRN assistant program director in August 2012. The College recognizes institutional titles for Dr. Taylor as the Director of the ABSN Program and Dr. Vines as the Director of the TBSN program. The Dean of Nursing position remained vacant after 2010 as the college determined if the position was to continue. Recruitment efforts were reinitiated in the fall of 2012 to replace the Dean of Nursing position. The college intends to reestablish the Dean of Nursing position as the BSN program BRN program director.

The admission counselors representing the nursing programs are assigned to provide information and support to either the ABSN or to TBSN prospective students. They expressed a lack of awareness of certain aspects of CCR regulations specific to students receiving credit for prior nursing coursework, and the LVN (30) unit option, or the process that the college/program designates. The faculty has been making changes such as a revision in admission criteria for TBSN students, incorporating Kaplan integrated testing, and completion of a major curriculum revision. Simulation experiences are being incorporated into student instructional activities as the faculty continues to develop a framework, and as additional resources are allocated. The College is in the process of converting space on the Doheny campus to provide for simulation laboratory space planned for completion within the next year. Additional skills lab support personnel and student support resources were provided at both campus locations in recent years.

Annual NCLEX Pass Rates For First Time Candidates: 2012-2013 (through March 2013) - 85.59%; 2011-2012 - 86.21%; 2010-2011 - 76.54%; 2009-2010 - 85.71%; 2008-2009 - 84.76%.

The program director and Shelley Ward clarified that the recently approved major curriculum revision would not be fully implemented until 2014 and the success of the revision would continue to be evaluated. Michael Jackson asked whether the program is now fully compliant which was confirmed by Shelley Ward. Michael Jackson requested recommendation. NEC recommended continuing approval.

ACTION: Continue Approval of Mount St. Mary’s Baccalaureate Degree Nursing Program.
M/S/C: Michael Jackson/Erin Niemela
Public Input: None

7.2.6 University of California, San Francisco, Entry Level Master’s Degree Nursing Program. Judith Martin-Holland, Ph.D., M.P.A., RN, FNP, Associate Dean represented the program.
Kay Weinikam, NEC, presented this report. Judith Martin-Holland, Ph.D., M.P.A., RN, FNP is Associate Dean for Academic Programs and Director of the MEPN Program. Linda Sawyer, Ph.D, RN, CNS is an Associate Clinical Professor and Assistant Director of the Program. Nursing Education Consultant Kay Weinikam conducted a regularly scheduled continuing approval visit to the UCSF Master’s Entry Program (MEPN) in Nursing on April 23, 24, and 25, 2013. One area of non-compliance was noted related to CCR Section 1427(c) Clinical Facilities. No recommendations were made. The program has submitted its response to the area of noncompliance, and updated the Committee on its progress at the August meeting.

The Board approved the MEPN program in March 1991. The program admits students once a year in June. Students then complete the prelicensure nursing education in May of the following year. Those seeking admission to the MEPN program have already earned a baccalaureate degree in another major.
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They complete prerequisite courses in communication and sciences prior to entry into the program. They select a nursing specialty or track in the graduate program prior to enrollment in MEPN, and are admitted as graduate students at UCSF for academic and registration purposes. The first year of graduate study is considered preparation for the generalist role; the second and third years are directed to specialty preparation and the completion of the master’s degree requirements. Overall, approximately three hundred and fifty students are enrolled in the master’s nursing programs. Students present diverse academic, employment, and life experiences, which have added to the richness of classroom and clinical participation.

The School of Nursing is located in a dedicated seven-story building that contains lecture halls, administrative and academic offices, a café, and, on the seventh floor, a skills lab, bioinstrumentation lab, family lab, research labs, and computer resources. This being a city campus, the Kanbar Simulation Center, additional computer labs, library collections, and databases are located across Parnassus Avenue in the Paul and Lydia Kalmanovitz Library and the Center for Knowledge Management.

The minor curriculum change was approved in 2012, and faculty members are continuing review of the program and curriculum. The program revised program outcomes in December 2012. One of the challenges facing the program is the decrease in student admissions from 79 in 2011 to 64 in 2012; it’s expected the cohort for the 2013-2014 academic year will be between 64-70 students. There has been a reduction in the master’s degree nursing specialty tracks due to financial pressures that stem from changes in how the federal government funds nursing education as well as the increase in students’ professional education fees caused by California state financial difficulties without a corresponding increase in financial aid. These, in turn, affect admissions because students need to be admitted to a specialty track as well as the MEPN program. For the academic years 2007-2012, the NCLEX pass rates range from 92-95%, with an average of 94%. The pass rate for 2011-2012 is 95%.

A printed updated clinical facility report was distributed to the ELC members to demonstrate progress with compliance regarding clinical facility agreements. Michael Jackson asked about the difference between NCLEX outcome data in the Agenda Item Summary versus the consultant’s visit report to which Ms. Weinkam clarified that the updated numbers in the Agenda Item Summary were correct. In response to a question regarding why there was no clinical affiliation agreement indicated for the UCSF Medical Center, the program director clarified that no agreement is required since it is part of the same university system as the program. Michael Jackson requested staff recommendation. Miyo Minato, SNEC, recommended that the program be awarded continuing approval with requirement of a progress report submitted to the program’s NEC to confirm completion of obtaining updated clinical facility agreements.

ACTION: Continue Approval of University of California, San Francisco, Entry Level Master’s Degree Nursing Program. Submit progress report to NEC.  
M/S/C: Michael Jackson/Raymond Mallel  
Public Input: None

7.2.7 Los Angeles County College of Nursing and Allied Health Associate Degree Nursing Program.  
Barbara Collier M.Ed., RN, Dean, School of Nursing, and Maria Caballero, BSN, RN, Dean, Administrative and Student Services represented the program.  
Shelley Ward, NEC, presented this report. Barbara Collier M.Ed., RN, Dean, School of Nursing is the program director. A continuing approval visit was conducted at the Los Angeles County College of Nursing and Allied Health Associate Degree Nursing Program by Shelley Ward, NEC, and Laura Shanian, NEC, April 8-10, 2013. The program was found to be in compliance with the Board’s rules, regulations and policies. Two recommendations were rendered in the areas of CCR Section 1424 (b) (1) - Program
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Evaluation; CCR Section 1424 (d) – Resources. The program submitted a progress report responding to the recommendations.

The Los Angeles County College of Nursing and Allied Health is a public community college owned by the County of Los Angeles (LAC), and operated by the LAC Department of Health Services (DHS). The college is located on the grounds of the Los Angeles County + University of Southern California Medical Center. All A.D.N. program student clinical rotations occur at LAC DHS facilities. The School of Nursing was founded in 1895, structured as a hospital-based education program. The college was granted initial accreditation status by the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges in 1995, and thereby authorized to grant associate degrees. The A.D.N. program is the only degree granting program offered by the College at this time. In 1998, the School of Nursing and the Nursing Education and Consulting Services division of the LAC+USC Medical Center merged to become the Los Angeles County College of Nursing and Allied Health. Surveys of program graduates indicated that over 90% are employed in Los Angeles County healthcare facilities, and 40% work for the DHS.

Student attrition rates have been a focal point of the program’s systematic plan for program evaluation. 2005-2006 - 8.3%; 2006-2007 - 12.6%; 2007-2008 - 26.3%; 2008-2009 - 21.7%; 2009-2010 - 26.9%; 2010-2011 - 29.9%; 2011-2012 - 28.7%; 2012-2013 - 14.2%. The faculty supported by the college Research Director analyzed determinates contributing to the findings. Evaluation plan analysis describes the increase in the rates in 2007 to coincide with the initiation of the Workforce Program. The workforce (WF) program included RN and LVN student cohorts. Students enrolled in the WF Program work a mandatory 32/hours/week and attend school on days off. Other primary factors influencing attrition patterns include student work-life challenges and course test construction issues. The faculty instituted a variety of strategies including but not limited to, adoption of the TEAS V entrance examination, initiating individual student remediation plans, tutoring, counseling, faculty development initiatives specific to testing and other program policy changes.

All faculty and staff positions at the college are full-time. The majority of the faculty is prepared at a Master’s or higher degree level. After 2009 faculty that retired or resigned were not replaced due to economic/budgetary constraints. Student admission target was reduced to 50/semester (2011) to maintain sufficient faculty to student ratios, and some faculty remediated to expand the nursing areas they were BRN qualified to teach in. One of the vacated positions supported student tutoring services. The program was recently able to hire new full-time faculty positions. A grant supporting student tutoring services that was terminating in the summer of 2013 is extended through October 2013. The faculty have developed a plan to provide tutoring services on a rotational basis.

NCLEX-RN examination test score outcomes have been exemplary for many years. Students acknowledged that both the reputation of the program and NCLEX examination outcomes as important factors that influenced their decision to apply to the program. NCLEX Pass Rates First Time Candidates: 2005-2006 – 83.96%; 2006-2007 – 94.38%; 2007-2008 – 91.11%; 2008-2009 – 95.83%; 2009-2010 – 97.67%; 2010-2011 – 95.79%; 2011-2012 – 97.12%; 2012-2013 ( through March 2013) – 98.53%.

The program director was asked how she maintains such a high NCLEX pass rate to which the program director responded: the program is an independent community college supported by the County and all faculty are full time; faculty “own” the program, are supported with frequent continuing education and are committed to the program; the program doesn’t have to compete for clinicals as most are done in the County facility; students are required to perform well in order to progress through courses. Michael Jackson requested staff recommendation. NEC recommended continuing approval.
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ACTION: Continue Approval of Los Angeles County College of Nursing and Allied Health
Associate Degree Nursing Program.
M/S/C: Michael Jackson/Trande Phillips
Public Input: None

7.2.8 Shasta College Associate Degree Nursing Program.
Terrie Snow, MSN, CPNP, RN, Program Director; Linda Thomas, RN, MSN, Assistant Director;
Kathy Royce, MN, RN, Dean of Health Sciences represented the program.
Katie Daugherty, NEC, presented this report. In mid-June 2013, former Health Sciences Dean/Program
Director, Ms. Spratt retired. At that time, the college re-structured the division by splitting the combined
Dean/Program Director position into two separate positions. One a 12 months Dean level administrative
position and the other a 10 months faculty/Program Director position. Ms. Terrie Snow, MSN, CPNP, RN
was approved as Program Director effective July 16, 2013. Ms. Snow is a very knowledgeable associate
degree nursing educator. She began teaching at Shasta College in 1980 and served as an Assistant
Director (AD) from (1985-86). Ms. Snow will serve as the Program Director for one year. During that
time the college plans to evaluate the new division structure including the adequacy of the assigned time
for the Program Director and Assistant Director. In June 2013, Ms. Kathy Royce, MN, RN was appointed
to the Dean of Health Sciences position. Ms. Royce has background and experience in various nursing
administrative capacities but none teaching or administering/managing a pre or post-licensure RN
program.

Shasta College graduated its first Associate Degree Nursing class in June 1968 and provides program
access to residents in Shasta, Tehama and Trinity counties of Northern California. In 2007, the Nursing,
Allied Health and University programs moved from the main college campus to the downtown Redding
campus. These programs are housed in a 45,000 square feet building with state of the art classrooms and
skills/simulation labs supporting instruction. Annual program enrollment is typically about 116-127
students distributed over the four semesters nursing major. Annual retention rates for on time program
completions is ~80%. The program has maintained a very stable number and core of full time faculty with
an exemplary commitment to educational excellence. The program enjoys an outstanding/stellar
reputation in the communities it serves. During the last three years, annual NCLEX-RN pass rates (July 1-
June 30) have been 83.6, 90.7, and 87.9% respectively. For the first three quarters of AY July 1, 2012-
March 2013, the pass rate is 95.3%.

A continuing approval visit was made by Daugherty, NEC on April 9-11, 2013. One area of non-
compliance, CCR 1424 Program Administration/Organization and four areas of recommendations, CCR
1424 Program Administration/Evaluation Plan, 1420/1425.1 Faculty, 1426 Curriculum and 1428 Student
Participation. These are described in visit report documents. Former Dean/Program Director, Ms. Spratt
submitted the college’s June 2013 written response to the visit findings prior to retiring. A Response
Addendum prepared by Ms. Snow in collaboration with Ms. Royce was submitted on July 17, 2013 and
reflects the college’s most recent progress in addressing the visit findings. Collectively, the two sets of
documents provide sufficient evidence of program compliance at this time.

Ms. Daugherty clarified that Ms. Snow will serve as program director for one year with 70%
release time. Michael Jackson requested staff recommendation. NEC recommended continuing
approval.

ACTION: Continue Approval of Shasta College Associate Degree Nursing Program.
M/S/C: Michael Jackson/Trande Phillips
Public Input: None

7.2.9 West Hills College Lemoore Associate Degree Nursing Program.
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Charles Freeman, MSN, RN, Program Director, and Cynthia Dolata, MSN, RN, Assistant Director represented the program.

Kelly McHan, NEC, presented this report. Charles Freeman, M.S.N., RN, has served as director of the RN program since April, 2008. Ms. Cynthia Dolata, MSN, RN, serves as assistant director. A continuing approval visit was conducted February 26-28, 2013 by Kelly McHan, NEC. The program was found in compliance with regulation and BRN guidelines. Two recommendations were made: CCR 1424(b)(1) with reference to 1424(d) Written Total Program Evaluation Plan, and CCR 1426(d) Concurrency of Theory and Clinical Practice.

West Hills College Lemoore is one of two colleges operating within the West Hills Community College District in the San Joaquin Valley. As Director of Health Careers for the Community College District, Mr. Freeman also has oversight of the district’s Psychiatric Technician, Emergency Medical Technician, EKG Technician, Medical Terminology, Medical Assistant, Nursing Assistant, and Sterile Processing Technician programs. Initial BRN approval for the ADN nursing program was granted February, 2008 with the first graduates completing the program in 2010. The college enrolls 24 new students into the generic option each fall which are then joined by twelve LVN to RN advanced placement students in the third semester of the program. As of spring, 2013, the program is offering a Licensed Psychiatric Technician to Registered Nurse (LPT to RN) option with 17 students who joined the generic cohort in the second semester of the program.

Program strengths include an experienced faculty dedicated to individual student learning excellence as well as robust integration of simulated patient encounters throughout the curriculum. The program enjoys strong clinical partnerships with local hospitals and care facilities, including five acute care hospitals, four prisons and a 500 bed psychiatric facility. Adequate housing for the expanding program is a current challenge, specifically for administration, faculty and storage needs. The college plans construction of a new Health Careers building which will provide critically needed faculty offices as well as additional classroom and storage spaces. Attrition in the generic ADN cohort has ranged from 12.5% to 19% over academic years 2010-2012. NCLEX pass rate: 2009-2010 100%; 2010-2011 87.76%; 2011-2012 91.18%; 2012-13 1st three quarters 100%.

Michael Jackson requested staff recommendation. NEC recommended continuing approval.
ACTION: Continue Approval of West Hills College Lemoore Associate Degree Nursing Program.
M/S/C: Michael Jackson/Erin Niemela
Public Input: None

7.2.10 Yuba College Associate Degree Nursing Program.

Sally Rustrom, MSN, RN, Program Director, and Roxanne Snyder, DNP, RN, Assistant Director represented the program.

Katie Daugherty, NEC, presented this report. Ms. Sally Rustrom, MSN, RN has most recently served as the Program Director since December 2012. Dr. Roxanne Snyder is the program Assistant Director (AD). Ms. Rustrom has served as Program Director twice in the last five years when the program was without a Director. She remains a full time tenured faculty member by the college. During the past 5 years, there have also been a number of key district leadership changes including the Chancellor, the College President and the VP of Academic & Student Services. Presently there is an Interim College President and an Acting VP of Academic & Student Services. Ms. Rudstrom reports directly to the VP of Academic & Student Services. Ms. Rudstrom continues to serve in the PD position through AY Fall 2013- Spring 2014. In June 2014, she plans to retire unless a suitable replacement is not hired.

Yuba College is located in the Marysville-Yuba area about 30-40 miles from Sacramento. Yuba College AD program was initially approved as an LVN to RN Advanced Placement RN degree program in 1982 and as a
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four semester generic AD program in 1992. Total program enrollment is typically 120 students each term. Thirty students are admitted twice a year. Most recent attrition rates are ~9% annually. This rate is down from previous rates ranging from 11-28% annually. Program adoption of the CCCC’s increased cut score from 70-80% and the increase in course passing grade to 75% are the two major factors contributing to this improvement. The program has also been successful in expanding the clinical placements in a number of acute care clinical facilities in the larger Sacramento region. Students and faculty report these changes have enhanced student learning. All clinical agencies visited reported very favorable comments about faculty competence, instructional effectiveness, and student clinical performance. From 2009-2012, the annual (July 1-June 30) NCLEX-RN first time candidate pass rate has consistently ranged from 90-97%. From 7/1/12-3/31/13 the pass rate was 94.29%.

A continuing approval visit was made by K. Daugherty, NEC April 23-25, 2013. One area of non-compliance, CCR 1424 Program Administration/Total Program Evaluation/Resources and three areas of recommendations CCR 1424 Program Administration, CCR 1420/1425.1 Faculty/Content Experts, and CCR 1426 Curriculum/Faculty were made as described in the attached visit reports. The program submitted an appropriate written response and sufficient evidence correcting the area of non-compliance and addressing the recommendations.

Michael Jackson requested staff recommendation. NEC recommended continuing approval.

ACTION: Continue Approval of Yuba College Associate Degree Nursing Program.

M/S/C: Michael Jackson/Raymond Mallel

Public Input: None

7.3 MAJOR CURRICULUM REVISION

7.3.6 National University Baccalaureate Degree Nursing Program.

Mary Kracun, PhD, RN, Department of Nursing Interim Chair, and Julie Johnson, PhD, RN, FAAN, Director of Nursing, represented the program.

Leslie A. Moody, NEC, presented this report. Mary D Kracun, PhD, RN, Department of Nursing Interim Chair, has served as the interim program director since the previous program director Dr. Mary McHugh left in January 2013. The university has successfully recruited a new program director, Dr. Julie Johnson, who assumed that role effective July 1, 2013. The program’s curriculum was originally developed in September 2004 with only minor revisions since that time. An in-depth review revealed that revision was needed to bring the curriculum design and content current with the most up-to-date and effective standards of nursing practice and education as promoted by the AACN, CCNE, QSEN, and other industry recognized guidelines of excellence, as well as ensure ongoing BRN regulatory compliance. Program data and input from faculty and students indicated a need to strengthen math, science and medical/surgical nursing knowledge/skills. Although the program’s NCLEX outcomes have been above minimum acceptable threshold, the program desires improvement for this performance indicator. Program leadership, faculty (both part and full-time) and student representatives worked under the guidance of an expert curriculum consultant for the past two years to perform an exhaustive curriculum review, starting with revision of the basic program curriculum frameworks and then working through each individual course content. This work resulted in a proposal for major curriculum revision which is summarized below and was explained in detail in additional documents. Summary of revisions:

- The following courses are added to meet new university degree requirements and/or increase students’ foundational preparation: Advanced Composition; Human Lifecycle Development; Health Informatics; additional math requirement to be fulfilled with either College Algebra I and II, or College Algebra and Trigonometry; Ethics; Public Health Nutrition.
- Cross Cultural Communication and Spanish For The Work Place are replaced with the course Cultural Diversity which contains essential elements of the other two courses.
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- Core nursing content courses were revised with updates to content and sequencing which include:
  decrease in units allotted to pediatrics, childbearing family and psych/mental health courses;
  increase in units for medical/surgical; increase units, content and sequencing for
  pharmacology/pathophysiology; addition of separate courses (theory and clinical) for gerontology;
  replaced nursing leadership/management/research/theory
  courses with new courses designed to address current concepts; integration of QSEN concepts into
  the nursing foundations course; place Professional Issues in Nursing at the beginning of the
  program; move psych/social nursing earlier in the program sequence.
- Community health nursing courses were reworked resulting in updated content and reduced units
  for both theory and clinical.
- Updated statements of mission, vision, philosophy, organizing concepts and program learning
  outcomes.

The revisions resulted in an increase of 31.5 nursing theory units and 4.5 nursing clinical units, increase
of 4.5 units in communication and increase of 6 units in the sciences, with the total units for licensure
increasing from 106.5 to 153. Other adjustments to the curriculum created an overall net increase of 4.5
to 6 quarter units, with the total units for graduation increasing from 180 units to 184.5-186 quarter units
(variability related to choice of math courses). All units are quarter units. The proposed curriculum
revision strengthens the total nursing program curriculum without significantly increasing the total units
for graduation. BRN curriculum forms EDP-P-05 Total Curriculum Plan and EDP-P-06 Required
Curriculum: Content Required For Licensure were submitted that map the proposed revision and reflect
curriculum that meets BRN regulatory requirements.

Michael Jackson requested staff recommendation. NEC recommended approval of the revision.
ACTION: Approve Major Curriculum Revision for National University Baccalaureate Degree
Nursing Program.
M/S/C: Michael Jackson/Erin Niemela
Public Input: None

7.4 GUIDELINES FOR ALTERNATE/SECONDARY PROGRAM LOCATIONS
CCR 1432.(b)(3) requires existing approved prelicensure programs obtain board authorization prior to
adding a new campus or location. “Guidelines for Alternate/Secondary Program Locations” (see
attached) was previously named “Guidelines for Extended Campus Programs.” The BRN Nursing
Education Consultant group revised the guidelines to provide an updated and more thorough explanation
of the requirements and approval process for offering a currently approved prelicensure program at an
alternate/secondary location. As with the previous version, this document will be placed in the Director’s
Handbook that is provided to all program directors and content will be reviewed with the program
directors at the Annual BRN Update.

There was no discussion regarding this item.
ACTION: Place on Board agenda for information and distribute to programs.
Public Input: None.
7.5 PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA
There were no public comments.

Meeting adjourned at 1155.

Submitted by: Leslie A. Moody
Leslie A. Moody, MSN, MAEd, RN
Nursing Education Consultant
ELC Liaison

Accepted by: Michael Jackson, MSN, RN
Chairperson