

BOARD OF REGISTERED NURSING
Administrative Committee
Agenda Item Summary

AGENDA ITEM: 6.1
DATE: November 5, 2015

ACTION REQUESTED: Update from Executive Officer Selection Committee

REQUESTED BY: Michael Jackson, MSN, RN, Chairperson
Administrative Committee

BACKGROUND:

At the September 3, 2015 board meeting a presentation was made to the board regarding recruitment and selection of a new Executive Officer by the Department of Consumer Affairs' Personnel Officer, Ricardo DeLaCruz.

The board voted at its October 7, 2015 board meeting to appoint Michael Jackson, President and Raymond Mallel, Vice President to serve as the Executive Officer Selection Committee.

The Executive Officer Selection Committee will provide an update on the recruitment and selection efforts thus far.

NEXT STEP: Follow directions given by board.

PERSON TO CONTACT: Stacie Berumen
Assistant Executive Officer
Phone: (916) 574-7600

BOARD OF REGISTERED NURSING
Administrative Committee
Agenda Item Summary

AGENDA ITEM: 6.2
DATE: November 5, 2015

ACTION REQUESTED: Discussion and Possible Action on Appointment of Acting Executive Officer

REQUESTED BY: Michael Jackson, MSN, RN, Chairperson
Administrative Committee

BACKGROUND:

At the September 3, 2015 board meeting a presentation was made to the board regarding recruitment and selection of a new Executive Officer by the Department of Consumer Affairs' Personnel Officer, Ricardo DeLaCruz.

Mr. DeLaCruz provided two temporary options to fill behind the current Executive Officer while the board recruits for a new permanent Executive Officer selection.

The board will discuss and consider whether to appoint an acting Executive Officer.

NEXT STEP: Follow directions given by board.

PERSONS TO CONTACT: Louise Bailey
Executive Officer

Stacie Berumen
Assistant Executive Officer
Phone: (916) 574-7600

BOARD OF REGISTERED NURSING
Administrative Committee
Agenda Item Summary

AGENDA ITEM: 6.3
DATE: November 5, 2015

ACTION REQUESTED: Discussion and Possible Action on Report from Fee Audit Committee

REQUESTED BY: Michael Jackson, MSN, RN, Chairperson
Administrative Committee

BACKGROUND:

Imelda Ceja-Butkiewicz and Cindy Klein volunteered to participate on the Fee Audit Committee at the September 3, 2015 board meeting.

Two telephone conferences were conducted with the committee members, board staff, and Dan Edds, fee audit contractor on or about September 10 and 15, 2015.

Minor corrections were suggested and made to the fee audit report and is presented to the board for consideration. The Fee Audit Committee asked Mr. Edds to extend the fee increases from five to 10 years along with an annual increase of 4.5%.

Upon review of the fees outlined by Mr. Edds it was determined some fees are not reasonable. The Fee Audit Committee asked board staff to review the fees and provide recommendations at the November 2015 board meeting.

NEXT STEP: Follow directions given by board.

PERSON TO CONTACT: Stacie Berumen
Assistant Executive Officer
Phone: (916) 574-7600

California Board of Registered Nursing Report – User Fee Audit



Protecting the Health and Safety of Consumers and
Promoting Quality Registered Nursing in California.

Capital Accounting Partners, LLC
September 2015



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INTRODUCTION AND SCOPE

The mission of the California Board of Registered Nursing is to regulate the practice of registered nursing and certify advanced practice nurses in order to protect the public. The Board exists to protect the health and safety of consumers and promote quality registered nursing care in California. As such, it provides an important public safety function. This project aligns with the mission of the Board by developing the resources so that this mission can be fully executed. Without adequate financial resources, the Board cannot meet this important mission.

This report summarizes the processes, procedures, and findings of the Board's fee audit. It details the analysis that resulted in calculations of cost for individual licenses and certificates issued by the Board to nurses operating within the State of California.

As part of its effort to manage its financial resources wisely, the Board of Registered Nursing engaged Capital Accounting Partners to prepare a detailed cost analysis of its fees. The Board's objectives for the study were to ensure that the Board is fully accounting for all of its costs and recovering adequate revenues to be reimbursed for its expenses. The Board's only sources of revenues are fees charged for each of the various licenses and certificates. The Board also has a mandate to be fully self-supporting so it is vital that the fees charged to nurses fully recover the costs of the program.

The scope of this study included the following objectives:

- Calculate full cost of fee based services;
- Determine a fair and equitable method of allocating non-fee expenses, such as enforcement, to each certificate;
- Develop revenue projections for 5-10 years; and
- Review performance of core business processes.

The process used for collecting and analyzing the data required active participation by the Board's management and staff. We want to take this opportunity to recognize their participation, time, and effort to collect the data and discuss the analysis, results, and recommendations.

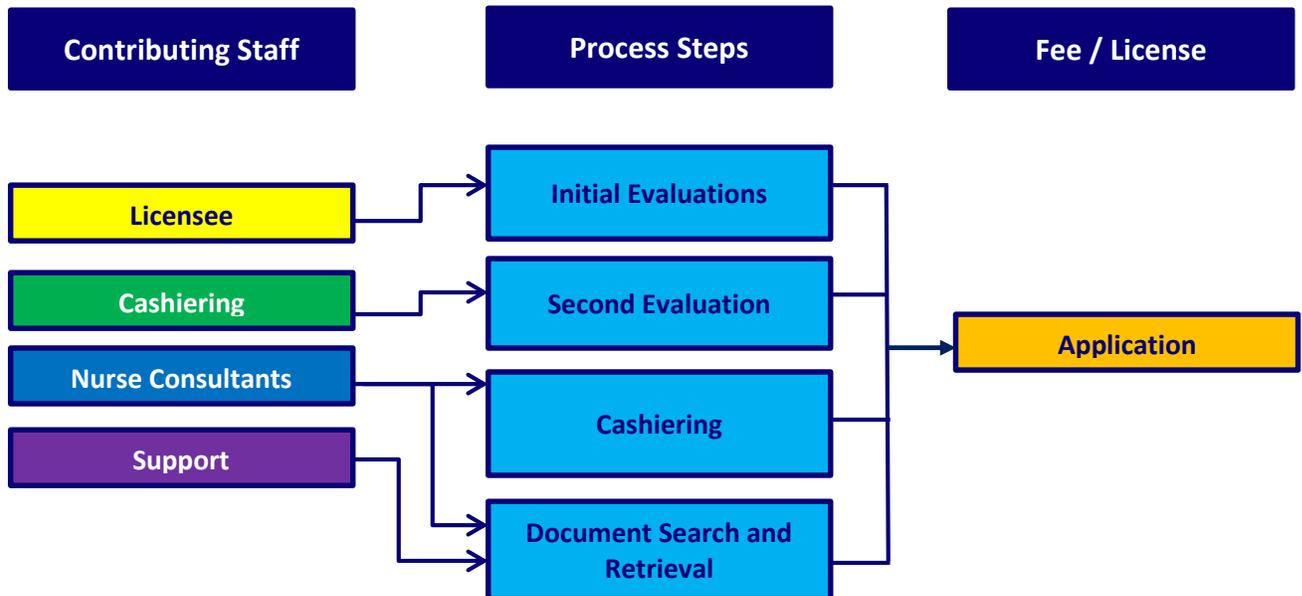
SUMMARY OF COSTING METHODOLOGIES

DRIVER BASED COSTING MODELS

Developing driver based costing models are a detailed and robust method of calculating the cost of a specific service. It is based on the principles of activity based costing so it seeks to understand cost at an operational level. This means it relies on understanding the time staff invests in core business processes to process certificates and licenses as well as enforcement and administrative services. Graphically, the following figure illustrates this methodology.



Hypothetical Illustration of a Driver Based Costing Model



Step 1: Collect Data – This first step involves discussions with staff to identify those positions within each program that provide and support direct services. It also involves collecting program budget and expenditure data, identifying the salary and benefits for each position, and identifying non-personnel expenditures, as well as any program and Board overhead. Specifically, the steps involve the following:

- **Identifying staff positions** – This includes identifying both position titles and names.
- **Calculating the number of productive hours** – For each position, vacation time, sick leave, paid holidays, professional development (training), routine staff meetings, and daily work breaks are deducted from the standard 2,080 annual hours. The result is a range of hours available for each position on an annual basis. This range is typically in the area of 1,600 hours. Factors that influence this range are length of service with the organization and policies for holiday and personal leave time.
- **Identifying and allocating non-personnel costs** – Costs for materials and supplies are allocated to the salary and benefits for each position.
- **Assigning any other expenses that are budgeted in other areas** – There are often expenses that should be included with the total cost of services. Examples of such costs might include amortized capital expenses for vehicles and technology.
- **Identifying core business processes or activities** – This step also involves discussions with staff to understand, at an operational level, the work of the operating unit. Core business processes used to provide services are identified and then defined by the tasks that are involved. Processes are also organized by direct and indirect categories:



- **Direct processes and activities** – Those processes that directly contribute to the processing of an application or certificate are first identified. Examples of a direct activity are initial data entry of certificates and certifications.
- **Indirect processes and activities** – Those processes that support, but do not directly apply to the processing of a specific license or certificate. An example of an indirect activity is customer service or staff training to maintain certifications.

Step 2: Building cost structures – This second step involves significant interaction with staff and the development of time estimates for both direct and indirect processes in each program area. Specifically, this step is at the core of the analysis. There are three processes that comprise this step:

- **Gathering time estimates for direct processes** – By interviewing staff in individual and group meetings, an estimate of time was assigned to each service by the process that is indicated. The sum of all the process steps is the total time that is required to provide that specific service.
- **Assigning indirect time** – An annual time estimate is gathered from staff for those indirect or support processes in which they are involved. These include Board as well as program administration, customer service, and IT.
- **Calculating fully loaded hourly rates and the cost of service** – Once the total time for each direct and indirect service is estimated, the cost of service is calculated by using the fully loaded hourly rates for each staff member or position that is involved with the service. The fully loaded hourly rate for each employee is based on the employee's salary and benefit costs plus a share of non-personnel and Board overhead costs divided by the employee's available work hours (i.e. 2,080 hours minus all leave hours). Thus, the direct and indirect cost by activity also includes program and Board overhead as well as non-labor costs.
- **Gathering activity or volume data** – A critical element in the analysis is the number of times a given license or certificate is provided on an annual basis. This is critical data for three reasons:
 - It allows a calculated projection of current revenue based on current prices. This is compared with actual revenue to see if there is a close match as the data should match.
 - It allows for a calculated projection of revenue at full cost. This is compared to actual expenditures to see if there is a close match as the data should match.
 - It allows for a calculation of total hours consumed. Hours consumed must closely match actual hours available.

If any of the three calculations do not approximate actual numbers, then time estimates and/or volume data need to be re-evaluated. These are critical quality checks for costing accuracy.

Step 3: Allocating Enforcement Activities – This third step allocates enforcement activities to arrive at the full cost of service for each direct license or certificate. Thus, the final cost layers are brought together to establish the full cost of service. For the Board of Registered Nursing, this is a significant step as a high percentage of its costs are centered in enforcement activities. To do this, we calculated a cost per license for enforcement activities.

Step 4: Set cost recovery policy – Depending on Board policies and other considerations, the level of cost recovery is a decision that should be made for each type or group of licenses. For example, the Board might want to subsidize one type of licenses with revenues from others.



Step 5: Set fees

Fees should be based on any cost recovery policy and at a price that will fully recover the Board's cost and provide a sustainable future.

SUMMARY OF FINDINGS – BUILDING LONG-TERM SUSTAINABILITY

CHALLENGES TO MANAGING THE BOARD

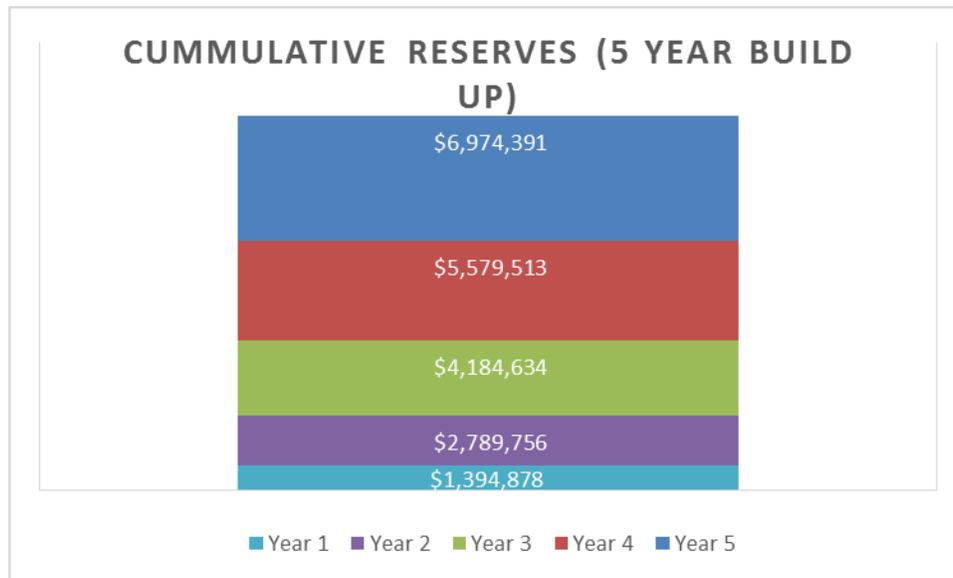
In our view, the most important aspect of this project was identifying opportunities to strengthen the long-term sustainability of the Board. By adjusting its fees to meet current cost demands, building reserves, and projecting revenues for the long-term the Board can significantly impact the quality and effectiveness of its services.

ADJUSTING FEES.

In the last twenty (plus) years the Board has only adjusted its fees once, and this was an adjustment of only a few selected fees. This means that reserves have been depleted, labor costs have been stretched, and upgrades to technology have been delayed. In our view, this makes managing the Board extremely challenging. Current leadership is very limited in what they can do to improve customer service and staff morale. If the Board wished to upgrade its phone system, which is inadequate for the demand, it could not do so with current revenues.

RESERVES

It is our understanding that the Board is operating without reserves or a reserve policy. It is unclear how the Board can effectively manage its operations, set strategy, execute strategy or plan for future value added programs without any financial buffer. Therefore, as part of our analysis, we both included costs to building a reserve fund and formally recommend the adoption of reserve policies that will guide the Board going forward. We generally recommend 3-9 months of operating expenses to be held in reserve. Based on discussions with staff we targeted 9 months as a reasonable objective. We then built 9 months of operating expenses into the budget as a non-budgeted expense item. However, it would not be appropriate to accumulate this amount in a single year so we divided the amount by 5, to account for a five year buildup of reserves. The calculations follow for reserve requirements at the full staffing model which will be discussed below.



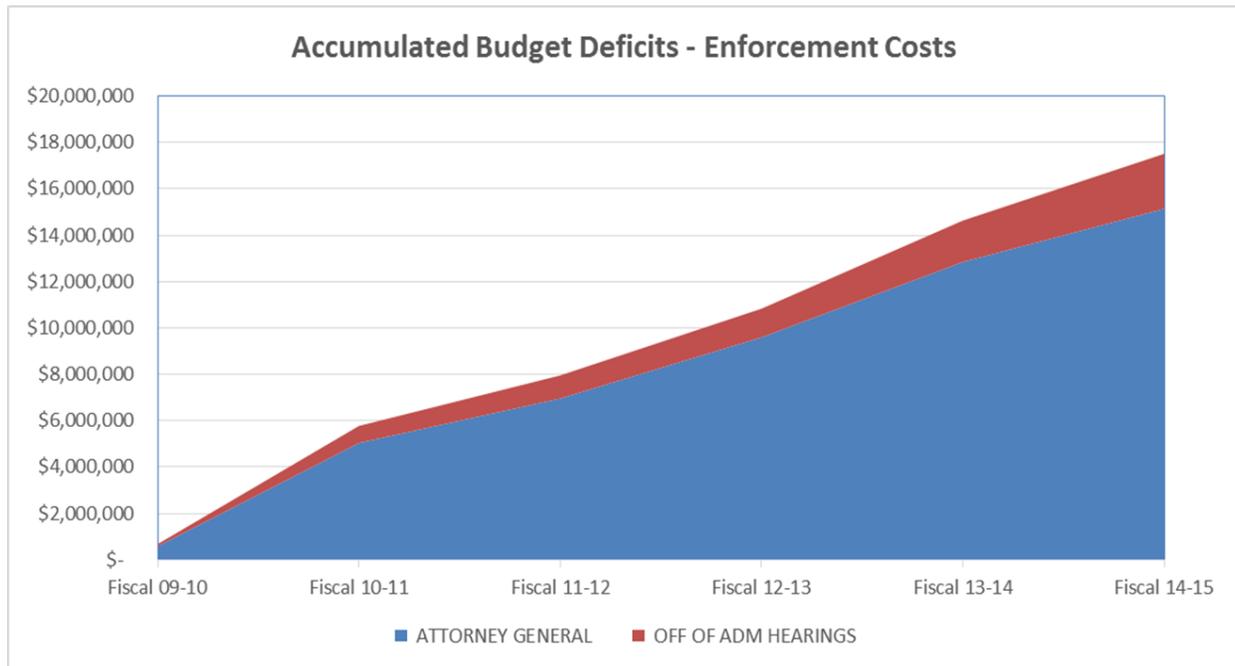
In our view, rebuilding reserves is a critical element in restoring long-term sustainability of the Board.

LITTLE CONTROL OVER BUDGET DEFICITS

In the last 6 fiscal years the Board has accumulated \$20,582,752 in budget deficits. In other words, this is the difference in what it has brought in through fees vs what it spent. However, this is not a story of runaway expenditures. Of this amount, \$17,509,970 has come from two external sources:

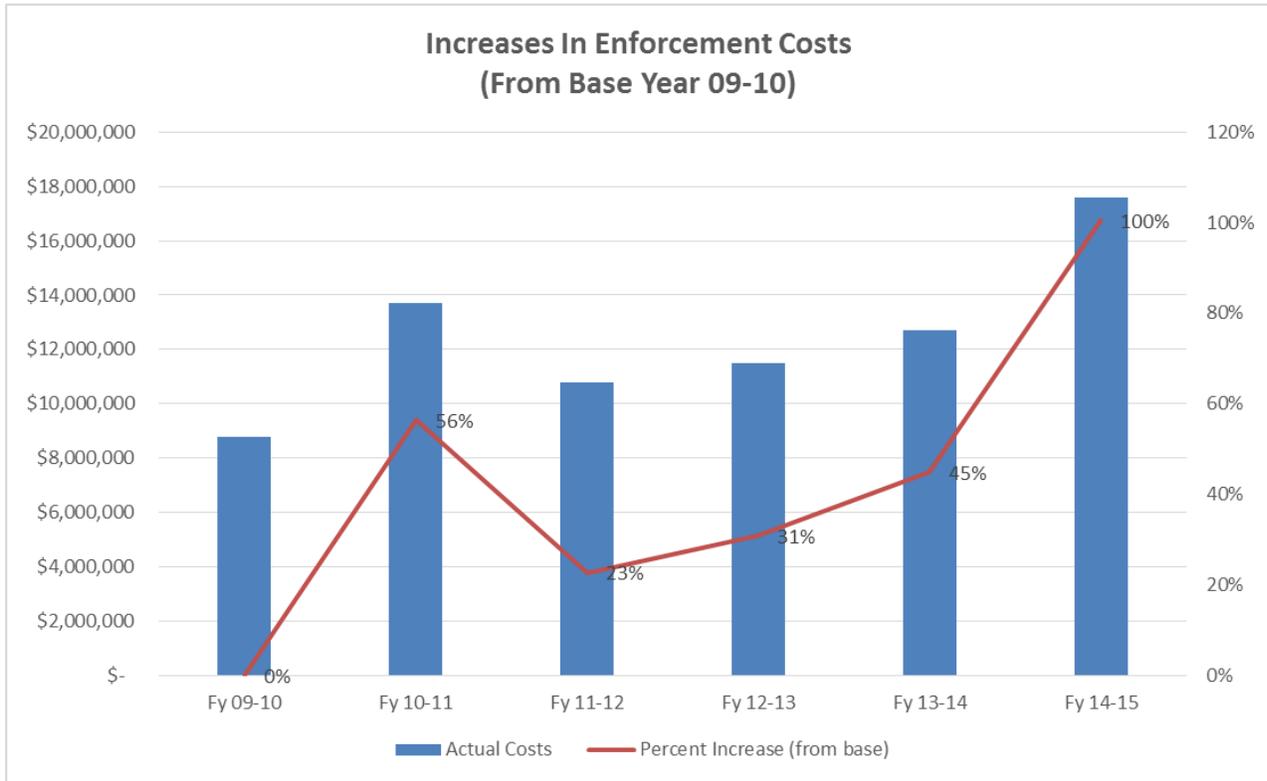
- Attorney General’s Office; and
- Office of Administrative Hearings.

These are two external agencies that assign their costs to the Board for their enforcement activities. Unfortunately, the Board has little control over these costs. To reduce these costs, the Board would need to trim its enforcement activities, putting its mission in jeopardy. The following graphic illustrates the growth of these budget deficits over the last 6 fiscal years:



ESCALATING COSTS OF ENFORCEMENT

Not only does the Board have little control of the costs that are assigned to it from the Attorney General’s Office and the Office of Administrative Hearings, but these costs have been escalating dramatically. The following graph illustrates the growth of costs from these two sources over the last six fiscal years. The result is that these costs have gone up by 100% and are a large reason why the Board is in a situation with depleted reserves, and no revenues to hire staff or technology to improve the level of service to its customers.



OTHER FINDINGS

ADMINISTRATIVE OVERHEAD

It is common, in these projects, to calculate the cost of administrative overhead. While there are many ways to calculate this burden we took a simple approach and just calculated the cost of the Executive team, the administrative work unit, and the Department ProRata. The following graphic shows that the costs of these services is 22% of the total. We find this to be in line with what we would expect. However, the real story is that 18% of the total is from the Department ProRata or what the Department of Consumer Affairs charges the Board for its share of administrative expense. Here again, the Board has little or no control over these costs. These are costs that are allocated to the Board.

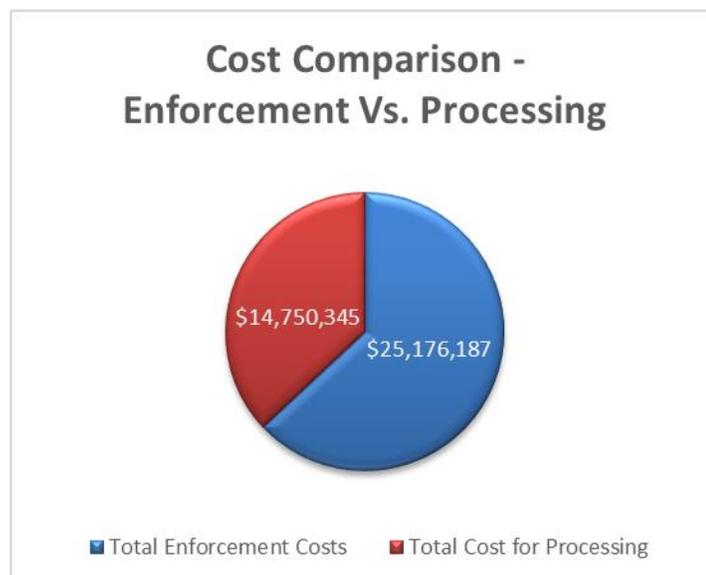


ENFORCEMENT VS. PROCESSING COSTS

In our view, there are two primary services the Board provides.

1. Processing licenses and applications for new and renewal licenses; and
2. Enforcement.

When all of the overhead and support costs are allocated to these two business processes, it is clear that enforcement is the largest expenditure by a significant margin. The following graphic illustrates the cost of each of these two program areas after all costs are reasonably allocated.





SUMMARY OF INDIVIDUAL FEE RESULTS

In total there are 54 individual fees and these are split into two groups. In addition there are a variety of administrative fees of little consequence to total revenues. These two groups are:

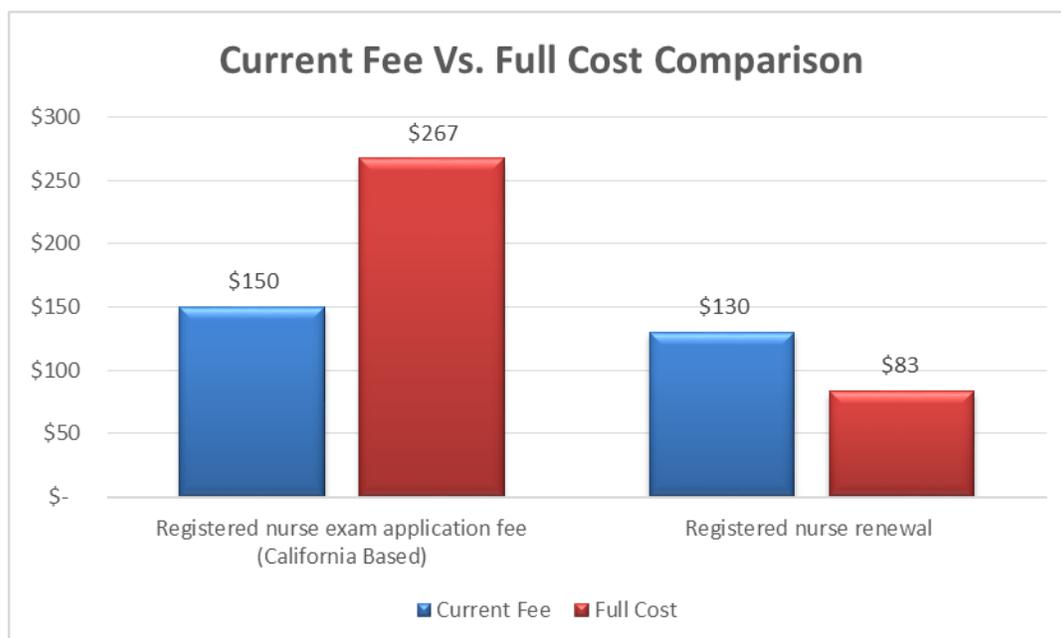
1. Initial licenses; and
2. Renewal licenses.

Our analysis calculated the full cost of services at three different levels:

1. Costs based on the current level of expenditures;
2. Costs based on the current level of expenditures plus a cost for reserves; and
3. Costs based on an enhanced model that adjusts fees based on increased staffing to improve customer service and reserves.

RESULTS BASED ON CURRENT LEVELS OF EXPENDITURES

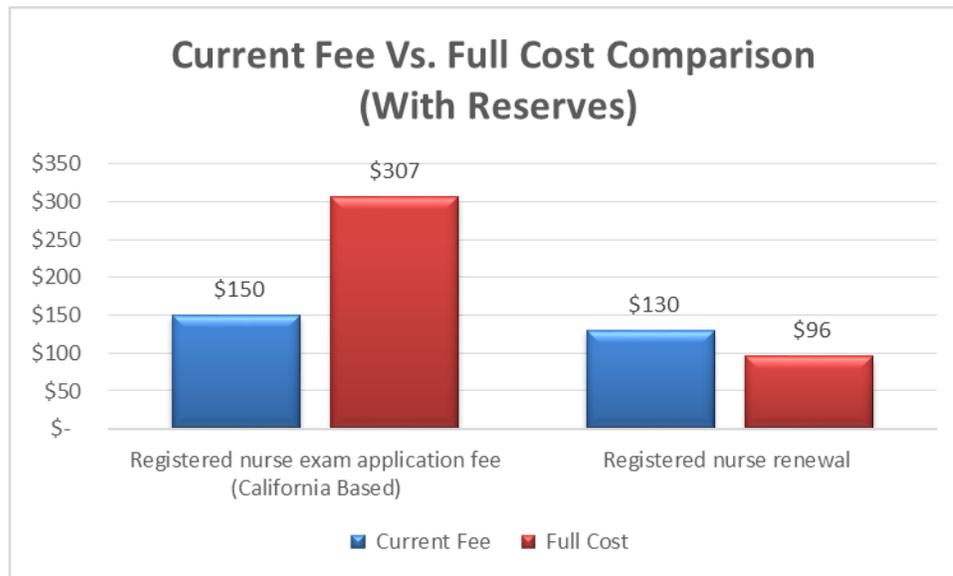
This analysis used fiscal 14-15 budget and where possible fiscal 14-15 actuals. Based on the current level of expenditures the results for the two most important fees show that the cost for a renewal is actually priced higher than full cost while the cost of a new license is priced lower than full cost. The following graphic illustrates.





RESULTS BASED ON THE CURRENT LEVEL OF EXPENDITURE PLUS RESERVES

When we add a cost for reserves, the cost of a renewal increases by \$13.00. The cost of a new license increases by \$40.00.



PROBLEMS WITH SETTING FEES BASED ON CURRENT EXPENDITURES

We were able to identify several underlying structural challenges to managing the Board by only adding a cost for reserves and keeping all other expenditures the same. These include:

- It will take several years to build up reserves to levels that help assure long-term sustainability of the Nursing Board. Continued unexpected charges from the Attorney General's Office and the Office of Administrative Hearings could easily eliminate them.
- Staffing levels appear to be lower than optimal if the Board is to provide quality customer service to its 450,000 licensees.
- Technology upgrades are still without funding.

IMPROVING CUSTOMER SERVICE – ENHANCING VALUE

There are currently approximately 450,000 licensees and certificate holders when all certificates are accounted for. These include the various type of renewals, initial license applications, and organizations that provide academic services to the nursing profession within the State of California.

As part of our analysis we worked with staff to identify critical areas of customer value that is in need of improvement. These areas are as follows:

- Improving administrative support;



- Improving the speed of cashiering;
- Improving the speed of processing renewals;
- Improving the speed of processing initial licenses; and
- Improving the call center.

Improving each of these areas to a minimal level of acceptable does require additional staffing – 53 in total. The breakdown for new staff in each are follows:

| Work Area | Additional FTE Required |
|-------------------------------|-------------------------|
| Administration | 9 fte |
| Cashiering | 2 fte |
| Licensee - renewals | 7 fte |
| Standards – initial licensing | 21 fte |
| Call center | 14 fte |

However, our approach to identifying opportunities of improving customer value is based on what additional value can be quantified.

IMPROVING VALUE – CALL CENTER

Currently the Call Center has two significant challenges:

1. The system itself cannot technically handle the number of calls that are coming into the system each day; and
2. There is insufficient staffing to handle the number of calls that the system can handle.

The following chart summarizes the data.

| Call Center Performance Data | Average Daily Calls |
|--|---------------------|
| Daily Incoming calls | 2115 |
| Disconnected Calls Due to Capacity Constraints | 820 |
| Remaining Calls Into Center | 1295 |
| Average Calls Completed Daily (Average FTE answering phones = 5.375) | 366 |
| Additional FTE Required to Complete 1295 Calls/Day | 14 |

Both the system and the staffing is insufficient to handle the volume of incoming calls.

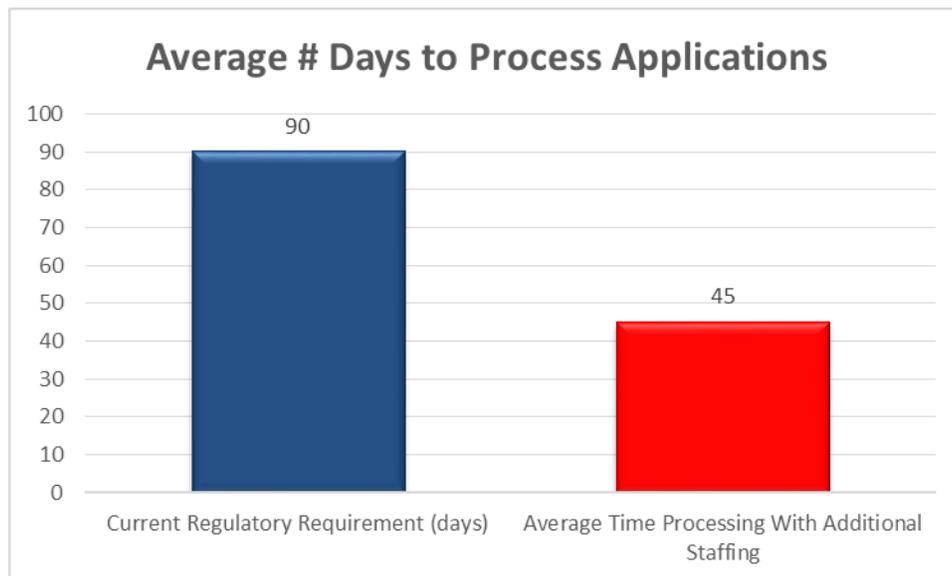


By adding the additional staff, the Board will be able to respond to those calls that the system can handle. There will still be the issue of customers that are getting kicked off the system because of capacity constraints.

IMPROVING VALUE – PROCESSING NEW LICENSING

The Standards work unit processes new or initial requests for nursing licenses. Annually it processes over 50,000 initial license applications of various types. These include nursing, specialty nursing, endorsements, as well as approving educational institutions that provide nursing education.

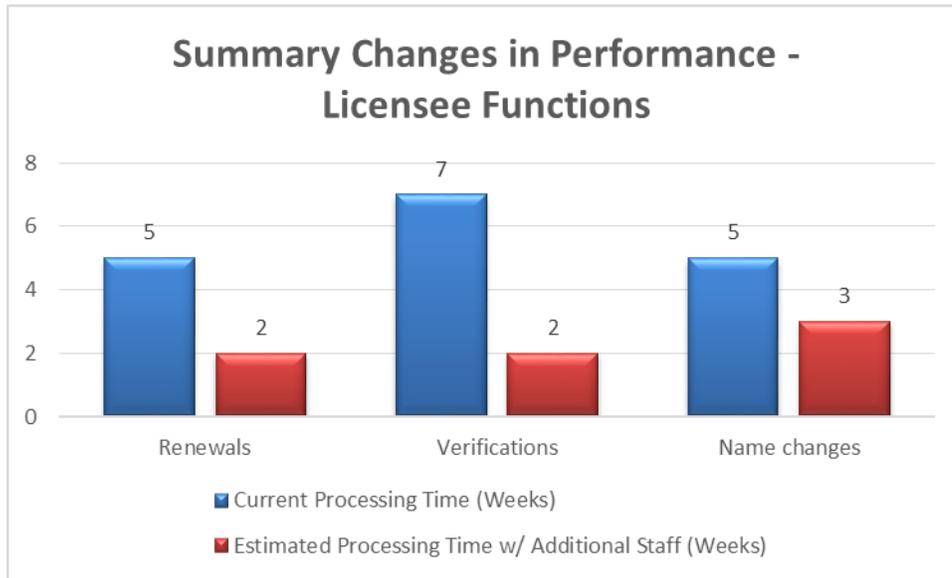
Based on current staffing levels, evaluating an initial application for licensure takes approximately 90 days. This is right at the State regulated maximum length of time. To improve this to an average of 45 days it will require an additional 21 fte.



IMPROVING CUSTOMER VALUE - RENEWALS

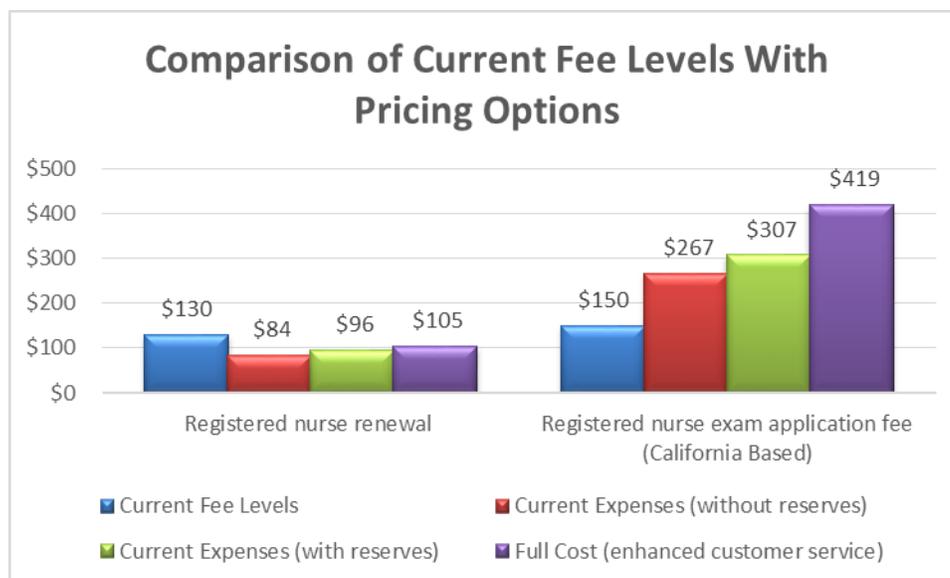
Processing renewal certificates is largely an automated exercise. However, they do require an individual review of each application. The following graph illustrates how long it takes for renewals to be processed.

By adding 7 additional fte who process these applications, the Board can improve the throughput and turnaround time significantly. For example, staff believes that these additional fte can improve the average renewal from five weeks to two weeks. The following graphic illustrates the improvement for three types of renewals.



IMPACT OF NEW STAFFING

While adding 53 new fte to the Board is not insignificant, the impact on individual fee items appears less so. While the report tables in the appendix will detail costs associated with each fee item the following graphic illustrates the impact for the two most common fees – biannual renewals, and an initial license.



The reader will note that adding additional staff has minimal impact on renewal licenses. In fact, the actual cost of processing is still less than what the Board is currently charging. While it is only an opinion,



it seems to us that given there has only been one price increase in the last twenty plus years and that was only on a few selected fees, that these increases are reasonable.

OBSERVATIONS AND RECOMMENDATIONS

GENERAL OBSERVATIONS

As stated earlier, we observe several significant challenges in managing the Board.

1. There is no practice or policy to adjust fees on a regular basis;
2. Reserves have been completely depleted, they are gone;
3. Excess expenditures have come primarily from two sources 1) the Attorney General's Office (AG) and 2) the Office of Administrative Hearings. The Board has little if any control over these costs;
4. Enforcement activities from the AG's Office and the Office of Administrative Hearings are escalating rapidly. In the last six fiscal years, they have gone up by 100%; and
5. Staffing levels are inadequate to process new and renewal licenses in alignment with customer expectations and needs.

SPECIFIC RECOMMENDATIONS

ADJUST FEES REGULARLY

In our view, one of the most important outcomes of a study of fees is a policy to adjust fees regularly. Staff generally receive regular cost of living adjustments, nurses generally receive cost of living adjustments, and fees should be adjusted regularly as well.

We understand that the Board must receive approval for setting its caps from the State Legislators. Therefore, our recommendation is to project fees for the next five years using a simple annual adjustment. Seek legislative approval for the caps. Then adjust fees annually for 3-5 years, do another formal cost analysis, seek legislative approval for a caps adjustment and repeat the process. We would further recommend this process be set into policy by the Board members.

ESTABLISH A RESERVE POLICY

Another critical outcome of a study of fees is realizing the need for a reserve policy. We find that reserves is an imperative component of long-term sustainability. In discussing this with staff we set 9 months of operating expenses as the most ideal target. Further, we determined that building this up over the next five years is a reasonable objective. In our view, setting reserve targets should become a policy of the Board.

SET FEES BASED ON CUSTOMER (NURSES AND SCHOOLS) EXPECTATIONS

Nurses provide a vital function in the delivery of healthcare nationally and within each State. The mission of the California Nursing Board is to regulate this profession to insure the highest quality standards for the citizens within the State. This also includes a strong enforcement component. In our view, keeping fees artificially low impairs the ability of the Board to carry out this mission. In our view, without immediate action to raise fees, the Board will need to cut back its enforcement operations, which will run counter to its mission.



In addition, based on conversations within the Board and external to the Board, it is our belief that the Board is functioning at the limits of its acceptable range of service. For example, based on our discussions with staff, the Board is required to process initial applications for license within 90 days. Our understanding is that these licenses are being processed right at this limit. We would expect that nurses applying for an initial license would like to get them faster than 90 days, especially if they have jobs which have been offered to them. For many, this would mean applying for a temporary license, which only compounds the problem of being understaffed.

In addition, we have observed that the current telephone system used by the call center is inadequate to handle the number of calls coming in and that the number of staff are inadequate to handle the number of calls the system can handle. This means that the most important communication tool the Board has is not properly funded to meet the most basic requirements of its customers.

In summary, our recommendation is to set fees that have been calculated that provide for the ability to increase staffing and set the reserves to a 9 month target. While many fees will need to go up by a fairly significant percentage, when compared against normal inflation over the last 20 plus years, they are probably just catching up to where they should be.



APPENDICES

There are two appendices that follow. In summary, each illustrates the following detail:

- Individual unit costs analysis;
- Individual unit cost analysis with reserve fund calculated:
- Individual unit cost analysis with five year projection based on a 4.5% annual adjustment:
- A projection of annual revenues for each of the above.

UNIT COST CALCULATIONS BASED ON TODAY'S COST STRUCTURE

UNIT COST CALCULATIONS BASED ON A FULL STAFFING MODEL AND RESERVES

APPENDIX #1:

UNIT COST CALCULATIONS BASED ON TODAY'S COST STRUCTURE

**California Board of Registered Nursing
Licensing & Misc Fees / Current Cost
Structure**



| Service # | Fee Name | Unit | Actual Volume |
|-----------------------------|--|---------------------|---------------|
| INITIAL APPLICATIONS | | | |
| 125600 CK | Endorsement - i c h p | | 923 |
| 125600 WG | Temporary certificate-registered nurse practitioner | | 62 |
| 125600 WH | Temporary certificate-registered nurse anesthetist | | 16 |
| 125600 WJ | Temporary certificate-registered nurse midwife | | 9 |
| 125600 WK | Temporary certificate public health nurse | | |
| 125600 29 | Cite and fine | Varies | |
| 125600 4K (| School change | | 14 |
| 125700 C7 | Repeat exam fee - registered nurse | | 7,558 |
| 125700 WA | Nurse practitioner evaluation for registered nurse | | 1,766 |
| 125700 WE | Nurse midwife drug furnishing nbr application fee | | 82 |
| 125700 WI | Nurse anesthetist | | 212 |
| 125700 WJ | Registered nurse exam application fee (California Based) | | 10,798 |
| | Registered nurse exam application fee (Out of State Based) | | 750 |
| | Registered nurse exam application fee (International Based) | | 3,450 |
| 125700 WN | Nurse midwife initial certification | | 83 |
| 125700 W2 | Nurse practitioner drug furnishing number app fee | | 1,703 |
| 125700 W3 | Registered nurse endorsement application (into state) | | 9,899 |
| | Registered nurse endorsement application (international based) | | 2,475 |
| 125700 W8 | Registered nurse temporary application fee | | 6,550 |
| 125700 W9 | Registered nurse interim application (permit) fee | | 3,020 |
| 125700 00 | Other regulatory licenses | | |
| 125700 1D | Public health nurse application fee | | 3,540 |
| 125700 IP | Clinical nurse specialist application | | 197 |
| 125700 90 | Over/short fees | Variable | |
| 125700 91 | Suspended revenue | Variable | |
| Recommend | Psychiatric mental health nurse listing | | 12 |
| RENEWAL APPLICATIONS | | | |
| 125800 N2 | App fee applvl - school of nursing | initial feasibility | 4 |
| 125800 WF | Continuing approval - nursing program | | |
| 125800 WJ | Clinical nurse specialist renewal | | 1,630 |
| 125800 WK | Nurse practitioner drug furnishing number renewal | | 7,538 |
| 125800 WM | Continuing education provider renewal | | 1,624 |
| 125800 WR | Nurse midwife renewal | | 605 |
| 125800 90 | Nurse anesthetist renewal | | 997 |
| | Registered nurse renewal | | 195,696 |
| 125900 WD | Nurse midwife drug furnishing number renewal | | 415 |
| 125900 WE | Over/short fees | | |
| 125900 WH | | | |
| 125900 WK | Delinquent nurse midwife drug furnishing number | | 19 |
| 125900 WM | Delinquent nurse practitioner drug furnishing nbr | | 419 |
| 125900 WP | Delinquent nurse midwife biennial renewal | | 25 |
| 125900 7E | Delinquent nurse anesthetist biennial renewal | | 45 |
| | Delinquent registered nurse biennial renewal | | 8,451 |
| 141200 00 | Delinquent continuing ed provider biennial renewal | | 173 |
| 142500 91 | Delinquent clinical nurse specialist biennial renewal | | 81 |
| 150300 00 | | | |
| 161400 90 | Sales of documents | | |
| 161400 91 | Miscellaneous service to public-transcripts | | 697 |

| Unit Cost Summary | | | | | | |
|-------------------|-------------------------|------------------------------|---------------------|-----------------------|-----------------------------|--|
| Direct Unit Cost | Allocated Support Costs | Enforcement Allocation costs | Total Cost Assigned | Current Fee / Revenue | Unit Surcharge or (Subsidy) | |
| \$ 31 | \$115 | \$ 78.45 | \$225 | \$60 | (\$165) | |
| \$ - | | | | | | |
| \$ - | | | | | | |
| \$ - | | | | | | |
| \$ 26 | \$98 | \$ 78.45 | \$203 | \$ 50.00 | (\$153) | |
| \$ 26 | \$98 | \$ 78.45 | \$203 | \$ 50.00 | (\$153) | |
| \$ 26 | \$98 | \$ 78.45 | \$203 | \$ 50.00 | (\$153) | |
| \$ 26 | \$98 | \$ 78.45 | \$203 | \$ 50.00 | (\$153) | |
| \$ - | | | | \$ 30.00 | \$30 | |
| \$ - | | | | | | |
| \$ 522 | \$1,936 | \$ 78.45 | \$2,536 | \$ 500.00 | (\$2,036) | |
| \$ - | | | | | | |
| \$ 18 | \$66 | \$ 78.45 | \$163 | \$ 150.00 | (\$13) | |
| \$ 140 | \$520 | \$ 78.45 | \$738 | \$ 75.00 | (\$663) | |
| \$ 40 | \$149 | \$ 78.45 | \$267 | \$ 50.00 | (\$217) | |
| \$ 31 | \$115 | \$ 78.45 | \$225 | \$ 75.00 | (\$150) | |
| \$ 40 | \$149 | \$ 78.45 | \$267 | \$ 150.00 | (\$117) | |
| \$ 49 | \$180 | \$ 78.45 | \$307 | | (\$307) | |
| \$ 97 | \$361 | \$ 78.45 | \$537 | | (\$537) | |
| \$ 49 | \$180 | \$ 78.45 | \$307 | \$ 75.00 | (\$232) | |
| \$ - | | | | | | |
| \$ 36 | \$132 | \$ 78.45 | \$247 | \$ 50.00 | (\$197) | |
| \$ 53 | \$197 | \$ 78.45 | \$329 | \$ 100.00 | (\$229) | |
| \$ 97 | \$361 | \$ 78.45 | \$537 | | (\$537) | |
| \$ - | | | | | | |
| \$ 9 | \$33 | \$ 78.45 | \$120 | \$ 50.00 | (\$70) | |
| \$ 9 | \$33 | \$ 78.45 | \$120 | \$ 50.00 | (\$70) | |
| \$ - | | | | | | |
| \$ 128 | \$473 | \$ 78.45 | \$679 | \$ 75.00 | (\$604) | |
| \$ 44 | \$164 | \$ 78.45 | \$287 | \$ 75.00 | (\$212) | |
| \$ - | | | | \$ 37.99 | \$38 | |
| \$ - | | | | \$ 92,537.00 | \$92,537 | |
| \$ 71 | \$263 | \$ 78.45 | \$412 | | (\$412) | |
| \$ 16,701 | \$38,929 | | \$55,630 | \$ 5,000.00 | (\$50,630) | |
| \$ 9,603 | \$22,384 | | \$31,987 | \$ 3,500.00 | (\$28,487) | |
| \$ - | | | | \$ 200.00 | \$200 | |
| \$ 1 | \$2 | \$ 78.45 | \$81 | \$ 75.00 | (\$6) | |
| \$ 1 | \$2 | \$ 78.45 | \$81 | \$ 30.00 | (\$51) | |
| \$ 1 | \$2 | \$ 78.45 | \$81 | \$ 200.00 | \$119 | |
| \$ 1 | \$2 | \$ 78.45 | \$81 | \$ 75.00 | (\$6) | |
| \$ 1 | \$2 | \$ 78.45 | \$81 | \$ 75.00 | (\$6) | |
| \$ 2 | \$4 | \$ 78.45 | \$83.48 | \$ 130.00 | \$47 | |
| \$ 1 | \$2 | \$ 78.45 | \$81 | \$ 30.00 | (\$51) | |
| \$ - | | | | | | |
| \$ - | | | | | | |
| \$ - | | \$ 40.62 | \$41 | \$ 15.00 | (\$26) | |
| \$ - | | \$ 40.62 | \$41 | \$ 15.00 | (\$26) | |
| \$ - | | \$ 40.62 | \$41 | \$ 37.00 | (\$4) | |
| \$ - | | \$ 40.62 | \$41 | \$ 37.00 | (\$4) | |
| \$ - | | \$ 41.74 | \$42 | \$ 65.00 | \$23 | |
| \$ - | | \$ 40.62 | \$41 | \$ 100.00 | \$59 | |
| \$ - | | \$ 40.62 | \$41 | \$ 37.00 | (\$4) | |
| \$ - | | | | | | |
| \$ - | | | | | | |
| \$ 1 | \$3 | | \$4 | \$ 30.00 | \$26 | |

| Annual Cost Calculations w/o Reserves | | |
|---------------------------------------|--|--------------------------|
| Revenue at Full Cost of Services | Projection of Revenues at Current Fees | Annual Surplus (subsidy) |
| \$ 192,496 | \$51,360 | (\$141,136) |
| \$ - | | |
| \$ - | | |
| \$ - | | |
| \$ - | | |
| \$ 7,314 | \$1,800 | (\$5,514) |
| \$ 1,896 | \$467 | (\$1,430) |
| \$ 1,355 | \$333 | (\$1,021) |
| \$ - | | |
| \$ - | | |
| \$ - | | |
| \$ 30,433 | \$6,000 | (\$24,433) |
| \$ - | | |
| \$ 1,217,771 | \$1,124,000 | (\$93,771) |
| \$ 1,328,588 | \$135,000 | (\$1,193,588) |
| \$ 23,165 | \$4,333 | (\$18,832) |
| \$ 51,272 | \$17,100 | (\$34,172) |
| \$ 2,430,474 | \$1,363,968 | (\$1,066,506) |
| \$ 193,982 | | (\$193,982) |
| \$ 1,558,948 | | (\$1,558,948) |
| \$ 27,853 | \$6,800 | (\$21,053) |
| \$ - | | |
| \$ 432,340 | \$87,667 | (\$344,674) |
| \$ 3,076,785 | \$935,467 | (\$2,141,318) |
| \$ 1,255,136 | | (\$1,255,136) |
| \$ - | | |
| \$ 744,975 | \$310,133 | (\$434,842) |
| \$ 302,826 | \$126,067 | (\$176,760) |
| \$ - | | |
| \$ 2,328,935 | \$257,200 | (\$2,071,735) |
| \$ 58,598 | \$15,300 | (\$43,298) |
| \$ - | | |
| \$ - | | |
| \$ 4,944 | | (\$4,944) |
| \$ 222,520 | \$20,000 | (\$202,520) |
| \$ - | | |
| \$ - | | |
| \$ 146,352 | \$135,100 | (\$11,252) |
| \$ 663,621 | \$245,040 | (\$418,581) |
| \$ 141,802 | \$349,067 | \$207,265 |
| \$ 54,056 | \$49,900 | (\$4,156) |
| \$ 90,454 | \$83,500 | (\$6,954) |
| \$ 18,025,663 | \$28,071,680 | \$10,046,017 |
| \$ 36,615 | \$13,520 | (\$23,095) |
| \$ - | | |
| \$ - | | |
| \$ 704 | \$260 | (\$444) |
| \$ 17,874 | \$6,600 | (\$11,274) |
| \$ 975 | \$888 | (\$87) |
| \$ 1,842 | \$1,677 | (\$164) |
| \$ 355,945 | \$554,320 | \$198,375 |
| \$ 6,608 | \$16,267 | \$9,659 |
| \$ 3,196 | \$2,911 | (\$285) |
| \$ - | | |
| \$ - | | |
| \$ 3,572 | \$25,560 | \$21,988 |

APPENDIX #2:

UNIT COST CALCULATIONS BASED ON A FULL STAFFING MODEL AND RESERVES

California Nursing Board
Licensing & Fees w/ Full Staffing Model



| Service # | Fee Name | Actual Work Volume |
|-----------------------------|--|--------------------|
| INITIAL APPLICATIONS | | |
| 125600 CK | Endorsement - i c h p | 923 |
| 125600 WG | Temporary certificate-registered nurse practitioner | 62 |
| 125600 WH | Temporary certificate-registered nurse anesthetist | 16 |
| 125600 WJ | Temporary certificate-registered nurse midwife | 9 |
| 125600 WK | Temporary certificate public health nurse | |
| 125600 29 | Cite and fine | |
| 125600 4K (a) | School change | 14 |
| 125700 C7 | Repeat exam fee - registered nurse | 7,558 |
| 125700 WA | Nurse practitioner evaluation for registered nurse | 1,766 |
| 125700 WE | Nurse midwife drug furnishing nbr application fee | 82 |
| 125700 WI | Nurse anesthetist | 212 |
| 125700 WJ | Registered nurse exam application fee (California Based) | 10,798 |
| | Registered nurse exam application fee (Out of State Based) | 750 |
| | Registered nurse exam application fee (International Based) | 3,450 |
| 125700 WN | Nurse midwife initial certification | 83 |
| 125700 W2 | Nurse practitioner drug furnishing number app fee | 1,703 |
| 125700 W3 | Registered nurse endorsement application (into state) | 9,899 |
| | Registered nurse endorsement application (international based) | 2,475 |
| 125700 W8 | Registered nurse temporary application fee | 6,550 |
| 125700 W9 | Registered nurse interim application (permit) fee | 3,020 |
| 125700 00 | Other regulatory licenses | |
| 125700 1D | Public health nurse application fee | 3,540 |
| 125700 IP | Clinical nurse specialist application | 197 |
| 125700 90 | Over/short fees | |
| 125700 91 | Suspended revenue | |
| Recommend | Psychiatric mental health nurse listing | 12 |
| RENEWAL APPLICATIONS | | |
| 125800 N2 | App fee applvl - school of nursing | 4 |
| 125800 WF | Continuing approval - nursing program | |
| 125800 WJ | Clinical nurse specialist renewal | 1,630 |
| 125800 WK | Nurse practitioner drug furnishing number renewal | 7,538 |
| 125800 WM | Continuing education provider renewal | 1,624 |
| 125800 WR | Nurse midwife renewal | 605 |
| 125800 90 | Nurse anesthetist renewal | 997 |
| | Registered nurse renewal | 195,696 |
| 125900 WD | Nurse midwife drug furnishing number renewal | 415 |
| 125900 WE | Over/short fees | |
| 125900 WH | | |
| 125900 WK | Delinquent nurse midwife drug furnishing number | 19 |
| 125900 WM | Delinquent nurse practitioner drug furnishing nbr | 419 |
| 125900 WP | Delinquent nurse midwife biennial renewal | 25 |
| 125900 7E | Delinquent nurse anesthetist biennial renewal | 45 |
| | Delinquent registered nurse biennial renewal | 8,451 |
| 141200 00 | Delinquent continuing ed provider biennial renewal | 173 |
| 142500 91 | Delinquent clinical nurse specialist biennial renewal | 81 |
| 150300 00 | | |
| 161400 90 | Sales of documents | |
| 161400 91 | Miscellaneous service to public-transcripts | 697 |

| Unit Cost Summary | | | | | |
|-------------------|-------------------------|------------------------------|---------------------|-----------------------|-----------------------------|
| Direct Unit Cost | Allocated Support Costs | Enforcement Allocation costs | Total Cost Assigned | Current Fee / Revenue | Unit Surcharge or (Subsidy) |
| \$ 57 | \$162 | \$ 82.97 | \$301 | \$60 | (\$241) |
| \$ - | | | | | |
| \$ - | | | | | |
| \$ - | | | | | |
| \$ 48 | \$138 | \$ 82.97 | \$269 | \$ 50.00 | (\$219) |
| \$ 48 | \$138 | \$ 82.97 | \$269 | \$ 50.00 | (\$219) |
| \$ 48 | \$138 | \$ 82.97 | \$269 | \$ 50.00 | (\$219) |
| \$ 48 | \$138 | \$ 82.97 | \$269 | \$ 50.00 | (\$219) |
| \$ - | | | | \$ 30.00 | \$30 |
| \$ - | | | | | |
| \$ 519 | \$1,478 | \$ 82.97 | \$2,080 | \$ 500.00 | (\$1,580) |
| \$ - | | | | | |
| \$ 33 | \$93 | \$ 82.97 | \$208 | \$ 150.00 | (\$58) |
| \$ 169 | \$481 | \$ 82.97 | \$733 | \$ 75.00 | (\$658) |
| \$ 73 | \$208 | \$ 82.97 | \$365 | \$ 50.00 | (\$315) |
| \$ 57 | \$162 | \$ 82.97 | \$301 | \$ 75.00 | (\$226) |
| \$ 73 | \$208 | \$ 82.97 | \$365 | \$ 150.00 | (\$215) |
| \$ 89 | \$252 | \$ 82.97 | \$424 | | (\$424) |
| \$ 178 | \$506 | \$ 82.97 | \$766 | | (\$766) |
| \$ 89 | \$252 | \$ 82.97 | \$424 | \$ 75.00 | (\$349) |
| \$ - | | | | | |
| \$ 65 | \$186 | \$ 82.97 | \$334 | \$ 50.00 | (\$284) |
| \$ 97 | \$276 | \$ 82.97 | \$456 | \$ 100.00 | (\$356) |
| \$ 178 | \$506 | \$ 82.97 | \$766 | | (\$766) |
| \$ - | | | | | |
| \$ 16 | \$46 | \$ 82.97 | \$145 | \$ 50.00 | (\$95) |
| \$ 16 | \$46 | \$ 82.97 | \$145 | \$ 50.00 | (\$95) |
| \$ - | | | | | |
| \$ 157 | \$446 | \$ 82.97 | \$685 | \$ 75.00 | (\$610) |
| \$ 81 | \$230 | \$ 82.97 | \$394 | \$ 75.00 | (\$319) |
| \$ - | | | | \$ 37.99 | \$38 |
| \$ - | | | | \$ 92,537.00 | \$92,537 |
| \$ 129 | \$368 | \$ 82.97 | \$580 | | (\$580) |
| \$ - | | | | | |
| \$ 16,624 | \$33,153 | | \$49,777 | \$ 5,000.00 | (\$44,777) |
| \$ 9,559 | \$19,063 | | \$28,622 | \$ 3,500.00 | (\$25,122) |
| \$ - | | | | \$ 200.00 | \$200 |
| \$ 2 | \$3 | \$ 82.97 | \$88 | \$ 75.00 | (\$13) |
| \$ 2 | \$3 | \$ 82.97 | \$88 | \$ 30.00 | (\$58) |
| \$ 2 | \$3 | \$ 82.97 | \$88 | \$ 200.00 | \$112 |
| \$ 2 | \$3 | \$ 82.97 | \$88 | \$ 75.00 | (\$13) |
| \$ 2 | \$3 | \$ 82.97 | \$88 | \$ 75.00 | (\$13) |
| \$ 3 | \$6 | \$ 82.97 | \$91.45 | \$ 130.00 | \$39 |
| \$ 2 | \$3 | \$ 82.97 | \$88 | \$ 30.00 | (\$58) |
| \$ - | | | | | |
| \$ - | | | | | |
| \$ - | | \$ 43.84 | \$44 | \$ 15.00 | (\$29) |
| \$ - | | \$ 43.84 | \$44 | \$ 15.00 | (\$29) |
| \$ - | | \$ 43.84 | \$44 | \$ 37.00 | (\$7) |
| \$ - | | \$ 43.84 | \$44 | \$ 37.00 | (\$7) |
| \$ - | | \$ 45.72 | \$46 | \$ 65.00 | \$19 |
| \$ - | | \$ 43.84 | \$44 | \$ 100.00 | \$56 |
| \$ - | | \$ 43.84 | \$44 | \$ 37.00 | (\$7) |
| \$ - | | | | | |
| \$ - | | | | | |
| \$ 2 | \$5 | | \$7 | \$ 30.00 | \$23 |

| Annual Cost Calculations w/o Reserves | | |
|---------------------------------------|--|--------------------------|
| Revenue at Full Cost of Services | Projection of Revenues at Current Fees | Annual Surplus (subsidy) |
| \$ 257,960 | \$51,360 | (\$206,600) |
| \$ - | | |
| \$ - | | |
| \$ - | | |
| \$ - | | |
| \$ 9,684 | \$1,800 | (\$7,884) |
| \$ 2,511 | \$467 | (\$2,044) |
| \$ 1,793 | \$333 | (\$1,460) |
| \$ - | | |
| \$ - | | |
| \$ - | | |
| \$ 24,960 | \$6,000 | (\$18,960) |
| \$ - | | |
| \$ 1,561,204 | \$1,124,000 | (\$437,204) |
| \$ 1,319,625 | \$135,000 | (\$1,184,625) |
| \$ 31,599 | \$4,333 | (\$27,265) |
| \$ 68,709 | \$17,100 | (\$51,609) |
| \$ 3,315,362 | \$1,363,968 | (\$1,951,394) |
| \$ 267,815 | | (\$267,815) |
| \$ 2,226,142 | | (\$2,226,142) |
| \$ 38,454 | \$6,800 | (\$31,654) |
| \$ - | | |
| \$ 585,126 | \$87,667 | (\$497,459) |
| \$ 4,270,351 | \$935,467 | (\$3,334,885) |
| \$ 1,792,305 | | (\$1,792,305) |
| \$ - | | |
| \$ 900,003 | \$310,133 | (\$589,870) |
| \$ 365,844 | \$126,067 | (\$239,777) |
| \$ - | | |
| \$ 2,349,768 | \$257,200 | (\$2,092,568) |
| \$ 80,450 | \$15,300 | (\$65,150) |
| \$ - | | |
| \$ - | | |
| \$ 6,965 | | (\$6,965) |
| \$ 199,106 | \$20,000 | (\$179,106) |
| \$ - | | |
| \$ - | | |
| \$ 157,959 | \$135,100 | (\$22,859) |
| \$ 716,251 | \$245,040 | (\$471,211) |
| \$ 153,048 | \$349,067 | \$196,018 |
| \$ 58,343 | \$49,900 | (\$8,443) |
| \$ 97,628 | \$83,500 | (\$14,128) |
| \$ 19,747,241 | \$28,071,680 | \$8,324,439 |
| \$ 39,519 | \$13,520 | (\$25,999) |
| \$ - | | |
| \$ - | | |
| \$ 760 | \$260 | (\$500) |
| \$ 19,292 | \$6,600 | (\$12,692) |
| \$ 1,052 | \$888 | (\$164) |
| \$ 1,988 | \$1,677 | (\$310) |
| \$ 389,941 | \$554,320 | \$164,379 |
| \$ 7,132 | \$16,267 | \$9,135 |
| \$ 3,449 | \$2,911 | (\$538) |
| \$ - | | |
| \$ - | | |
| \$ 6,021 | \$25,560 | \$19,539 |

California Nursing Board
Licensing & Fees w/ Full Staffing Model



| Service # | Fee Name | Actual Work Volume | Unit Cost Summary | | | | Annual Cost Calculations w/o Reserves | | | | |
|-----------|---|--------------------|-------------------|-------------------------|------------------------------|---------------------|---------------------------------------|-----------------------------|----------------------------------|--|--------------------------|
| | | | Direct Unit Cost | Allocated Support Costs | Enforcement Allocation costs | Total Cost Assigned | Current Fee / Revenue | Unit Surcharge or (Subsidy) | Revenue at Full Cost of Services | Projection of Revenues at Current Fees | Annual Surplus (subsidy) |
| 3110 * | Income from surplus money investments | | \$ - | | | | \$ 9,777.49 | \$9,777 | \$ - | | |
| 8100 | Miscellaneous income | | \$ - | | | | | | \$ - | | |
| 8100 | Dishonored check fee | 188 | \$ - | | | | \$ 15.00 | \$15 | \$ - | \$3,440 | \$3,440 |
| | Oshp scholarship fund fee | 176,675 | \$ - | | \$ 10.00 | | \$ 10.00 | \$10 | \$ - | | |
| | Department of justice fingerprint fee | | \$ - | | | | \$ 32.00 | \$32 | \$ - | | |
| | FBI fingerprint fee | | \$ - | | | | \$ 17.00 | \$17 | \$ - | | |
| | Administrative fines | | \$ - | | | | | | \$ - | | |
| | Administrative cost recovery | | \$ - | | | | | | \$ - | | |
| | Criminal cost recovery | | \$ - | | | | | | \$ - | | |
| | Other Fees | | \$ - | | | | | | \$ - | | |
| 125600 WB | Certification / verification fee | 89 | \$ 5 | \$9 | | \$14 | \$ 2.00 | (\$12) | \$ 1,225 | \$173 | (\$1,052) |
| 125600 WE | Registered nurse endorsement app out-of-state | 13,839 | \$ 16 | \$31 | \$ 82.97 | \$130 | \$ 60.00 | (\$70) | \$ 1,785,319 | \$822,880 | (\$962,439) |
| 125600 WF | Duplicate pocket (license) certificate | 5,127 | \$ 12 | \$24 | | \$35 | \$ 30.00 | (\$5) | \$ 182,136 | \$154,640 | (\$27,496) |
| 125600 WL | Duplicate wall certificate | 823 | \$ 16 | \$31 | | \$47 | \$ 30.00 | (\$17) | \$ 38,709 | \$24,600 | (\$14,109) |
| 125700 WP | Continuing education provider | 230 | \$ 47 | \$94 | | \$141 | \$ 200.00 | \$59 | \$ 31,848 | \$45,067 | \$13,219 |
| | | | \$ - | | | | | | \$ - | | |
| New | Nurse Practitioner renewal | 10,124 | \$ 2 | \$3 | \$ 82.97 | \$88 | | (\$88) | \$ 887,773 | | (\$887,773) |
| New | Public Health nurse renewal | 28,781 | \$ 2 | \$5 | \$ 82.97 | \$90 | | (\$90) | \$ 2,591,285 | | (\$2,591,285) |
| New | Test results | | \$ 16 | \$31 | | \$47 | | (\$47) | \$ - | | |
| New | Eight year renewal, no exam required | 300 | \$ 71 | \$141 | \$ 82.97 | \$295 | | (\$295) | \$ 88,492 | | (\$88,492) |
| | | | \$ - | | | | | | \$ - | | |
| | | | \$ - | | | | | | \$ - | | |
| | | | \$ - | | | | | | \$ - | | |
| | | | \$ - | | | | | | \$ - | | |
| | | | \$ - | | | | | | \$ - | | |
| CDPN75 | PROPOSED NEW FEES | | \$ - | | | | | | \$ - | | |
| CDPN76 | Early re-admission | | \$ 846 | \$1,688 | \$ 82.97 | \$2,618 | | (\$2,618) | \$ - | | |
| CDPN77 | Filing an appeal | | \$ 846 | \$1,688 | \$ 82.97 | \$2,618 | | (\$2,618) | \$ - | | |
| CDPN78 | | | \$ - | | | | | | \$ - | | |
| CDPN79 | | | \$ - | | | | | | \$ - | | |
| CDPN80 | | | \$ - | | | | | | \$ - | | |
| Fee # 324 | | | \$ - | | | | | | \$ - | | |

| Annual Revenue Impacts | | |
|----------------------------------|--|--------------------------|
| Revenue at Full Cost of Services | Projection of Revenues at Current Fees | Annual Surplus (subsidy) |
| \$ 46,682,146 | \$ 35,070,084 | (\$11,612,062) |

California Nursing Board
 Licensing & Fees w/ Full Staffing Model



| Service # | Fee Name | Reserve Requirements | |
|-----------------------------|--|------------------------------------|------------------|
| | | Nine Months Reserve, 5 yr build up | Full Cost / Unit |
| INITIAL APPLICATIONS | | \$ 6,974,391 | |
| 125600 CK | Endorsement - i c h p | \$45 | \$346 |
| 125600 WG | Temporary certificate-registered nurse practitioner | \$40 | \$309 |
| 125600 WH | Temporary certificate-registered nurse anesthetist | \$40 | \$309 |
| 125600 WJ | Temporary certificate-registered nurse midwife | \$40 | \$309 |
| 125600 WK | Temporary certificate public health nurse | \$40 | \$309 |
| 125600 29 | Cite and fine | | |
| 125600 4K (a) | School change | \$311 | \$2,391 |
| 125700 C7 | Repeat exam fee - registered nurse | \$31 | \$239 |
| 125700 WA | Nurse practitioner evaluation for registered nurse | \$110 | \$843 |
| 125700 WE | Nurse midwife drug furnishing nbr application fee | \$54 | \$419 |
| 125700 WI | Nurse anesthetist | \$45 | \$346 |
| 125700 WJ | Registered nurse exam application fee (California Based) | \$54 | \$419 |
| | Registered nurse exam application fee (Out of State Based) | \$63 | \$487 |
| | Registered nurse exam application fee (International Based) | \$115 | \$881 |
| 125700 WN | Nurse midwife initial certification | \$63 | \$487 |
| 125700 W2 | Nurse practitioner drug furnishing number app fee | \$50 | \$384 |
| 125700 W3 | Registered nurse endorsement application (into state) | \$68 | \$525 |
| | Registered nurse endorsement application (international based) | \$115 | \$881 |
| 125700 W8 | Registered nurse temporary application fee | \$22 | \$167 |
| 125700 W9 | Registered nurse interim application (permit) fee | \$22 | \$167 |
| 125700 00 | Other regulatory licenses | | |
| 125700 1D | Public health nurse application fee | \$102 | \$788 |
| 125700 IP | Clinical nurse specialist application | \$59 | \$453 |
| 125700 90 | Over/short fees | | |
| 125700 91 | Suspended revenue | | |
| Recommend | Psychiatric mental health nurse listing | \$87 | \$667 |
| RENEWAL APPLICATIONS | | | |
| 125800 N2 | App fee appl - school of nursing | \$7,437 | \$57,213 |
| 125800 WF | Continuing approval - nursing program | \$4,276 | \$32,898 |
| 125800 WJ | Clinical nurse specialist renewal | \$13 | \$101 |
| 125800 WK | Nurse practitioner drug furnishing number renewal | \$13 | \$101 |
| 125800 WM | Continuing education provider renewal | \$13 | \$101 |
| 125800 WR | Nurse midwife renewal | \$13 | \$101 |
| 125800 90 | Nurse anesthetist renewal | \$13 | \$101 |
| | Registered nurse renewal | \$14 | \$105 |
| 125900 WD | Nurse midwife drug furnishing number renewal | \$13 | \$101 |
| 125900 WE | Over/short fees | | |
| 125900 WH | | | |
| 125900 WK | Delinquent nurse midwife drug furnishing number | \$7 | \$50 |
| 125900 WM | Delinquent nurse practitioner drug furnishing nbr | \$7 | \$50 |
| 125900 WP | Delinquent nurse midwife biennial renewal | \$7 | \$50 |
| 125900 7E | Delinquent nurse anesthetist biennial renewal | \$7 | \$50 |
| | Delinquent registered nurse biennial renewal | \$7 | \$53 |
| 141200 00 | Delinquent continuing ed provider biennial renewal | \$7 | \$50 |
| 142500 91 | Delinquent clinical nurse specialist biennial renewal | \$7 | \$50 |
| 150300 00 | | | |
| 161400 90 | Sales of documents | | |
| 161400 91 | Miscellaneous service to public-transcripts | \$1 | \$8 |

| Ten Year Projection of Fee Requirements | | | | | | | | | |
|---|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Year #1 | Year #2 | Year #3 | Year #4 | Year #5 | Year #6 | Year #7 | Year #8 | Year #9 | Year #10 |
| 4.5% Annual Increase | | | | | | | | | |
| \$362 | \$378 | \$395 | \$413 | \$432 | \$451 | \$471 | \$493 | \$515 | \$538 |
| \$323 | \$338 | \$353 | \$369 | \$385 | \$403 | \$421 | \$440 | \$459 | \$480 |
| \$323 | \$338 | \$353 | \$369 | \$385 | \$403 | \$421 | \$440 | \$459 | \$480 |
| \$323 | \$338 | \$353 | \$369 | \$385 | \$403 | \$421 | \$440 | \$459 | \$480 |
| \$2,498 | \$2,611 | \$2,728 | \$2,851 | \$2,979 | \$3,113 | \$3,253 | \$3,400 | \$3,553 | \$3,713 |
| \$250 | \$262 | \$273 | \$286 | \$298 | \$312 | \$326 | \$341 | \$356 | \$372 |
| \$881 | \$920 | \$962 | \$1,005 | \$1,050 | \$1,097 | \$1,147 | \$1,198 | \$1,252 | \$1,309 |
| \$438 | \$458 | \$478 | \$500 | \$522 | \$546 | \$570 | \$596 | \$623 | \$651 |
| \$362 | \$378 | \$395 | \$413 | \$432 | \$451 | \$471 | \$493 | \$515 | \$538 |
| \$438 | \$458 | \$478 | \$500 | \$522 | \$546 | \$570 | \$596 | \$623 | \$651 |
| \$509 | \$532 | \$556 | \$581 | \$608 | \$635 | \$663 | \$693 | \$724 | \$757 |
| \$921 | \$962 | \$1,005 | \$1,050 | \$1,098 | \$1,147 | \$1,199 | \$1,253 | \$1,309 | \$1,368 |
| \$509 | \$532 | \$556 | \$581 | \$608 | \$635 | \$663 | \$693 | \$724 | \$757 |
| \$401 | \$419 | \$438 | \$457 | \$478 | \$500 | \$522 | \$545 | \$570 | \$596 |
| \$548 | \$573 | \$599 | \$626 | \$654 | \$683 | \$714 | \$746 | \$780 | \$815 |
| \$921 | \$962 | \$1,005 | \$1,050 | \$1,098 | \$1,147 | \$1,199 | \$1,253 | \$1,309 | \$1,368 |
| \$174 | \$182 | \$190 | \$199 | \$208 | \$217 | \$227 | \$237 | \$248 | \$259 |
| \$174 | \$182 | \$190 | \$199 | \$208 | \$217 | \$227 | \$237 | \$248 | \$259 |
| \$823 | \$860 | \$899 | \$939 | \$981 | \$1,026 | \$1,072 | \$1,120 | \$1,170 | \$1,223 |
| \$474 | \$495 | \$517 | \$541 | \$565 | \$590 | \$617 | \$645 | \$674 | \$704 |
| \$697 | \$728 | \$761 | \$796 | \$831 | \$869 | \$908 | \$949 | \$991 | \$1,036 |
| \$59,788 | \$62,478 | \$65,290 | \$68,228 | \$71,298 | \$74,507 | \$77,859 | \$81,363 | \$85,024 | \$88,850 |
| \$34,378 | \$35,925 | \$37,542 | \$39,231 | \$40,996 | \$42,841 | \$44,769 | \$46,784 | \$48,889 | \$51,089 |
| \$105 | \$110 | \$115 | \$120 | \$126 | \$131 | \$137 | \$143 | \$150 | \$157 |
| \$105 | \$110 | \$115 | \$120 | \$126 | \$131 | \$137 | \$143 | \$150 | \$157 |
| \$105 | \$110 | \$115 | \$120 | \$126 | \$131 | \$137 | \$143 | \$150 | \$157 |
| \$105 | \$110 | \$115 | \$120 | \$126 | \$131 | \$137 | \$143 | \$150 | \$157 |
| \$105 | \$110 | \$115 | \$120 | \$126 | \$131 | \$137 | \$143 | \$150 | \$157 |
| \$110 | \$115 | \$120 | \$125 | \$131 | \$137 | \$143 | \$149 | \$156 | \$163 |
| \$105 | \$110 | \$115 | \$120 | \$126 | \$131 | \$137 | \$143 | \$150 | \$157 |
| \$53 | \$55 | \$58 | \$60 | \$63 | \$66 | \$69 | \$72 | \$75 | \$78 |
| \$53 | \$55 | \$58 | \$60 | \$63 | \$66 | \$69 | \$72 | \$75 | \$78 |
| \$53 | \$55 | \$58 | \$60 | \$63 | \$66 | \$69 | \$72 | \$75 | \$78 |
| \$53 | \$55 | \$58 | \$60 | \$63 | \$66 | \$69 | \$72 | \$75 | \$78 |
| \$53 | \$55 | \$58 | \$60 | \$63 | \$66 | \$69 | \$72 | \$75 | \$78 |
| \$53 | \$55 | \$58 | \$60 | \$63 | \$66 | \$69 | \$72 | \$75 | \$78 |
| \$8 | \$9 | \$9 | \$10 | \$10 | \$11 | \$11 | \$12 | \$12 | \$13 |

BOARD OF REGISTERED NURSING
Administrative Committee
Agenda Item Summary

AGENDA ITEM: 6.4
DATE: November 5, 2015

ACTION REQUESTED: Vote on Whether to Approve Proposed Modified Language for California Code of Regulations, Article 1, Section 1417, Fees.

REQUESTED BY: Michael Jackson, MSN, RN, Chairperson
Administrative Committee

BACKGROUND:

The Board will review the proposed modified language for the fee increase regulations.

SB 809 from 2013, states that beginning April 1, 2014, it requires an annual fee of \$6 to be assessed on specified licensees, including licensees authorized to prescribe, order, administer, furnish, or dispense controlled substances, and require the regulating agency of each of those licensees to bill and collect that fee at the time of license renewal. The proposed modified language complies with this bill.

NEXT STEPS: Follow directions given by board.

PERSON TO CONTACT: Stacie Berumen
Assistant Executive Officer
Phone: (916) 574-7600

Legend:

Plain text = proposed language

Single strikethrough = deletion to proposed language

Single underline = addition to proposed language

BOARD OF REGISTERED NURSING

PROPOSED LANGUAGE

The Board of Registered Nursing hereby amends the following regulation in Division 14 of Title 16 of the California Code of Regulations.

1417. Fees.

Pursuant to sections 2815, 2815.1, 2815.5, 2815.7, 2816, 2830.7, 2831, 2833, 2836.3 and 2838.2 of the code, the following fees are established:

| | | | |
|------|---|-----------------|-------------|
| (1) | Application fee for licensure by examination | \$150 | |
| (2) | Application fee for licensure by endorsement | \$100 | |
| (3) | Biennial license renewal fee | \$160 | |
| | (a) Renewal fee - BRN | \$150 | |
| | (b) RN Education Fund administered by Office of Statewide Health Planning and Development | \$10 | |
| (4) | Penalty fee for failure to timely renew a license | \$75 | |
| (5) | Application fee for continuing education provider approval | \$300 | |
| (6) | Biennial continuing education provider approval renewal fee | \$300 | |
| (7) | Penalty fee for failure to renew a continuing education provider | \$150 | |
| (8) | Penalty fee for check returned unpaid | \$30 | |
| (9) | Interim permit fee | \$50 | |
| (10) | Temporary license fee | \$50 | |
| (11) | Fee for processing endorsement papers to other states | \$100 | |
| (12) | Certified copy of a school transcript | \$50 | |
| (13) | Duplicate license fee | \$50 | |
| (14) | Fee for evaluation of qualifications to use the title "nurse-practitioner" | \$150 | |
| (15) | Application fee for certificate as a nurse-midwife | \$150 | |
| (16) | Biennial nurse-midwife certificate renewal fee | \$100 | |
| (17) | Penalty fee for failure to timely renew a nurse-midwife certificate | \$50 | |
| (18) | Fee for application for nurse-midwife equivalency examination | \$200 | |
| (19) | Application fee for nurse-anesthetist certificate | \$150 | |
| (20) | Biennial nurse-anesthetist certificate renewal fee | \$100 | |
| (21) | Penalty fee for failure to timely renew a nurse-anesthetist certificate | \$50 | |
| (22) | Application fee for drug/device furnishing number | \$50 | |
| (23) | Biennial drug/device furnishing number renewal fee | \$30 | <u>\$42</u> |
| | (a) <u>Renewal fee - BRN</u> | <u>\$30</u> | |
| | (b) <u>Controlled Substance Utilization Review and Evaluation System Fee</u> | <u>\$12</u> | |
| (24) | Penalty fee for failure to timely renew a drug/device furnishing number | \$15 | |
| (25) | Application fee for public health nurse certificate | \$150 | |
| (26) | Application fee for clinical nurse specialist certificate | \$150 | |
| (27) | Biennial clinical nurse specialist certificate renewal fee | \$100 | |
| (28) | Penalty fee for failure to timely renew a clinical nurse specialist certificate | \$50 | |

Authority cited: Section 2715, Business and Professions Code. Reference: Sections 163.5, 2815, 2815.5, 2815.7, 2816, 2830.7, 2831, 2833, 2836.1, 2836.2, 2836.3 and 2838.2, Business and Professions Code.

BOARD OF REGISTERED NURSING
Administrative Committee
Agenda Item Summary

AGENDA ITEM: 6.5
DATE: November 5, 2015

ACTION REQUESTED: Vote on Whether to Approve Regulatory Proposal for Abortion by Aspiration Techniques implementing section 2725.4 of the Business and Professions Code and Whether to Proceed as an Emergency Regulation

REQUESTED BY: Michael Jackson, MSN, RN, Chairperson
Administrative Committee

BACKGROUND:

Due to a technical error the board may pull back the regulatory package and seeks board approval to resubmit the package as an emergency regulation. Staff will submit the package with language approved by the board at the October 7, 2015 meeting. In order to perform an abortion by aspiration techniques pursuant to Section 2725.4, a person with a license or certificate to practice as a nurse practitioner or a certified nurse-midwife shall complete training recognized by the Board of Registered Nursing. The proposed regulatory action will set forth parameters in order to comply with BCP Section 2725.4.

Board staff has been in communication with the Office of Administrative Law and is considering other alternatives in order for a regulation to be approved as close to January 1, 2016 as possible.

NEXT STEP: Follow directions given by board.

PERSON TO CONTACT: Stacie Berumen
Assistant Executive Officer
Phone: (916) 574-7600

BOARD OF REGISTERED NURSING

Specific Language of Proposed Changes

1463.5 Abortion by aspiration techniques

For the purposes of Section 2725.4 of the Code, after January 1, 2016, certified nurse-midwives may perform an abortion by aspiration techniques in the first trimester of pregnancy if they have completed the requisite training in performing these procedures equivalent to the didactic curriculum and clinical training protocols of the HWPP No. 171 provided by any of the following:

- (1) A Board-approved nurse-midwifery program or in a course offered by an accredited nurse-midwifery program;
- (2) A course offered by a Board-approved continuing education provider that reflects evidence-based curriculum and training guidelines or a course approved for Category I continuing medical education;
- (3) A course offered by a state or national health care professional or accreditation organization.

NOTE: Authority cited: Section 2715, Business and Professions Code. Reference: Section 2725.4, Business and Professions Code.

1485.5 Abortion by aspiration techniques

For the purposes of Section 2725.4 of the Code, after January 1, 2016, certified nurse practitioners may perform an abortion by aspiration techniques in the first trimester of pregnancy if they have completed the requisite training in performing these procedures equivalent to the didactic curriculum and clinical training protocols of the HWPP No. 171 provided by any of the following:

- (1) A Board-approved nurse practitioner program or in a course offered by an accredited nurse practitioner program;
- (2) A course offered by a Board-approved continuing education provider that reflects evidence-based curriculum and training guidelines or a course approved for Category I continuing medical education;
- (3) A course offered by a state or national health care professional or accreditation organization.

NOTE: Authority cited: Section 2715, Business and Professions Code. Reference: Section 2725.4, Business and Professions Code.