

**STATE OF CALIFORNIA
DEPARTMENT OF CONSUMER AFFAIRS
BOARD OF REGISTERED NURSING MINUTES**

DATE: June 6-8, 2017

LOCATION: Department of Consumer Affairs
1625 N. Market Blvd., Suite 102
Hearing Room
Sacramento, CA 95834

PRESENT: Michael D. Jackson, RN, MSN, President
Elizabeth A. Woods, MSN, FNP, RN
Pilar De La Cruz-Reyes, MSN, RN
Cynthia Klein, RN
Trande Phillips, RN (June 7-8, 2017)
Imelda Ceja-Butkiewicz (June 7-8, 2017)
Donna Gerber
Barbara Yaroslavsky

NOT PRESENT: Trande Phillips, RN (June 6, 2017)
Imelda Ceja-Butkiewicz (June 6, 2017)

ALSO PRESENT: Joseph Morris, RN, MSN, Ph.D., Executive Officer
Stacie Berumen, Assistant Executive Officer
Christina Sprigg, Chief, Licensing and Administrative Services
Joseph Pacheco, Chief, Complaint Intake and Investigations
Shannon Silberling, Chief, Discipline, Probation and Intervention
Janette Wackerly, Supervising NEC
Carol Velas, NEC
Leslie Moody, NEC
Kay Weinkam, NEC
Katie Daugherty, NEC
Susan Engle, NEC
Lorraine Clarke, Legislation
Julie Campbell-Warnock, Research Program Specialist
Kim Ott, Decisions and Appeals Analyst
Christyl Cobb, Decisions and Appeals Analyst
Jessica Hardwick, Decisions and Appeals Analyst
Rose Garcia, Probation Monitor
John Knowles, Probation Monitor
Laura McLean, Probation Monitor
Lisa Hall, Probation Monitor
Ralph Berumen, Probation Monitor
Amy Pacheco, Probation Monitor
Tammy Logan, Discipline Manager
Elizabeth Elias, Probation Manager
Spencer Walker, DCA Legal Counsel
Ileana Butu, DCA Legal Counsel
Michael Santiago, DCA Legal Counsel
Jonathan Lew, Administrative Law Judge

Heather Rowan, Administrative Law Judge
David Brice, Deputy Attorney General
Stanton Lee, Deputy Attorney General
Patricia Heim, Deputy Attorney General

Tuesday, June 6, 2017 – 8:00 am Open Session; 9:00 am Board Meeting

1.0 8:00 am Open Session: Staff Presentation to Public (Board Members will not be present):

- 1.1 Overview of the Board’s licensure process and process related to applicants reporting convictions.
- 1.2 Questions and Answers.

2.0 Call to Order, Roll Call, and Establishment of a Quorum

Michael Jackson, President, called the meeting to order at 9:07 a.m. and established a quorum.

PRESENT: Michael D. Jackson, RN, MSN, President
Elizabeth A. Woods, MSN, FNP, RN
Pilar De La Cruz-Reyes, MSN, RN
Cynthia Klein, RN
Donna Gerber
Barbara Yaroslavsky

NOT PRESENT: Trande Phillips, RN
Imelda Ceja-Butkiewicz

3.0 Public Comment for Items Not on the Agenda

No public comment.

4.0 Disciplinary Matters. Hearings on Petitions for:

Jonathan Lew, Administrative Law Judge
David Brice, Deputy Attorney General
Stanton Lee, Deputy Attorney General

<u>Early Termination of Probation</u>		<u>Reinstatement</u>
Artin Alexandrian	Nancy Pena-Vasquez	Joshua Seymour
John Durrer	Sue Taylor	
Shiva Karbacivar	Pamela Walker	
Lien Lam	Jessica Zajic	
Katherine McGuire		
Kavita Noble		

Meeting adjourned to closed session at 12:20 p.m.

5.0 Closed Session

Disciplinary Matters

The Board will convene in **closed session** pursuant to Government Code Section 11126(c) (3)

to deliberate on the above matters and other disciplinary matters including stipulations and proposed decisions.

Michael Jackson, President, called the closed session meeting to order at 12:25 p.m. The closed session adjourned at 4:05 p.m.

6.0 Reconvene in Open Session for Purposes of Adjournment

Michael Jackson, President, reopened the meeting at 4:05 p.m. and called for public comment.
No public comment
Meeting adjourned at 4:10 p.m.

Wednesday, June 7, 2017 – 8:00 am Open Session; 9:00 am Board Meeting

1.0 8:00 am Open Session: Staff Presentation to Public (Board Members will not be present):

- 1.1 Overview of the Board’s licensure process and process related to applicants reporting convictions.
- 1.2 Questions and Answers.

2.0 Call to Order, Roll Call, Establishment of a Quorum

Michael Jackson, President, called the meeting to order at 9:24 a.m. and established a quorum.

PRESENT: Michael D. Jackson, RN, MSN, President
Elizabeth A. Woods, MSN, FNP, RN
Pilar De La Cruz-Reyes, MSN, RN
Cynthia Klein, RN
Trande Phillips, RN
Imelda Ceja-Butkiewicz
Donna Gerber
Barbara Yaroslavsky

NOT PRESENT: None

3.0 Public Comment for Items Not on the Agenda

No public comment.

4.0 Disciplinary Matters. Hearings on Petitions For:

Heather Rowan, Administrative Law Judge
Patricia Heim, Deputy Attorney General
David Brice, Deputy Attorney General

<u>Early Termination of Probation</u>	<u>Reinstatements</u>	
Holly Hawthorne Gina Hoyt Sandra Karg	Maury Barrett Reynaldo Corrales Jill Elder Kimberly Flores Josh Grewal	Jennifer Martinez Shirley Mc Bride Peggy Short (Brenna) Revekka Summer (Frey)

Meeting adjourned to closed session at 4:18 p.m.

5.0 Closed Session

Disciplinary Matters

The Board will convene in **closed session** pursuant to Government Code Section 11126(c)(3) to deliberate on the petitions and other disciplinary matters including stipulations and proposed decisions.

Michael Jackson, President, called the closed session meeting to order at 4:18 p.m. The closed session adjourned at 5:01 p.m.

6.0 Reconvene in Open Session for Purposes of Adjournment

Michael Jackson, President, reopened the meeting at 5:01 p.m. and called for public comment.
No public comment
Meeting adjourned at 5:05 p.m.

Thursday, June 8, 2017 – 9:00 am

1.0 Call to Order/ Roll Call and Establishment of a Quorum

Michael Jackson, President, called the meeting to order at 9:14 a.m. and established a quorum.

PRESENT: Michael D. Jackson, MSN, RN, President
Elizabeth A. Woods, MSN, FNP, RN
Pilar DeLaCruz-Reyes, MSN, RN
Cynthia Klein, RN
Trande Phillips, RN
Imelda Ceja-Butkiewicz
Donna Gerber
Barbara Yaroslavsky

NOT PRESENT: None

2.0 Public Comment for Items Not on the Agenda

No public comment

3.0 Review and Vote on Whether to Approve Minutes:

3.1 Review and Vote on Whether to Approve April 4-5, 2017 Board Meeting Minutes

No Public Comments.

Motion: Barbara Yaroslavsky made a motion to approve the April 4-5, 2017 Board Meeting Minutes.

Second: Michael Jackson

Votes	MJ	EW	BY	DG	IC-B	TP	CK	PD-R
	Y	Y	Y	Abstain	Abstain	Y	Abstain	Y

3.2 Review and Vote on Whether to Approve May 9, 2017 Board Meeting Minutes

No Public Comments.

Motion: Barbara Yaroslavsky made a motion to approve the May 9, 2017 Board Meeting Minutes.

Second: Trande Phillips

Votes	MJ	EW	BY	DG	IC-B	TP	CK	PD-R
	Y	Y	Y	Abstain	Abstain	Y	Y	Y

4.0 Report on Board Members' Activities

No Board Member Activity Reported.

5.0 Board and Department Activities

5.1 Executive Officer Report

Public Comment: Patricia McFarland, ACNL

➤ Organizational Update

Internal Business Process

The staff is currently working with SOLID to map out the BRNs Nursing Education Consultant Unit (NECs) internal business processes and workflow. Once the SOLID review is completed, BRN NECs will meet with SOLID to review the recommendations and implement suggestions accordingly. SOLID previously provided workflow mapping of the Enforcement Complaint Intake Unit and Licensing Unit.

Public Record Requests

The BRN continues to comply with public record requests and responds within the required timeframes that are set in Government Code Section 6250. For the period of March 24, 2017 through, May 23, 2017 the BRN received and processed 25 public record requests.

➤ Budget Update

May Revise – The Governor's Revised Budget was made available May 11, 2017.

Out of State Travel Blanket – The department is required to prepare an annual Out-of-State-Travel (OST) Blanket, as specified in section 0760 of the State Administrative Manual, requesting approval for all anticipated trips for FY 2017/2018. The Board submitted its OST request to the department on April 10, 2017. The Board is still awaiting approval for these trips.

Budget Change Proposals (BCPs) – The Board is moving forward with BCPs to request positions throughout multiple areas of the board.

Attorney General - As of April 30, 2016 the Board has expended 86.59% (\$5,079,318) of the AG budget. The Board has expended 85.86% (\$10,632,138) of the total enforcement budget. The Board will continue to remain fiscally conscious and monitor its spending by ensuring only necessary expenditures are being made.

➤ **Technology Update**

Fingerprint Requirement

BRN staff continue to reconcile its fingerprint database and has been notifying licensees, with only one level of fingerprints (DOJ or FBI), based on their expiration date of the need to submit fingerprints to be in compliance with the fingerprint requirement. As with the prior group, these licensees are also given 60 days from receipt of the initial letter to respond before possible disciplinary action is taken. This will be an ongoing process until the Boards entire remaining database has been reconciled to ensure all licensees are in full compliance. In April 2017, the Board staff mailed out over 4,400 letters to licensee's who have missing fingerprint results (both DOJ & FBI) in the DCA BreEze system. A second reminder letter was mailed on May 19th to nurses that have not followed-up with regards to the initial letter. Licensees within this group are required to comply with the fingerprint requirement by June 18th. This group of licensees covers those expiring through December 31, 2017.

The BRN worked with DCA to identify necessary modifications in BreEZe to display fingerprint data on the licensee's online renewal record. On May 25, 2017, through a scheduled release, the modifications to display fingerprint notifications was implemented into BreEZe. This notification displays a deficiency on the renewal summary page informing the licensee that they need to submit fingerprints. Additionally, on the BreEZe Quick Start menu a licensee can check the status of their online renewal and if it shows as pending the licensee can click into the status to see that they have a fingerprint deficiency. The implementation was successfully for the RN renewal transaction, but unfortunately this deficiency implementation also affected other licensure transactions within the system. Staff determined that in addition to the renewal transaction that initial exam and endorsement transactions were also affected and displayed this new fingerprint deficiency notification. This poses a problem as it misdirects the applicant to think that they need to resubmit fingerprints thus causing more phone calls and emails to the board and potentially costing applicants additional money if they do submit a new set of fingerprints and pay the fee. After discussion by BRN management and the DCA BreEZe team it was decided to remove the fingerprint notification deficiency statement until the appropriate fix can be made to the system to display the information on the correct transactions. The new changes and modifications will be implemented in the next BreEZe system release which is scheduled for May 14, 2017. BRN staff will continue to work with DCA BreEZe team to test the changes to ensure the information is displaying on appropriate transactions.

Paperless Renewal Notifications

As mentioned in the previous EO report, the BRN staff worked with DCA's BreEZe Business Integrity Analyst (BIA) to explore feasibility of implementing semi-paperless renewal notifications as a cost savings measure option in the BreEZe system. BRN staff submitted a change request for the BreEZe system to eliminate the current six-page renewal notice and replace it with a one page notification of renewal to licensees. The one page notice will inform the licensee that it is time to renew their RN license and Advance Practice certifications and will direct them to do so online through BreEZe. This new notification will be implemented in July 2017 and will affect the licensee population starting with those who are up for renewal in October 2017.

Currently approximately 80% of our licensee population renews online through BreEZe. Board staff have been working with DCA's Public Affairs unit to create a media package that includes notices via social media and online videos and updated information on the Board's website.

Electronic Transcripts

The Board continues to implement the CloudDrive and the acceptance of electronic transcripts from California Schools. The CloudDrive proved to be successful as the Board received 3,363 electronic transcripts from 100 California programs for fall graduation. The BRN was able to process California initial applications within 40 days or less. The Board anticipates receiving over 5,000 transcripts during the spring graduation season.

By July 2017, the BRN plans to expand its business practices to include the acceptance of electronic transcripts from U.S. approved nursing schools. This practice will assist with expediting the initial exam and endorsement process for U.S. graduates. Once the process is vetted and approved, the staff will update the BRN website and printed applications with detailed instructions on how to submit electronic transcripts.

➤ **Continuing Education Units**

The Board is currently reviewing the Continuing Education Provider (CEP) approval process. The Board plans to hire consulting services to conduct a cost benefit analysis of the Board’s continuing education provider (CEP) approval, renewal, and course evaluation process.

➤ **Education Workgroup Meeting**

The Education Workgroup, a sub-group of the Nursing Education and Workforce Advisory Committee (NEWAC), met on April 24, 2017 in Sacramento. The purpose of the meeting was to review the 2015-2016 Annual School Survey instrument and make edits as needed for the 2016-2017 survey document. The meeting was very productive in reviewing and editing the survey document and the meeting will be reported back to the NEWAC at its next meeting scheduled for October 12, 2017. The workgroup includes nursing program directors and representatives from nursing related organizations, and the Community College Chancellor’s Office.

➤ **Staffing Update**

The BRN continues to evaluate the staffing needs throughout the department. Since April 2017, the Board has filled 3 permanent positions. Currently, there are 9 permanent full-time vacancies. The BRN continues to work toward improving staffing conditions in order advance customer services.

NEW HIRES			
Name	Classification	Program	Tenure
Tina Wilson	Program Technician	Renewals	LT
Laura McLean	Staff Services Analyst	Probation	FT
Shannan Borton	Supervising Special Investigator I	Enforcement Investigations	FT
LaShonda Shannon	Associate Governmental Program Analyst	Enforcement Discipline	FT
PROMOTIONS			
Name	Classification	Program	
SEPARATIONS			
Name	Classification	Program	Tenure
Gabriel Velasquez	Supervising Program Tech I	Licensing Support	FT
Maritess Desvarro	Seasonal Clerk	Licensing - Support	Temp

VACANCIES		FT/Perm Vacancies
Classification	Program	
Office Services Supervisor II	Licensing – Evaluations	1
Office Technician – Typing	Call Center	1
Office Technician – Typing	Enforcement - Discipline	1
Office Technician – Typing	Enforcement - Probation	1
Office Technician - Typing	Licensing – Evaluations	1
Program Technician II	Call Center	2
Staff Services Analyst	Enforcement-Intervention	1
Supervising Program Technician I	Licensing	1

**0761 - Board of Registered Nursing
Analysis of Fund Condition**

Prepared 05/10/2017

(Dollars in Thousands)

FY 2017-18 Governor's Budget

	Actual 2015-16	Budget Act CY 2016-17	BY 2017-18	BY+1 2018-19
BEGINNING BALANCE	\$ 7,081	\$ 9,774	\$ 5,719	\$ 24,636
Prior Year Adjustment	\$ 207	\$ -	\$ -	\$ -
Adjusted Beginning Balance	\$ 7,288	\$ 9,774	\$ 5,719	\$ 24,636
REVENUES AND TRANSFERS				
Revenues:				
125600 Other regulatory fees	\$ 1,581	\$ 1,552	\$ 3,317	\$ 5,052
125700 Other regulatory licenses and permits	\$ 6,326	\$ 5,996	\$ 15,673	\$ 15,673
125800 Renewal fees	\$ 27,876	\$ 32,307	\$ 41,864	\$ 48,402
125900 Delinquent fees	\$ 622	\$ 594	\$ 787	\$ 960
141200 Sales of documents	\$ -	\$ -	\$ -	\$ -
142500 Miscellaneous services to the public	\$ 57	\$ 28	\$ 28	\$ 28
150300 Income from surplus money investments	\$ 56	\$ 15	\$ 15	\$ 163
150500 Interest Income from Interfund Loans	\$ 121	\$ -	\$ -	\$ -
160400 Sale of fixed assets	\$ -	\$ -	\$ -	\$ -
161800 Escheat of unclaimed property	\$ 1	\$ -	\$ -	\$ -
161000 Escheat of unclaimed checks and warrants	\$ 9	\$ -	\$ -	\$ -
161400 Miscellaneous revenues	\$ 6	\$ -	\$ -	\$ -
161400 Settlements/judgements (not anti-trust)	\$ -	\$ -	\$ -	\$ -
Totals, Revenues	\$ 36,655	\$ 40,492	\$ 61,684	\$ 70,278
Transfers from Other Funds				
T00001 GF loan per Item 1110-011-0761 BA of 2011	\$ 8,300	\$ -	\$ -	\$ -
Totals, Revenues and Transfers	\$ 44,955	\$ 40,492	\$ 61,684	\$ 70,278
Totals, Resources	\$ 52,243	\$ 50,266	\$ 67,403	\$ 94,914
EXPENDITURES				
Disbursements:				
1110 Program Expenditures (State Operations)	\$ 42,403	\$ -	\$ -	\$ -
1111 Program Expenditures (State Operations)	\$ -	\$ 41,108	\$ 38,065	\$ 38,826
Military Education and Experience BCP	\$ -	\$ -	\$ 389	\$ 365
Licensing Program Staff BCP	\$ -	\$ -	\$ 1,270	\$ 1,142
CY AG/OAH Augmentation	\$ -	\$ 1,234	\$ -	\$ -
8880 Financial Information System for California (State Operations)	\$ 66	\$ 53	\$ 54	\$ -
9900 Statewide General Administrative Expenditures	\$ -	\$ 2,152	\$ 2,989	\$ -
Total Disbursements	\$ 42,469	\$ 44,547	\$ 42,787	\$ 40,333
FUND BALANCE				
Reserve for economic uncertainties	\$ 9,774	\$ 5,719	\$ 24,636	\$ 54,581
Months in Reserve	2.6	1.6	7.2	15.9

NOTES:

- A. ASSUMES WORKLOAD AND REVENUE PROJECTIONS ARE REALIZED IN BY+1 AND ON-GOING
- B. EXPENDITURE GROWTH PROJECTED AT 2% BEGINNING BY+1
- C. ASSUMES INTEREST RATE AT 0.3%.

6.0 Report of the Administrative Committee

Michael Jackson, President, Chairperson

7.0 Report of the Education/Licensing Committee

Michael Jackson, MSN, RN, Chairperson

7.1 Vote on Whether to Ratify Minor Curriculum Revision

BACKGROUND: According to Board policy, Nursing Education Consultants may approve minor curriculum changes that do not significantly alter philosophy, objectives, or content. Approvals must be reported to the Education/Licensing Committee and the Board.

Minor Curriculum revisions include the following categories:

- Curriculum changes
- Work Study programs
- Preceptor programs
- Public Health Nurse (PHN) certificate programs
- Progress reports that are not related to continuing approval
- Approved Nurse Practitioner program adding a category of specialization

The following programs have submitted minor curriculum revisions that have been approved by the NECs:

- 7.1.1 Dominican University of California Baccalaureate Degree Nursing Program
- 7.1.2 University of California, Irvine Baccalaureate Degree Nursing Program
- 7.1.3 Butte College Associate Degree Nursing Program
- 7.1.4 Citrus College Associate Degree Nursing Program
- 7.1.5 CNI College Associate Degree Nursing Program
- 7.1.6 Imperial Valley College Associate Degree Nursing Program
- 7.1.7 Sacramento City College Associate Degree Nursing Program
- 7.1.8 Unitek College Associate Degree Nursing Program
- 7.1.9 Holy Names University Nurse Practitioner Program
- 7.1.10 University of California, Irvine Nurse Practitioner Program

Acknowledge Receipt of Program Progress Report:

- 7.1.11 Chamberlain College of Nursing Baccalaureate Degree Nursing Program
- 7.1.12 Dominican University of California Baccalaureate Degree Nursing Program
- 7.1.13 Gavilan College Associate Degree Nursing Program
- 7.1.14 Shepherd University Associate Degree Nursing Program

Public Comment: No public comments

Motion: Michael Jackson made a motion to Ratify Minor Curriculum Revisions.

Second: Barbara Yaroslavsky

Votes	MJ	EW	BY	DG	IC-B	TP	CK	PD-R
	Y	Y	Y	Y	Y	Y	Y	Y

7.2 Vote on Whether to Approve Education/Licensing Committee Recommendations

BACKGROUND: The Education/Licensing Committee met on May 10, 2017 and makes the following recommendations:

- 7.2.1 Continue Approval of Prelicensure Nursing Program
 - Azusa Pacific University Baccalaureate and Entry Level Master’s Degree Nursing Programs
 - California State University, Bakersfield Baccalaureate Degree Nursing Program
 - California State University, Fresno Baccalaureate Degree Nursing Program
 - California State University, Fullerton Baccalaureate Degree Nursing Program
 - Carrington College LVN to RN Associate Degree Nursing Program
 - Citrus College Associate Degree Nursing Program
 - College of Marin Associate Degree Nursing Program
 - Pacific Union College Associate Degree Nursing Program
- 7.2.2 Continue Approval of Advanced Practice Nursing Program
 - Azusa Pacific University Nurse Practitioner Program
 - California State University, Bakersfield Nurse Practitioner Program
 - California State University, Dominguez Hills Nurse Practitioner Program
 - California State University, Fresno Nurse Practitioner Program
 - California State University, Fullerton Nurse Midwifery Program
 - California State University, Fullerton Nurse Practitioner Program
- 7.2.3 Approve Major Curriculum Revision
 - Shasta College Associate Degree Nursing Program
 - Solano Community College Associate Degree Nursing Program
 - Ventura College Associate Degree Nursing Program
- 7.2.4 Approve Major Curriculum Revision - Enrollment Change
 - Biola University Baccalaureate Degree Nursing Program
 - Concordia University, Irvine Baccalaureate Degree Nursing Program
 - Samuel Merritt University, Sacramento Baccalaureate Degree Nursing Program (ABSN)
 - Western Governor’s University Baccalaureate Degree Nursing Program
 - Butte College Associate Degree Nursing Program
 - Cabrillo College Associate Degree Nursing Program
 - Contra Costa Associate Degree Nursing Program
 - Los Angeles City College Associate Degree Nursing Program
 - Stanbridge University Associate Degree Nursing Program
- 7.2.5 Approve Major Curriculum Revision – Program Reinstatement
 - The Valley Foundation School of Nursing at San Jose State University Family Nurse Practitioner Program
- 7.2.6 Defer Action to Continue Approval of Prelicensure Nursing Program
 - American University of Health Sciences Baccalaureate Degree Nursing Program

Public Comment: No public comments

Motion: Michael Jackson made a motion to Approve Education/Licensing Committee Recommendations.

Second: Elizabeth Woods

	MJ	EW	BY	DG	IC-B	TP	CK	PD-R
Votes	Y	Y	Y	Y	Y	Y	Y	Abstain-7.2.1 & 7.2.2 Y – all other items

7.3 Information Only Regarding Continuing Education and Continuing Education Provider

BACKGROUND: Staff provided continuing education and continuing education provider written data. There was no further discussion with the exception that the Committee requested that the analysis summary of the data from the Continuing Education Provider Survey and the Continuing Education and Provider Survey using the National Council State Boards of Nursing (NCSBN) survey platform be presented to the next Education Licensing Committee meeting.

Public Comment: Lisa Pasiga, Holistic Nurses Association

Board Discussion: Board member Donna Gerber would like to create an Ad-Hoc committee consisting of two board members to work with staff to facilitate survey results. Donna Gerber and Michael Jackson volunteered for Ad-Hoc committee.

7.4 2015-2016 Post-Licensure Program Annual Report – DRAFT

BACKGROUND: In 2004-2005, as part of the pre-licensure nursing program survey, the BRN also began inviting programs to provide data on their post-licensure programs. The 2015-2016 Post-Licensure Nursing Program Report presents analysis of the current year data in comparison with data from previous years of the survey. Attached is a draft of this report.

Since post-licensure nursing programs offer a wide range of degrees, this report is presented in program sections, including RN to BSN Programs, Master’s Degree Programs and Doctoral Programs. Data items addressed in each program section include the number of nursing programs, enrollments, graduations, and student census data. Faculty census data is included in a separate section as it is collected by school, not by degree program.

Public Comment: No public comments

7.5 NCLEX Update

BACKGROUND: The Board of Registered Nursing receives quarterly reports from the National Council of State Boards of Nursing (NCSBN) about the NCLEX-RN test results by quarter and with an annual perspective. The following tables show this information for the last 12 months and by each quarter.

NCLEX RESULTS–FIRST TIME CANDIDATES

April 1, 2016-March 31, 2017*/**

JURISDICTION	TOTAL TAKING TEST	PERCENT PASSED %
California*/**	11,242	89.35
United States and Territories	156,720	85.68

CALIFORNIA NCLEX RESULTS–FIRST TIME CANDIDATES

By Quarters and Year April 1, 2016-March 31, 2017*/**

4/01/16-6/30/16		7/01/16-9/30/16		10/01/16-12/31/16		1/01/17-3/31/17		4/01/16-3/31/17	
# cand.	% pass	# cand.	% pass	# cand.	% pass	# cand.	% pass	# cand.	% pass
2,009	86.61	4,218	90.68	1,761	86.83	3,254	90.69	11,242	89.35

*Includes (3), (0), (0) and (1) “re-entry” candidates

*****2016 NCLEX-RN Test Plan and Passing Standard: The detailed versions (Candidate and Educator) of the 2016 NCLEX-RN Test Plan are now available on the NCSBN website at www.ncsbn.org. The 2016 NCLEX-RN Test Plan is effective April 1, 2016 through March 31, 2019. The NCLEX-RN Passing Standard will remain at the current level of 0.00 logit that was instituted April 1, 2013. This passing standard will remain effective through 3.31. 2019. A logit is a unit of measurement to report relative differences between candidate ability estimates and exam item difficulties.***

Nursing Education Consultants (NECs) monitor the NCLEX results of their assigned programs. When a program's annual first time candidate pass rate is below 75% for the academic year (July 1-June 30), the NEC sends the program written notice of non-compliance (per CCR 1431). The program submits a detailed written assessment of the factors contributing to the annual substandard pass rate along with a corrective action plan to improve the annual rate. The NEC summarizes the program's NCLEX assessment and improvement action plans in the ELC/Board meeting materials per the 3/16 revision of the Licensing Examination Passing Standard EDP-I-29 document. If a second consecutive year of annual substandard performance occurs, a continuing approval visit will be scheduled within six months, and the NEC's continuing approval visit findings reported to ELC with program representatives in attendance per EDP-I-29 as included in the Program Directors' Handbook Section 8.

Public Comment: No public comments

7.6 Licensing Program Update

PROGRAM UPDATE

LICENSING: The Licensing Program evaluators are currently processing the initial review of exam applications received in early April 2017 and endorsement applications received in late March 2017. To assist students on how to apply to the Board, the Licensing's management team continues to present an overview regarding the application and eligibility process to California students at every Board petitioner hearing day.

Currently the Licensing unit has two permanent vacancies, one Office Services Supervisor II and one Office Technician, in US Evaluations. The Board has taken into consideration the current budget projections and is in the process of advertising and recruit. We expect to fill these positions by the beginning of July 2017. In addition, the Boards FY 2016/2017 Budget Change Proposal has been approved and the Board has started the recruitment process for ten additional positions within the Licensing Program; one limited-term Staff Services Manager I (SSMI), five limited-term Program Technical II (US Evaluator) and four limited-term Program Technician (Technical Support unit). With the addition of a new SSMI position, we have worked to reorganize the various units within the Licensing Program and have divided it into two sections. The current SSMI will continue to manage the International Evaluations and the Technical Support Units, while the new SSMI will oversee the Advanced Practice and US evaluation units. The addition of this new SSMI will benefit the units with additional oversight of the work flow and processing timeframes, as well as ensure that business process improvements continue to progress.

Since October 2016 we have been utilizing the CloudDrive to receive electronic transcripts from California programs. The Board received 3,363 electronic transcripts from 100 California programs for our 2016 fall graduation season. The Board anticipates this number to be higher for the 2017 spring graduation season as more nursing programs will be graduating. We have already started to receive Program Graduate Roster Lists from California programs in preparation of the 2017 spring graduation season and already have over 4,000 students reported to be graduating.

The Board is continuing its efforts to streamline business processes within the Licensing Unit and have started the preliminary process of accepting electronic transcripts from applicants who graduated within the United States. The Board is in the process of updating the website and all application instructions to include this process. An email address will be created to solely accept electronic transcripts from school institutions and transcripts vendors via a secured method. The

- AB 402 (Thurmond) Occupational safety and health standards: plume
- AB 422 (Arambula) California State University: Doctor of Nursing Practice Degree Program
- AB 508 (Santiago) Health care practitioners: student loans
- AB 882 (Arambula) Pupil health care services: School Nursing and Pupil Health Care Services Task Force
- AB 1048 (Arambula) Health care: pain management and Schedule II drug prescriptions
Motion: Donna Gerber made the motion to Watch AB 1048

Second: Trande Phillips

Public Comments: No Public Comment

Votes	MJ	EW	BY	DG	IC-B	TP	CK	PD-R
	Y	Y	Y	Y	Y	Y	Y	Y

- AB 1102 (Rodriguez) Health facilities: whistleblower protections
Motion: Donna Gerber made the motion to Support AB 1102

Second: Elizabeth Woods

Public Comments: Saskia Kim, CNA
Fiona Henlon, SEIU
Martin Moreno, SEIU

Votes	MJ	EW	BY	DG	IC-B	TP	CK	PD-R
	Y	Y	Y	Y	Y	Y	Y	Y

- AB 1110 (Burke) Pupil health: eye and vision examinations
- AB 1560 (Friedman) Nurse practitioners: supervision
Motion: Donna Gerber made the motion to Watch AB 1560

Second: Trande Phillips

Public Comments: No Public Comment

Votes	MJ	EW	BY	DG	IC-B	TP	CK	PD-R
	Y	Y	Y	Y	Y	Y	Y	Y

- AB 1612 (Burke) Nursing: certified nurse-midwives: supervision
- AB 1650 (Maienschein) Emergency medical services: community paramedicine
- SB 227 (Monning) Vocational nurse: feeding tube services: neurodegenerative conditions
- SB 349 (Lara) Chronic dialysis clinics: staffing requirements
- SB 419 (Portantino) Medical practice: pain management
- SB 457 (Bates) Out-of-Hospital childbirths: physicians and surgeons: licensed midwives: certified nurse-midwives

- SB 554 (Stone) Nurse practitioners: physician assistants: buprenorphine
Motion: Donna Gerber made the motion to Support SB 554

Second: Barbara Yaroslavsky

Public Comments: No Public Comment

Votes	MJ	EW	BY	DG	IC-B	TP	CK	PD-R
	Y	Y	Y	Y	Y	Y	Y	Y

- SB 562 (Lara) The Healthy California Act
Motion: Barbara Yaroslavsky made the motion to Support SB 562

Second: Imelda Ceja-Butkiewicz

Public Comments: Saskia Kim, CNA

Votes	MJ	EW	BY	DG	IC-B	TP	CK	PD-R
	Y	Y	Y	Recuse	Y	Y	Y	Y

- SB 746 (Portantino) Pupil health: physical examinations

Legislative bills impacting BRN jurisdiction

- AB 12 (Cooley) State government: administrative regulations: review
- AB 77 (Fong) Regulations: effective dates and legislative review
- AB 208 (Eggman) Deferred entry of judgment: pretrial diversion
- AB 241 (Dababneh) Personal Information: privacy: state and local agency breach
- AB 703 (Flora) Professions and vocations: licenses: fee waivers
- AB 710 (Wood) Department of Consumer Affairs: boards: meetings
Motion: Donna Gerber made the motion to Support AB 710

Second: Michael Jackson

Public Comments: No Public Comment

Votes	MJ	EW	BY	DG	IC-B	TP	CK	PD-R
	Y	Y	Y	Y	Y	Y	Y	Y

- AB 827 (Rubio) Department of Consumer Affairs: high-skill Immigrants: license information
- AB 1005 (Calderon) Professions and vocations: fines: relief
- AB 1190 (Obernolte) Department of Consumer Affairs: BreZE system: annual report
- SB 27 (Morrell) Professions and vocations: licenses: military service
- SB 181 (Berryhill) Administrative Procedure Act: repeal of regulations
- SB 247 (Moorlach) Licensing requirements
- SB 259 (Wilk) Reports
- SB 359 (Galgiani) Professions and vocations: military medical personnel
- SB 496 (Canella and De León) Indemnity: design professionals
- SB 555 (Morrell) Regulations: 5-year Review and Report
- SB 572 (Stone) Healing Arts Licensees: Violations: Grace Period
- SB 641 (Lara) Controlled Substance Utilization Review and Evaluation System: Privacy

- SB 715 (Newman) Department of Consumer Affairs: regulatory boards: removal of board members.

Motion: Donna Gerber made the motion to Watch SB 715

Second: Michael Jackson

Public Comments: No Public Comment

Votes	MJ	EW	BY	DG	IC-B	TP	CK	PD-R
	Y	Y	Y	Y	Y	Y	Y	Y

- SB 762 (Hernandez) Healing arts licensee: license activation fee: waiver

Motion: Michael Jackson made the motion to Watch SB 762

Second: Imelda Ceja-Butkiewicz

Public Comments: No Public Comment

Votes	MJ	EW	BY	DG	IC-B	TP	CK	PD-R
	Y	Y	Y	Y	Y	Y	Y	Y

- SB 799 (Hill) Nursing

Motion: Donna Gerber made the motion to Support and continue to Watch amendments of SB 799

Second: Michael Jackson

Public Comments: Sarah Huchel – Senator Hill’s Office
 Mark Mendoza, SEIU
 Fiona Henlon, SEIU
 Martin Moreno, SEIU
 Saskia Kim, CNA
 Lisa Posigian, Golden Apple, Holistic Nurses Association

Votes	MJ	EW	BY	DG	IC-B	TP	CK	PD-R
	Y	N	Y	Y	Y	Y	Y	Abstain

9.0 Report of the Intervention/Discipline Committee

Cynthia Klein, RN, Chairperson

9.1 Complaint Intake and Investigations Update and Statistics

COMPLAINT INTAKE:

Staff

A limited term support staff position in the Enforcement File Room expired and there are no immediate plans to replace this position. Otherwise, there are no vacancies in the Complaint Intake Unit.

Program

Expert Practice Consultant recruitment notices, currently included in all printed renewal notices, are having positive results. In the last two months, the BRN has received applications from over 58 new RN’s interested in participating in the program. As we transition new Expert Practice

Consultants into the program, we anticipate improvement in our enforcement timeframes related to Experts. Currently, there are 66 investigation cases referred out to Expert review.

RN's interested in more information regarding the Expert Practice Consultant Position are encouraged to visit our website at the following address:

www.rn.ca.gov/pdfs/enforcement/expwit.pdf .

Statistics

As of May 22, 2017:

Fiscal Year 2016/2017 - Incoming Complaints to date

Complaints Received	3,602
Arrest & Conviction Criminal Offender Reports	4,543
Total Complaints Received (FY 16/17)	8,145

Current Pending Complaint Intake Workload

Complaint Intake Desk Investigations Pending (All open complaints, not-including field investigations)	1,173
Complaints over 1 year	48

Additional Complaint Intake Statistics

Attached to this report are a variety of charts summarizing seven months of Complaint Intake Unit workload volume and timeframes. The charts are designed to measure timeframes for identified milestones in the complaint resolution process. Some highlights of the charts include the following:

- Averaging over 800 incoming complaints per month, incoming complaints are being processed within five (5) business days, on average (Chart: BRN-ENF-001).
- Desk investigations are being initiated within two (2) business days of opening (Chart: BRN-ENF-002).
- The Expert Practice Consultant referral and processing timeframes are currently taking longer than we would like. BRN Management and Staff will be focusing on recruitment efforts & training in the coming months.

Additional summary reports are available in the attachment for the committee's review.

INVESTIGATIONS:

Staff

The Northern California Supervising Special Investigator position was vacant from January, and has been filled. The new Supervisor, Shannan Borton, started in the position on Monday, May 15. Shannan comes from the Board of Vocational Nursing where she was a Supervising Special Investigator. In addition, she has previous experience as a Special Investigator for the Dental Board of California.

Special Investigator Christina Malig (L.A. County) announced her retirement, and her last day with the BRN was April 24th. Christina was with the Investigation Unit since February 2012, and she was

instrumental to the development of the then very young Investigation Unit. The Investigation Unit staff all wishes her well in her retirement. She will be missed.

Recruitment for this open position has started with a projected hire date in July.

One investigation unit support position is temporarily assigned to the probation unit to alleviate a critical staffing shortage.

Training

Investigations staff in the Southern California Region will attend a training given by the Riverside County Department of Public Social Services (RCDPSS). The RCDPSS Adult Services Division is giving their 4th annual Elder and Dependent Adult Abuse Symposium. This training will provide investigative staff the opportunity to network and attend training relevant to the industry.

Program

The pace of incoming investigation referrals remains very high. Both BRN and DOI have unassigned cases.

As of May 23, 2017, there were approximately 47 BRN investigative cases and 42 DOI cases that have been within their respective units for more than one year.

Statistics

Cumulative Investigation Referrals - Fiscal Year to Date (July 1 to May 15)

	No. of Cases	Percent of all Referrals
Referred to DOI	540	48%
Referred to BRN Investigation Unit	595	52%

Historical Production Numbers

BRN Investigations	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	April 2017
Total cases assigned	383	446	482	484	471	464	567
Total cases unassigned (pending)	115	32	32	0	0	28	64
Cases closed	45	46	46	50	86	52	61
Average days to case completion	309	336	228	272	279	262	264
Average cost per case	\$3,203	\$3,148	\$2,626	\$2,366	\$3,054	\$2,272	\$2,633
Division of Investigations	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	April 2017
Total cases assigned	280	291	290	311	236	278	438
Total cases unassigned (pending)	30	32	52	38	36	40	42
Cases closed	16	29	26	49	24	35	28
Average days to case completion	385	297	353	330	302	292	315
Average cost per case	\$7,029	\$6,303	\$7,837	\$6,527	\$4,346	\$6,721	\$7,303

Public Comments: No Public Comment.

9.2 Discipline and Probation Program Update and Statistics

Probation Unit

Staffing

The vacant SSA (Probation Monitor) has been filled by Laura McLean. She comes to the Board with a criminal justice bachelor's degree and DCA enforcement experience. She started with the Board May 2, 2017.

There is one vacant OT position in probation. The job posting has closed and interviews will be scheduled soon. The position should be filled by July 1, 2017.

We are currently using one Staff Services Analyst from Discipline and one Office Technician from Investigations to assist in the probation unit. They will be returning to their original positions July 1, 2017.

Program

We have two staff currently working with DCA's SOLID training unit in preparation to instruct the Probation Monitoring module of the Enforcement Academy. The course is scheduled for July.

Fiscal Year as of May 24, 2017

Active In-State Probationers	1,222
Completed/Revoked/Terminated/Surrendered YTD	323
Tolled Probationers	370
Active and Tolled Probationers	1,592

The average case load of active probationers per probation monitor is approximately 122. However, the average number of cases per monitor including Tolled cases is 159. There are 51 Early Termination and 14 Modification of Probation cases waiting to be heard by the Board.

Cite and Fine

Staffing

We have filled the Cite and Fine AGPA as of May 22, 2017 with LaShonda Shannon. She comes from BVNPT and has run their citation desk for over a year.

Program

We have begun issuing citations for the licensees that have been non-compliant with fingerprints. We are anticipating this to be completed by end of this fiscal year.

Statistics

July 1, 2016 to May 24, 2017

Total Citations Issued	308
Amount Ordered	\$214,027.50
Amount Received	\$170,851.25

Discipline Unit

Staffing

There is one vacant OT position in probation. The job posting has closed and interviews will be scheduled soon. The position should be filled by July 1, 2017.

Program

We are working with the Attorney General's Office (AGO) to identify and prioritize the oldest cases, in an effort to ensure case completion in a timely manner. We have focused on cases without a pleading and aging cases. This has allowed us to decrease the number of aging cases (over 1 yr.) from 358 to 264. We anticipate this number to decrease over the next few months.

We are planning a pilot project, utilizing DCA's Cloud to transmit cases to the AGO. This process would provide cost savings in regard to postage and paper copies as well as reduce the case aging time. We expect this to start in July 2017.

Statistics

Fiscal Year as of May 24, 2017

Decisions Adopted	1166
Pleadings served	964
Petitions to Revoke Probation served	110
Surrenders signed by E. O.	286
# of Cases at AG	1,255
# of cases at AG over 1 year	264
# of cases over 1 year without a pleading	47
# of cases awaiting hearing	155

Public Comments: No Public Comment.

9.3 Intervention Program Update and Statistics

Staffing

We have a vacant Staff Service Analyst (SSA) position and conducted interviews the last week of May. This position should be filled by July 1, 2017.

Program Update

On April 9th and 10th, Intervention program staff and Virginia Matthews, MAXIMUS Project Manager provided two full days of training to the Hospital Association of Southern California (HASC). There were approximately 50 attendees in each session, including nursing leadership, pharmacy leadership and human resources personnel. Topics of discussion were, what is the Intervention program, what is Substance Use Disorder and the signs, symptoms and progression of the disease. Both days were well received, and we have been invited back to provide the same training to the San Diego and Orange County hospital leadership groups.

On April 20, 2017, MAXIMUS staff provided training to the Association of California Nurse Leaders, San Diego chapter. Topics of discussion were the prevalence of Substance Use Disorder and signs of diversion of medications in the healthcare setting. There were approximately 20 attendees and the presentation was well received.

On May 10, 2017, MAXIMUS staff provided an outreach presentation at California State University Sacramento (CSUS) for seventy-two community health nursing students.

On April 18th, 2017, the Intervention program hosted the second meeting in a series of approximately four Mental Health Ad Hoc Committee meetings. The committee members worked effectively to review all current practices and are scheduled to discuss potential changes at the next meeting in the third quarter of 2017.

The purpose of this committee is to develop best practice strategies to meet the unique needs of nurses with mental illness and to develop a model rehabilitation plan for use by all the Intervention Evaluation Committees.

Intervention Evaluation Committees (IEC)

There are currently two physician member vacancies, one in Oakland (IEC 13) and one in Fairfield (IEC 11).

There is currently one Public Member vacancy in Fairfield (IEC 11).

Statistics – Intervention

The Statistical Summary Report is attached. To date there have been 2,183 successful completions. **Statistics are attached.**

9.3.1 Intervention Evaluation Committee Members/ New Appointments and Reappointments

BACKGROUND:

In accordance with B & P Code Section 2770.2, the Board of Registered Nursing is responsible for appointing persons to serve on the Intervention Evaluation Committees. Each Committee for the Intervention Program is composed of three registered nurses, a physician and a public member with expertise in substance use disorders and/or mental health.

Below are the names of the candidates who are being recommended for appointment and Reappointment to the Intervention Evaluation Committees (IEC). If approved, their terms will expire June 30, 2021.

APPOINTMENTS:

<u>NAME</u>	<u>TITLE</u>	<u>IEC</u>	<u>NO</u>
Amber Steward-Davis	Public Member	Fairfield	11

Motion: Cynthia Klein made the motion to approve Appointment of Amber Steward-Davis.

Second: Barbara Yaroslavsky

Public Comments: No Public Comment

Votes	MJ	EW	BY	DG	IC-B	TP	CK	PD-R
	Y	Y	Y	Y	Y	Y	Y	Y

REAPPOINTMENTS:

<u>NAME</u>	<u>TITLE</u>	<u>IEC</u>	<u>NO</u>
Marshall Alameida	RN Member	North Central	12
Patricia Butler	RN Member	North Central	12
Sandra Johnson	MD Member	Folsom	1
Ernestine Leverette	RN Member	Santa Ana	3

Karen Mitchell	RN Member	San Diego	10
Pamela Moore	RN Member	Fresno	5
Katherine Walker	Public Member	San Jose	7
Gaye Wilson	RN Member	North Central	12

Motion: Cynthina Klein made the motion to approve Reappointment of all listed members for reappointment.

Second: Barbara Yaroslavsky

Public Comments: No Public Comment

Votes	MJ	EW	BY	DG	IC-B	TP	CK	PD-R
	Y	Y	Y	Y	Y	Y	Y	Y

9.4 Discussion and Possible Vote on Stipulated Settlements for Petitioners for Early Termination from Probation

BACKGROUND:

Board staff has been directed to look for ways to improve the petitioner process and reduce the backlog of petitioners for reinstatement, reduction of penalty and modification of probation.

As a result, staff consulted with the Attorney General’s Office and met with DCA legal counsel to discuss a stipulation process for Petitioners for Early Termination from Probation.

BRN staff will review the probation history for the petitioner and if the petitioner had limited minor violations (i.e. late paperwork) to no violations and make a recommendation to the AG’s Office to enter into a stipulated settlement and decision to reduce the probationary period. The stipulated settlement would still come before the board through the mail vote process and the board would make the final decision.

If this change is approved it will reduce the time it takes for petitioners for early termination of probation to have a board decision by approximately six months.

Staff Recommendation: That the Board approves staff to recommend stipulated settlements for petitioners for early termination to reduce the backlog of petitioners waiting to appear before the board.

Motion: Michael Jackson made the motion to approve staff to recommend stipulated settlements for petitioners for early termination to reduce the backlog of petitioners waiting to appear before the board.

Second: Elizabeth Woods

Public Comments: No Public Comment

Votes	MJ	EW	BY	DG	IC-B	TP	CK	PD-R
	Y	Y	Y	Y	Y	Y	Y	Y

10.0 Report of the Nursing Practice Committee

Trande Phillips, RN, Chairperson

10.1 Information: How Nurse Practitioners Qualify for Opioid Treatment Program, Buprenorphine Waiver, Medication Assisted Treatment presented by Nancy Trego, DNP, GNP –California Association of Nurse Practitioners

BACKGROUND:

On July 22, 2016, President Obama signed the Comprehensive Addiction and Recovery Act (CARA) into law as Public Law 114-198. One of CARA's important provisions expands access to substance use treatment services and overdose reversal medications—including the full spectrum of services from prevention to medication-assisted treatment (MAT) and recovery support—by extending the privilege of prescribing buprenorphine in office-based settings to qualifying nurse practitioners (NPs) and physician assistants (PAs) until Oct. 1, 2021.

The BRN Report: Buprenorphine Waiver for Opioid Use Disorder Treatment is included as an attachment.

Public Comments: No Public Comment.

10.2 2017 Forecasting Report of RNs in California

BACKGROUND:

Along with each biennial RN survey and report, the BRN contracts with the University of California San Francisco (UCSF), Institute for Health Policy Studies to complete the Forecasts of the Registered Nurse Workforce in California report which presents RN supply and demand projections. Following the 2016 RN Survey, UCSF is currently preparing the 2017 forecasting report which is based on a variety of data sources including the 2016 Survey of California RNs, BRN licensing data, data from other California state agencies (i.e., OSHPD, EDD, Department of Finance) and national survey data. When final, this report will be included under the forms and publications/reports section of the BRN website.

Dr. Joanne Spetz from UCSF attended the May 10, 2017 Nursing Practice Committee meeting and provided a presentation of some of the preliminary highlights of the data. Some updates to the data were identified since this presentation and the edited Power Point presentation is attached.

Public Comments: No Public Comment.

10.3 Summary of Findings of the 2016 Survey Report of California RNs with Active Licenses

BACKGROUND:

The 2016 Registered Nurse study is the tenth in a series of surveys designed to collect and evaluate nursing workforce data and identify trends that may assist policy makers and the public in addressing the nursing shortage and workplace issues. Since 2004, studies have been completed on a biennial schedule, prior to 2004 studies were conducted in 1990, 1993 and 1997. Data for the 2016 study was collected in late spring to early summer of 2016.

The 2016 survey was conducted and analyzed for the Board of Registered Nursing by the University of California, San Francisco (UCSF), Institute for Health Policy Studies. Joanne Spetz, Ph.D., UCSF, served as the principal investigator for the study. Dr. Spetz attended the May 10, 2017 Nursing Practice Committee meeting to present a summary of the 2016 survey findings. The Power Point from this presentation is attached.

Public Comments: No Public Comment.

10.4 Update on Rulemaking for Article 8 Standards of Nurse Practitioners; Discussion and Possible Action to Approve Possible Proposed Responses to the Comments Received from the 15-day Comment Period.

No discussion needed no comments to consider.

11.0 Election of Officers

Motion: Michael Jackson made the motion to nominate Trande Phillips for Board President and Donna Gerber as Vice-President.

Second: Barbara Yaroslavsky

Imelda Ceja-Butkiewicz requested separate nominations for President and Vice-President.

Michael Jackson said he spoke with DCA legal counsel who said the nominations could be done together.

Spencer Walker, DCA legal counsel stated nominations do not require a first and second. The person nominated merely has to accept the nomination. Trande Phillips and Donna Gerber accepted the nominations.

Imelda Ceja-Butkiewicz nominated Trande Phillips as President and Pilar DeLaCruz-Reyes for Vice-President. Pilar DeLaCruz-Reyes accepted the nomination.

Call for the Question on President – Trande Phillips:

Public Comments: No Public Comment

Votes	MJ	EW	BY	DG	IC-B	TP	CK	PD-R
	Y	Y	Y	Y	Y	Y	Y	Y

Call for the Question on Vice President – Donna Gerber:

Public Comments: No Public Comment

Votes	MJ	EW	BY	DG	IC-B	TP	CK	PD-R
	Y	Y	Y	Y	N	Y	N	N

No vote taken on Pilar DeLaCruz-Reyes due to majority vote for Donna Gerber.

12.0 Discuss and Vote on Whether to Approve Proposed Board Meeting Dates for 2018

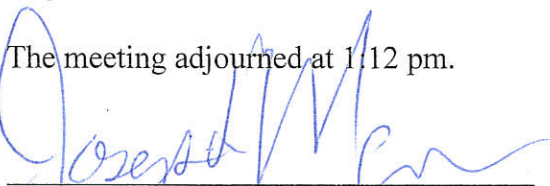
Public Comments: No public Comment

Board discussed changes to meeting dates as follows:

- January 10-11, 2018 – No change
- February 7-8, 2018 – Change to 14-15
- March 7-8, 2018 – Change to 14-15
- April 11-12, 2018 – No change
- May 9-10, 2018 – No change
- June 6-7, 2018 – Change to 13-14
- August 8-9, 2018 – Change to 15-16
- September 5-6, 2018 – Change to 12-13
- October 10-11, 2018 – No change
- November 7-8, 2018 – Change to 14-15

13.0 Adjournment

The meeting adjourned at 1:12 pm.



Joseph Morris, PhD, MSN, RN
Executive Officer



Michael Jackson
President